BOARD OF SUPERVISORS

Submit by E-mail

Print Form

Hanover Township Northampton County
3630 Jacksonville Road
Bethlehem, Pennsylvania 18017-9302
610.866.1140 Fax 610.758.9116

Talent Bank Form

From time to time, positions become available on committees, commissions or boards appointed by the Board of Supervisors. Positions are not always readily available. Each position has a different commitment level that is needed in order to be an effective member. Committees, commissions or boards meet on a regular schedule, typically, once a month in the evening. Some positions require members to gather and review information outside of the meetings that are held. Chairperson or staff is able to provide a better understanding as to the commitment that is needed for each position.

Upon receipt, your Talent Bank Form will be reviewed by the Township to determine if a current match exists between your desire to serve and openings that currently exist. Your application will be added to the list of volunteers who have expressed an interest in serving. We thank you for your interest in serving the Township of Hanover and returning this application.

Name:	MICHAEL J FINA		Home Phone:	6107515377	
Address;	1271 BIAFORE AVE		Work Phone:	•	Ext.
	BETHLEHEM		Cell Phone:		
Email:	michaeljfina@yahoo.com				
l am intere	ested in serving the Township	o in the following position:			
🔀 Planni	ng Commission	Shade Tree Advisory Committee	Impact Fee	Advisory Committee	
Recrea	ntion Advisory Board	Crime Watch	Recycling Ac	dvisory Committee	
Specia	l Events Committee	Airport Advisory Committee	Zoning Hear	ing Board	
Backgrou	<u>und</u>				
Employer:	: retired		Position:		
Education	BA SUSQUEHANNA; MBA	ΓΕΜΡLE; JD DELAWARE LAW			
Please des	cribe any training/experience	e you possess:	_		
SPEND (OVER 45 YEARS IN FINANCIAL	. SERVICES INDUSTRY WITH 40 YEARS OF	EXPERIENCE IN LOA	AN WORKOUTS MANAGI	NG A
PORTFO	DLIO OF LARGE PROBLEM CC	MMERCIAL ACCOUNTS.			
Please des	cribe other skills and interest	s:			
		LVED IN ALLTYPES OF REAL ESTATE TRAN ANCE, REAL ESTATE LAW ISSUES AND ES		es transactional leg	GAL
Please des	cribe your government or co	mmunity volunteer experience (Hanover	or elsewhere):		
PAST IN	PAST INVOLVMENT IN UPPER BUCKS CHAMBER OF COMMERCE AND CHURCH ORGANIZATIONS.				

HOLD HARMLESS INDEMNIFICATION AGREEMENT

	THIS AGREEMEN	IT, made this	day of	2023, by and between
HANOVER T	OWNSHIP, a secon	nd class township of	Northampton Coun	ity, Pennsylvania, with
an address at	3630 Jacksonville	Road, Bethlehem,	Pennsylvania, 180	17 ("Township") and
MELANIE T	AYLOR, adult in	dividual residing at	4646 Virginia Dr	, Bethlehem Hanover
Township, No	rthampton County, I	Pennsylvania, 18017	("Owner").	

RECITALS

- A. Owners propose to install a fence (the "Structure") on the property located at 4646 Virginia Dr, Bethlehem, Pennsylvania also know as tax parcel number M6-NW1-05-00121 (the "Premises").
- B. A plot plan of the Premises and the proposed location of the Structure is attached as Exhibit "A".
- C. The proposed Structure will encroach into the ten (10) foot Drainage and Utility Easement in the rear yard located on the Premises (the "Easement").
- D. In order to place the Structure within the Easement, the Owner need the permission of the Township. The Township is willing to consent to the placement of the Structure in the Easement, upon satisfaction by Owners of the conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein, AND INTENDING TO BE LEGALLY BOUND, the parties hereto agree as follows:

