
REGULAR SEMI-MONTHLY MEETING

May 9, 2023

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Prendeville, Lawless, Check, Nagle, Engineer Brien Kocher, Solicitor James Broughal, and Manager Finnigan.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Prendeville, the Board approved the agenda.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Nagle aye, Mr. Check aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated April 25, 2023.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the list of bills and transfers dated May 9, 2023.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

Mr. T. Diacogiannis gave an update on Library Board matters; the Library Board has explained that Hanover Township needs to tell the library what we want. Mr. Prendeville suggested that Mr. Burke, Library Director attend a Board of Supervisor's meeting. Mr. Diacogiannis suggested that all Board members think of suggestions to present to Mr. Burke.

REPORT OF THE CHAIR

Mr. Diacogiannis reported that the Pension Committee had a meeting on May 3, 2023 with the pension advisors from PNC. Mr. Diacogiannis updated on the Police hiring and evaluations; the candidates are in the process of background checks. Mr. Diacogiannis mentioned the carnival is June 7 to 10, 2023; we have a new carnival operator.

REPORT OF THE VICE CHAIR

Mr. Nagle had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Diacogiannis – Road District #1, had nothing to report.

Mr. Nagle – Road District #2, had nothing to report.

Mr. Check – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report. Ms. Lawless stated that we have an odd situation with the upcoming elections and the Township Manager vying for a Board seat. Since the

Township Manager's position is a pivotal managerial position, Ms. Lawless would like to set up procedural safeguards to put a wall between political campaigns and everyday township work. This could be as simple as a statement communicated on the website informing residents, vendors, and staff that campaigning will not be done on work time and the campaign is totally separate from township business. Ms. Lawless raised this for the township to be prudent and respectful to avoid any conflicts.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – Mr. Nagle
PLANNING & ZONING – Ms. Lawless

Hold Harmless Agreement – 1935 Rosewood Drive

Ms. Lawless moved the Board to authorize the Chairman and Secretary to sign the hold harmless agreement for the installation of a fence on the property located at 1935 Rosewood Drive, Bethlehem, PA 18017. The proposed structure will encroach into the ten-foot drainage and utility easement in the side and rear yard located on the Premises (the "Easement").

Mr. Check seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

ADMINISTRATION – Mr. Prendeville

Authorize Advertisement - Proposed Ordinance – Horse Manure Bag

Mr. Prendeville moved the Board to authorize the Solicitor's office to advertise the proposed ordinance to amend Chapter 44 Animals of the code of ordinances of the Township of Hanover, Northampton County, Pennsylvania by adding a new Article III control of horses to provide regulations for certain equine related activities within the Township to its ordinance and repeal all ordinances or parts of ordinances inconsistent herewith.

Township Manager Finnigan stated that we have received multiple complaints of horse manure left on the roadways in the developments.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Authorize Advertisement - Proposed Ordinance – Act 172 Volunteer Fire Tax Credit

Mr. Prendeville moved the Board to authorize the Solicitor's office to advertise the proposed ordinance to amend Chapter 163 Taxation; Article IX incentives for Township volunteers of fire companies to add real property tax credit provisions to its ordinance and repeal all ordinances or parts of ordinances inconsistent herewith.

Township Manager Finnigan stated the Article IX incentive is 20% and for Township volunteers.

Mr. Troutman asked if 1099s would have to be issued. Mr. Broughal explained this is not an IRS issue.

Ms. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Appoint Special Solicitor

Mr. Prendeville moved to appoint Mr. Michael F. Corriere, Esq. representing the law firm of Corriere and Andres, LLC, as Special (Conflict) Solicitor at the rate of \$185.00 per hour – regular issues and \$185.00 per hour – court appearances for all work as well as \$185.00 per hour for the attendance at any meeting. The fees are also extended to any partner or associate of Corriere and Andres, LLC in the absence of Mr. Corriere.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Update Policy 28 – Returned Checks

Mr. Prendeville moved to update Hanover Township Policy 28 – Returned Checks immediately.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Certified Public Accountant Services Agreement

Mr. Prendeville moved the Board to authorize the Chairman to sign the Certified Public Accountant agreement with Todd J. Bushta, CPA, appointing Mr. Todd J. Bushta as the certified public accountant to examine the accounts of the Township, pursuant to the provisions of the Code, for the 2023 Fiscal Year.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Township Insurance

Mr. Prendeville moved the Board to authorize the Township Manager to execute the applicable paperwork to renew the Township’s insurance policies at a maximum premium of \$59,443.00.

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

DEVELOPMENTS – Mr. Check

4098 Bath Pike – Dunkin - Improvements Deadline Extension

Mr. Check moved the Board to grant the developer of 4098 Bath Pike - Dunkin an extension to August 18, 2023, regarding the improvement’s deadline, per the developer letter dated May 1, 2023.

Mr. Prendeville seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Advanced Health Care – Security Reduction

Mr. Check moved the Board, per the recommendation of Hanover Engineering’s letter dated May 3, 2023, grant the developer a reduction in the required security in the amount of \$923,394.86, resulting in a security balance of \$117,819.77. The reduction is conditioned on the following:

1. The developer acknowledges the security provided for all improvements will remain in force at a minimum of \$117,819.77 for the remaining work, plus contingencies.
2. The developer adheres to Township Policy 8 (payment of plans and appeals accounts).

Mr. Nagle seconded the motion.

Mr. Prendeville aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

PUBLIC WORKS – Mr. Nagle

Bid Rejection- 2023 Paving Project

Mr. Nagle moved the Board to reject the Bid of Barker and Barker Paving for the 2023 Paving Project in the amount of \$342,553.00 and return the Bid Bond. I further move to authorize the Township Staff to re-bid the project.

Mr. Michael Zumas from Barker and Barker Paving stated that it is a fair bid. Mr. Limpar Public Works Director stated it was suggested by our PENNDOT representative to re-bid.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

Resolution 23-17 Sign Fees

Mr. Nagle moved the Board to adopt Resolution 23-17 adopting the sign fee schedule.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Ms. Lawless aye, Mr. Check aye, Mr. Nagle aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

No one offered comments.

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Recreation Director – Mr. Terenzio is preparing for Summer Camps beginning on June 12, each week will have a different theme and we are fully staffed. Mr. Terenzio mentioned that the Golf Tournament is coming up on May 12; we are up to 73 golfers, 12 gold sponsors. Mr. Terenzio organized a Pickleball Tournament on May 20; they will be doing a live draft. Mr. Terenzio is preparing for Summer Camps. Recreation staff had CPR class training last Tuesday evening by EJ Coleman. Mr. Terenzio stated he did his first bingo on Thursday evening.

Public Works Director – Mr. Limpar gave out information about benches and tables for the pool. Township Manager Finnigan stated that it was suggested by the pool advisory board to have the opportunity for benches and tables to be sponsored; the information will be included in the newsletter. Mr. Limpar stated Public Works began paving repairs; mowing and yard waste is in full swing. Mr. Limpar acknowledged that the street sweeper did make a second pass in a few locations.

Township Manager – Mr. Finnigan gave copies of Policy 6 – Organization Chart to all Board members. Mr. Finnigan stated Arbor Day celebration was a bit dampened; Shade Tree Advisory Board planted a tree in Vince G. Milite’s memory. Mr. Finnigan is working toward Hanover Township becoming a tree city.

Upon motion of Mr. Diacogiannis the Board adjourned at 7:55 p.m.

Christina M. Thomas
Secretary