
REGULAR SEMI-MONTHLY MEETING

May 23, 2023

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Prendeville, Lawless, Check, Nagle, Engineer Brien Kocher, Solicitor James Broughal, and Manager Finnigan.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Prendeville, the Board approved the agenda.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Upon motion of Ms. Lawless seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated May 9, 2023.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Upon motion of Mr. Prendeville seconded by Mr. Nagle, the Board approved the list of bills and transfers dated May 23, 2023.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

Mike Barbella, 4014 Maria Lane spoke of traffic and parking issues on Harriet Lane due to soccer field attendance. Mr. Barbella stated that when parking on both sides of the road it only allows one lane of traffic. Mr. Barbella mentioned that the parking lots are filled and suggested that permitting use of the field be staggered to help curb the number of people parking at the same time. Township Manager Finnigan mentioned that at times the lower lot is not full as people will park along the road for ease. According to Commonwealth of PA standards the road is wide enough for parking on both sides. Mr. Finnigan and Mr. Milot, Hanover Engineering, have been working on a resolution; they need to move the double yellow line and then post no parking on the west side. A traffic study needs to be done, unsure of the timing. Both Mr. Finnigan and Ms. Lawless explained that permitting changes will not be the solution as it does not regulate when they will arrive to park for events. Mr. Barbella wants the Board to have a permitting system to relieve the parking situation.

Ms. Joan Steinberg, 4417 Tracey Lane mentioned that the pool status on the website has not been updated. Ms. Jean Versteeg mentioned that the last update was April 13, 2023.

REPORT OF THE CHAIR

Mr. Diacogiannis mentioned that the Police Commission has offered conditional employment to two potential officers. CRPD has been notified that a current officer may be moving out of the state.

REPORT OF THE VICE CHAIR

Mr. Nagle wished everyone a happy Memorial Day weekend.

SUPERVISOR'S COMMENTS

Mr. Diacogiannis – Road District #1, had nothing to report.

Mr. Nagle – Road District #2, had nothing to report.

Mr. Check – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report. Ms. Lawless mentioned that there will be a Memorial Day event at Steel Stacks on Monday.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – Mr. Nagle

PLANNING & ZONING – Ms. Lawless

Hold Harmless Agreement – 849 Clearview Lane

Ms. Lawless moved the Board to authorize the Chairman and Secretary to sign the hold harmless agreement for the installation of a fence on the property located at 849 Clearview Lane, Bethlehem, PA 18017. The proposed structure will encroach into the ten-foot and twenty-nine-foot drainage easement in the rear yard located on the Premises (the “Easement”).

Mr. Check seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

1755 W. Macada Rd – Zoning Variance

Upon a motion from Ms. Lawless, seconded by Mr. Nagle, the Board unanimously agreed no representation is required at the Zoning Hearing Board for the applicant seeking relief from the woodland ordinance. Mr. Finnigan explained this area in question is a small area of scrub trees.

ADMINISTRATION – Mr. Prendeville

2023 Tree Lighting – Bethlehem Carriage Company Contract

Mr. Prendeville moved the Board to execute the contract with Bethlehem Carriage Company for the 2023 Tree Lighting event.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Industrial Appraisal Company - Agreement

Mr. Prendeville moved the Board to authorize the Township Manager to execute the agreement with Industrial Appraisal Company to provide an appraisal to Hanover Township for fixed asset accounting control and insurance valuation purposes.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Note for the record – Change Order #4

Noted for the record on May 9, 2023, a change order #4 was signed by the Township Manager for the municipal pool to install permanent power to the pump house from the existing junction box adjacent to the existing pump house. The increase will be \$52,667.69.

Note for the record – Memorandum of Understanding

Noted for the record that an understanding was reached by the Township Manager on behalf of the Board of Supervisors and Heim Construction for the municipal pool regarding the low-mobility grouting (aka compaction grouting) activities required as part of the construction. A change order will be initiated with the completing of the grouting process.

Resolution – 23-18 Embassy Bank Resolution of Lodge, Association or Other Similar Organization

Mr. Prendeville moved the Board to adopt Resolution 23 – 18 to establish a new certificate of deposit from the municipal facilities savings for 12 months. In addition, I move the Board to authorize the Chairman, Vice Chairman, Manager, Secretary and Treasurer to sign the agreement.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Resolution – 23-19 Embassy Bank Resolution of Lodge, Association or Other Similar Organization

Mr. Prendeville moved the Board to adopt Resolution 23 – 19 to establish a new certificate of deposit from the recreation savings for 12 months. In addition, I move the Board to authorize the Chairman, Vice Chairman, Manager, Secretary and Treasurer to sign the agreement.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Resolution 23-20 – Permitting the Disposal of Municipal Assets

Mr. Prendeville moved the Board to adopt Resolution 23-20 permitting the Disposal of Municipal Assets.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Resolution 23-21 – 2023 Grow NORCO

Mr. Prendeville moved the Board to adopt Resolution 23-21, stating Hanover Township Northampton County’s desire to apply for grants with the Northampton County Department of Community and Economic Development from the 2023 Grow NORCO program. The Township is requesting a 2023 Grow NORCO grant of \$45,897.00 from the Northampton County Department of Economic & Community Development to be used to purchase and install Fitness Park Equipment at Monocacy Park located on Hanoverville Rd in Hanover Township.