- 1. All "RECITALS" are hereby incorporated by reference as if the same were fully set forth here.
- The Township hereby agrees to consent to the placement of the
 Structure in the Easement of the Premises upon the satisfaction of the conditions set forth below.
- 3. As a condition for approval and consent by the Township as set forth in paragraph 2 above, Owners, for themselves and their heirs, successors, executors, administrators and assigns, hereby agree to hold the Township harmless and indemnify the Township from and against any and all claims, actions, damages, suits, expenses (including attorney's fees), liabilities and the like, in law or in equity, and of any kind and nature, in connection with loss of life, personal injury and/or damage to property to any person arising from or in any way, directly or indirectly, associated with or caused by Owners' placement of or the existence of the Structure in the Easement of the Premises, including, but not limited to, loss of life, personal injury and/or damage to property caused by the improper construction and/or maintenance of the Structure.
- 4. In the event the Township is made a party to any litigation commenced by or against the Owners in connection with the placement of or the existence of the Structure, then the Owners shall protect and hold harmless the Township and shall pay all costs, expenses, and attorney's fees incurred or paid by the Township in connection with any such litigation.

- 5. The parties hereto acknowledge and agree that the Township's consent is conditioned upon the consent to the placement of the Structure by any and all utilities utilizing the Easement.
- 6. The parties hereto acknowledge that this Agreement is conditioned upon Owners obtaining the permission of adjacent landowners as to the placement of the structure, as may be required under the current Township Ordinance.
- 7. The parties hereto acknowledge that the Township retains discretion to require the removal of the Structure, in whole or in part, from the easement of the Premises if, in the sole opinion of the Township, the structure interferes with drainage on the Premises or on the Property of surrounding landowners.
- 8. This Agreement shall run with the land and shall be binding upon the Owners, their heirs, successors, executors, administrators and assigns, and shall inure to the benefit of the Township.
- 9. This Agreement, or any part thereof, shall not be construed against any party hereto, due solely to the fact that the Agreement, or any part thereof, was drafted by such party.
- 10. Owners shall immediately upon request pay all Township costs in connection with the Owners' request, including, but not limited to, attorney's fees, engineering fees and administrative expenses.

IN WITNESS WHEREOF, the parties hereto have set forth their hands and seals on the date first above written.

ATTEST:	HANOVER TOWNSHIP, Northampton County, Pennsylvania, a second class township
By:	By: JOHN N. DIACOGIANNIS, Chairman Board of Supervisors
WITNESS:	By: Melanie Paylor

COMMONWEALTH OF PENNSYLVANIA)
COUNTY OF NORTHAMPTON) ss:)
ON THIS, the day of	himself to be the Chairman of the Board of ch Chairman, being authorized to do so,
IN WITNESS WHEREOF, I have hereunto	set my hand and official seal.
	NOTARY PUBLIC
COMMONWEALTH OF PENNSYLVANIA)
COUNTY OF NORTHAMPTON X high am)
on THIS, the 24 day of 0 mum undersigned officer, personally appeared MELANI proven) to be the persons whose names are subscrib that they executed the same for the purposes therein	H, 2023, before me a notary public, the E TAYLOR, known to me (or satisfactorily ed to the within instrument, and acknowledged
IN WITNESS WHEREOF, I hereunto set n	ny hand and official seal.
Commonwealth of Penasylvania - Notary Scal Donno M. Mignon: Notary Public Lehigh, County My commission explosi October 03, 2026 Commission number 1340225	Honam, Mynon NOTARY PUBLIC





Important Information
Please Return
No Later Than:
February 3, 2023

Hanover Township Northampton County c/o Ali Ritter 3660 Jacksonville Road Bethlehem, PA 18017 January 19, 2023

Dear Ali Ritter & Hanover Township Northampton County,

Thank you for having D.H. Productions as your entertainment for your special occasion on August 1, 2023. Please take a few minutes to read this letter so that it can help you to fill out the information sheets.

It is very important to sign the contract and return it by February 3, 2023. This is to ensure that your special occasion on August 1, 2023 is booked with D.H. Productions. If your contract is not returned by February 3, 2023, your contract will be void. The balance of \$300.00 by Credit Card (3% Convenience fee applies) or check is due one week prior to event date. Payment in the form of cash or money order may be made upon the arrival of the disc jockey on August 1, 2023.

Now take out all of your information sheets; This allows us to know where your occasion is taking place, the telephone numbers, in case we have to contact either you or the hall, and directions to the occasion. This is also for requests to be played or not to be played, and any general music requests. Fill in the appropriate information and return it no later than 30 days before your special occasion on August 1, 2023. D.H. Productions event coordinator will call and confirm all your formatical information two (2) weeks prior to your special occasion. In the event that a D.H. Productions event coordinator is unable to contact you two (2) weeks in advance, your information that has been returned to us will be provided to your entertainer.

D.H. PRODUCTIONS is open for suggestions and comments after each show. Even though we hand out comment sheets at the show, we still want your opinion. Please help us maintain top quality and high performance at each show. Since this is important to us and you, our client, please write us at the above address after your occasion.

We no longer carry CD players with us, we are all digital. If you plan to supply any tracks for us, we accept mp3 format through Google Drive, Dropbox or Email. If you have other forms of media like CD, cassette, LP or 45 records, please contact us so we may assist your needs prior to your occasion. Majority of songs we play are purchased through a Broadcast Radio Supplier and have been pre-edited for radio air play. There are seven (7) words that cannot be Broadcast over public airwave all others are fair game. We respect the First Amendment of the U.S. Constitution and we can not legally change an artist's original artistic work without their permission.

Once again, thank you for letting D.H. Productions be your entertainment on August 1, 2023. If we can help you in any way, please call us at 610.867.8349.

Sincerely,

D.H. Productions

Heading Eties

dhp/



- 1. Hanover Township Northampton County has agreed to these terms set by D.H. Productions for a Perfect Package and a "Guaranteed Price Lock" of \$300.00 on August 1, 2023 from 6:00 pm to 8:00 pm. This agreement may not be modified, changed in whole or in part except in writing signed by both parties. Hanover Township Northampton County must cancel within seven (7) business days of February 3, 2023, failure to give seven (7) business days notice of cancellation will be subject to a fifty dollar (\$50) service charge. The "D.H. Productions copy" of this signed contract is due no later than February 3, 2023 or this contract will be void.
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- 3. Entertainers are not permitted to drink alcoholic beverages during the hours of the occasion and are solely responsible for their actions.
- 4. D.H. Productions is not liable for and not limited to any damages, injuries, and acts of God. (Example: property damage, personal injury, * power loss, **weather, etc.). Harassment and/or injury will terminate the entertainment with no refunds.
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- 5. Patrons of the event will be held responsible for their actions such as but not limited to damage to equipment and / or individuals interfering with performing duties. If such a situation arises, Hanover Township will attempt to collect information such as license plate number or personal information to be turned over to Colonial Regional Police Department and D.H. Productions for the purpose of further investigation & or prosecution.

Please make all checks / money orders payable to D.H. PRODUCTIONS Credit Card Payments are subject to a 3% convenience fee, please notify us if you prefer to pay with credit card; an invoice will be sent via email Enclose coupon or certificate with signed contract; Limit one per occasion. There is a \$35.00 charge for any returned check

Total Amount:

\$450.00

Discount

SAVINGS OF:

\$-150.00

Grand Total:

\$300.00

Full Balance Due By August 1, 2023:

\$300.00

Date of Occasion:

August 1, 2023

6:00 pm to 8:00 pm

Time of Occasion:

(PODUL Au thorized signature of D.H. Productions

Ja nuary 19, 2023 Date of contract

Retain this copy for your records.

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Authorized signature of Hanover Township Northampton County
Return this "D.H. Productions copy"
THANK YOU.