Mr. Limpar stated that it will be an adult fitness area for outside exercise and an obstacle course.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Proclamation 23-4 – Melinda Ann Yurick

Hanover Township applauds and recognizes Melinda Ann Yurick on her retirement and the Board of Supervisors congratulates her for her dedication and devotion to the students, families, faculty, and staff of the Bethlehem Area School District. The Board of Supervisors also proclaims Saturday, June 10, 2023, as Melinda Ann Yurick Day in Hanover Township and wishes her many years of a happy and healthy retirement.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Proclamation 23-5 – Lori Sivick

Hanover Township applauds and recognizes Lori Sivick on her retirement and the Board of Supervisors congratulates her for her dedication and devotion to the students, families, faculty, and staff of the Bethlehem Area School District. The Board of Supervisors also proclaims Tuesday, June 13, 2023, as Lori Sivick Day in Hanover Township and wishes her many years of a happy and healthy retirement.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Proclamation 23-6 – Myra Stoudt

Hanover Township applauds and recognizes Myra Stoudt on her retirement and the Board of Supervisors congratulates her for her dedication and devotion to the students, families, faculty, and staff of the Bethlehem Area School District. The Board of Supervisors also proclaims Wednesday, June 14, 2023, as Myra Stoudt Day in Hanover Township and wishes her many years of a happy and healthy retirement.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Proclamation 23-7 – Rosalie Ann Ebner Davis

Hanover Township applauds and recognizes Rosalie Ann Ebner Davis on her retirement and the Board of Supervisors congratulates her for her dedication and devotion to the students, families, faculty, and staff of the Bethlehem Area School District. The Board of Supervisors also proclaims Thursday, June 22, 2023, as Rosalie Ann Ebner Davis Day in Hanover Township and wishes her many years of a happy and healthy retirement.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

DEVELOPMENTS – Mr. Check

90 Highland Ave and 3865 Adler Place - Demolition

Mr. Check moved the Board to grant the developer of 90 Highland Avenue and 3865 Adler Place a waiver from the SALDO requirements to make a full plan resubmission as long as the only change to the approved plan is the removal of the existing 2-story building on the subject property.

Stephanie Kobal, Esq. from Fitzpatrick Lentz & Bubba, Mr. David Jaindl and Mr. Luke Jaindl, all representatives of the Jaindl Land Company were present to clarify the requirements for the plan submission as it relates to the demolition of the office/bank building. Mr. Jaindl introduced a new concept for the subject property which includes a Marriot property. An update plan will be submitted.

Mr. Prendeville seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

6904 Steuben Road Land Development – MPC Deadline

Mr. Check moved the Board to grant the developer of 6904 Steuben Road an extension to May 31, 2024, regarding the MPC deadline, per the developer letter dated May 17, 2023.

Mr. Prendeville seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

PUBLIC WORKS – Mr. Nagle

Crawford Park – Swing Set - Budgeted

Mr. Nagle moved the Board to authorize the Chairman to approve the purchase of a swing set from Play Power LT Farmington, Inc., in the amount of \$7,280.00. It is noted for the record this is a budgeted purchase.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

No one offered comments.

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Recreation Director – Mr. Terenzio stated June is a busy month at the Community Center. June 3 is the Women Move for Health 5K. June 7-10th is the carnival. Summer Camps are beginning on June 12 through July, each week will have a different theme and is fully staffed. Mr. Terenzio mentioned that both the Golf Tournament and the Pickleball Tournament were a huge success. The Bethlehem Press will be doing a story about the Pickleball Tournament.

Public Works Director – Mr. Limpar stated Public Works recently attended a CPR/AED course for certification and LTAP Safe Driving Course – both were held on site. The two new Exmark mowers have arrived. The forklift should be here in the next couple of weeks. Mr. Limpar stated the department is repairing roads and drain cleaning.

Township Manager – Mr. Finnigan stated that the office staff also participated in the CPR/AED course for certification. This week is EMS Week, last week was Police Week and they were/are listed on the digital signs. This week is also Public Works Week and noted on the digital signs.

Upon motion of Mr. Diacogiannis, the Board moved to an Executive Session related to personnel matters at 8:10 p.m.

The Board came out of Executive Session at 8:27 p.m. and Mr. Finnigan opened the doors.

Motion by Mr. Prendeville to approve the Administrative Assistant Job Description, seconded by Mr. Nagle.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Upon motion of Mr. Check the Board adjourned at 8:29 p.m.

Christina M. Thomas
Secretary