Ja nuary 19, 2023

Date of contract

★ INFORMATION AND DIRECTIONS★				
Name: Hanover Township Northampton County				
Address: c/o Ali Ritter 3660 Jacksonville Road Bethlehem, PA 18017	Date of Occasion: August 1, 2023			
Home Phone:	Tim	te of Occasion: 6:00 pm to 8:00 pm		
Alt Phone: 610-317-8701 Type of Occar		e of Occasion: National Night Out		
Cell Phone:	Expected Attendance:			
E-mail: aritter@hanovertwp-cc.org	overtwp-cc.org Referred By: Repeat			
Please have one six foot banquet table set up near two dual outlets / power source. THANK YOU.				
Place of Occasion: Hanover Township Community Center		Phone: 610.317.8701		
Address: 3660 Jacksonville Road Bethlehem, PA 1801	7	Contact:		
		No. of Steps:		
	Ì	No. of Landings:		
Directions: 512 North to Stokes Park Road. Follow to Jacksonville Road, make a right on to Jacksonville Road & follow to Community Center on the right. See Attached Map For Setup Instructions				

We invite you to make a few requests. An entertainer will also take requests from your guests and mix it with our music research to make an occasion that everyone will remember for a lifetime. Remember, not all songs can be played due to time factors.

LIST BELOW SPECIAL REQUESTS OR SONGS NOT TO BE PLAYED				
Artists Only	Yes	No		



Important Information
Please Return
No Later Than:
February 3, 2023

Hanover Township Northampton County c/o Ali Ritter 3660 Jacksonville Road Bethlehem, PA 18017 January 19, 2023

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Sincerely,

Heather J. Ellis

dhp/



- 1. Hanover Township Northampton County has agreed to these terms set by D.H. Productions for a Perfect Package and a "Guaranteed Price Lock" of \$450.00 on October 7, 2023 from 2:00 pm to 5:00 pm. This agreement may not be modified, changed in whole or in part except in writing signed by both parties. Hanover Township Northampton County must cancel within seven (7) business days of February 3, 2023, failure to give seven (7) business days notice of cancellation will be subject to a fifty dollar (\$50) service charge. The "D.H. Productions copy" of this signed contract is due no later than February 3, 2023 or this contract will be void.
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please notify us if you prefer to pay with credit card; an invoice will be sent via email
Enclose coupon or certificate with signed contract; Limit one per occasion.

There is a \$35.00 charge for any returned check

Total Amount:

\$600.00

Discount

SAVINGS OF:

\$-150.00

Grand Total:

\$450.00

Full Balance Due By October 7, 2023:

\$450.00

Date of Occasion:

October 7, 2023

Time of Occasion:

2:00 pm to 5:00 pm

Leather of Ties

Ja nuary 19, 2023
Date of contract

Au thorized signature of D.H. Productions D Retain this copy for your records.

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2:00 pm to 5:00 pm

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Ja nuary 19, 2023

Authorized signature of Hanover Township Northampton County Return this "D.H. Productions copy" THANK YOU.

<u>★INFORMATION AND DIRECTIONS</u> ★			
Name: Hanover Township Northampton County			
Address: c/o Ali Ritter 3660 Jacksonville Road Bethlehem, PA 18017	Date of Occasion: October 7, 2023		
Home Phone:	Time of Occasion: 2:00 pm to 5:00 pm		
Alt Phone: 610.317.8701 x109	Type of Occasion: Fall Fest		
Cell Phone:	Expected Attendance:		
E-mail: recdirector@hanovertwp-cc.org	Referred By: Repeat		
Please have one six foot banquet table set up near two dual outlets / power source. THANK YOU,			
Place of Occasion: Hanover Township Community Center	Phone: 610.317.8701		
Address: 3660 Jacksonville Road Bethlehem, PA 1801	7 Contact:		
	No. of Steps:		
	No. of Landings:		
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Titles Only	Artists Only	Yes	No
		• 11-	



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- 3. Entertainers are not permitted to drink alcoholic beverages during the hours of the occasion and are solely responsible for their actions.
- 4. D.H. Productions is not liable for and not limited to any damages, injuries, and acts of God. (Example: property damage, personal injury, * power loss, **weather, etc.). Harassment and/or injury will terminate the entertainment with no refunds.
- * D.H. Productions will make every effort to rectify any acts of God within its' powers, however if rectification does not correct the problem, D.H. Productions will not be held liable and there will be no refunds.
- ** In the event of bad weather, Hanover Township Northampton County must cancel within three (3) hours of the start of the occasion, and can reschedule for another date, agreeable to both D.H. Productions and Hanover Township Northampton County, with no additional charge. Without cancellation within three (3) hours there will be no refunds.
- 5. Patrons of the event will be held responsible for their actions such as but not limited to damage to equipment and / or individuals interfering with performing duties. If such a situation arises, Hanover Township will attempt to collect information such as license plate number or personal information to be turned over to Colonial Regional Police Department and D.H. Productions for the purpose of further investigation & or prosecution.

Please make all checks / money orders payable to D.H. PRODUCTIONS Credit Card Payments are subject to a 3% convenience fee, please notify us if you prefer to pay with credit card; an invoice will be sent via email Enclose coupon or certificate with signed contract; Limit one per occasion. There is a \$35.00 charge for any returned check

Total Amount:

\$450.00

Discount

SAVINGS OF:

\$-150.00

Grand Total:

\$300.00 \$300.00

Full Balance Due By December 1, 2023:

December 1, 2023

Date of Occasion:

6:00 pm to 8:00 pm

Time of Occasion:

Heather of The

Ja nuary 19, 2023

Au thorized signature of D.H. Productions Date of contract Retain this copy for your records.

THANK YOU.



- 1. Hanover Township Northampton County has agreed to these terms set by D.H. Productions for a Perfect Package and a "Guaranteed Price Lock" of \$300.00 on December 1, 2023 from 6:00 pm to 8:00 pm. This agreement may not be modified, changed in whole or in part except in writing signed by both parties. Hanover Township Northampton County must cancel within seven (7) business days of February 3, 2023, failure to give seven (7) business days notice of cancellation will be subject to a fifty dollar (\$50) service charge. The "D.H. Productions copy" of this signed contract is due no later than February 3, 2023 or this contract will be void.
- 2. Equipment will be set up within one hour prior to the start of the occasion, unless prearranged by Hanover Township Northampton County and D.H. Productions. The balance of \$300.00 by Credit Card (3% Convenience fee applies) or check is due one week prior to event date. Payment in the form of cash or money order may be made upon the arrival of the disc jockey on December 1, 2023 Overtime is subject to availability at Seventy-Five dollars (\$75) per one half hour.
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Total Amount:

\$450.00

Discount

SAVINGS OF:

\$-150.00

Grand Total:

\$300.00

Full Balance Due By December 1, 2023:

\$300.00

Date of Occasion:

December 1, 2023

Time of Occasion:

6:00 pm to 8:00 pm

Ja nuary 19, 2023

Authorized signature of Hanover Township Northampton County Return this "D.H. Productions copy" THANK YOU.

Date of contract

<u>★INFORMATION AND DIRECTIONS</u> ★			
Name: Hanover Township Northampton County			
Address: c/o Ali Ritter 3660 Jacksonville Road Bethlehem, PA 18017	te of Occasion: Decem	ber 1, 2023	
Home Phone:	ne of Occasion: 6:00 p	m to 8:00 pm	
Alt Phone: 610-317-8701 Type of Occasion: Tree Lighting Ceremony		ighting Ceremony	
Cell Phone:	Cell Phone: Expected Attendance:		
E-mail: aritter@hanovertwp-cc.org	E-mail: aritter@hanovertwp-cc.org Referred By: Repeat		
Please have one six foot banquet table set up near two dual outlets / power source. THANK YOU.			
Place of Occasion: Hanover Township Community Center	Phone: 610.317.87	01	
Address: 3660 Jacksonville Road Bethlehem, PA 1801	Contact:		
	No. of Steps:		
	No. of Landings:		
Directions: 512 North to Stokes Park Road. Follow to Jacksonville Road, make a right on to Jacksonville Road & follow to Community Center on the right. See Attached Map For Setup Instructions			

We invite you to make a few requests. An entertainer will also take requests from your guests and mix it with our music research to make an occasion that everyone will remember for a lifetime. Remember, not all songs can be played due to time factors.

LIST BELOW SPECIAL REQUESTS OR SONGS NOT TO BE PLAYED				
Titles Only	Artists Only	Yes	No	

Hanover Top.

NAZARETH AREA COUNCIL OF GOVERNMENTS COMMUNITY COMMUNICATION SERVICES AGREEMENT

MULTIMUNICIPAL AGREEMENT

This Multimunicipal Agreement (this "Agreement") is made effective the first day of January, 2023, by and between NAZARETH AREA COUNCIL OF GOVERNMENTS and BATH BOROUGH, NAZARETH BOROUGH, TATAMY BOROUGH, LOWER NAZARETH TOWNSHIP, BUSHKILL TOWNSHIP, and HANOVER TOWNSHIP.

WHEREAS, the Nazareth Area Council of Governments was duly organized by its member municipalities for the purpose of intergovernmental cooperation pursuant to the Intergovernmental Cooperation Act, 53 Pa. C.S.A. 2301-2315, for the purpose of providing the elected officials of the member municipalities the means of frequent communication and organization to foster a cooperative effort to resolve regional problems, to determine policies, and to formulate and implement plans and programs to meet regional needs; and

WHEREAS, the Nazareth Area Council of Governments has deemed fit to establish a regional Community Communication Service to provide interactive communications between the participating municipalities including their respective agencies, and their citizens; and

WHEREAS, the participating municipalities have agreed to enter into an agreement with the Nazareth Area Council of Governments to implement the

community communication system as set forth in the attached Independent Contractor Agreement with Everbridge, Inc. and the Nazareth Area Council of Governments.

NOW, THEREFORE, INTENDING TO BE LEGALLY BOUND HEREBY, the parties agree as follows:

- 1. The undersigned municipalities hereby authorize the Nazareth Area Council of Governments to execute the attached Independent Contractor Agreement, Nazareth Area Council of Governments Community Communication Services (Exhibit "A"), which shall provide Community Communication Services to the undersigned municipalities during the calendar years 2023, 2024, and 2025, the scope of which shall be defined by the attached documents.
- 2. In consideration for the services to be performed hereunder, each municipality shall pay to the Nazareth Area Council of Governments the sum equal to that calculated as its respective share set forth in Exhibit "B." Said sums shall be payable in such installments as shall be designated by the Nazareth Area Council of Governments as necessitated by its obligations to Everbridge, Inc.
- 3. Nazareth Area Council of Governments shall schedule such meetings as shall be necessary among participating municipalities to discuss the effectiveness of the program and the needs of the respective communities.
- 4. Nazareth Area Council of Governments shall defend, indemnify, and hold harmless member municipalities, its members, or elected and appointed officials, officers, employees, and agents from and against all allegations, claims, DRAFT 1/16/23

actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs and expenses, including without limitation attorney's fees and costs, which arise out of, relate to or result from any act or omission of the Nazareth Area Council of Governments.

- 5. This is the entire agreement between the Nazareth Area Council of Governments and the undersigned member municipalities.
 - 6. This Agreement will be governed by Pennsylvania law.

DULY EXECUTED BY THE PARTIES AS FOLLOWS:

ATTEST:		OF GOVERNMENTS
	0	By:
Dated:		Chairman
ATTEST:		BOROUGH OF BATH
		By: Borough Council President
Dated:		Borough Council President
ATTEST:		BOROUGH OF NAZARETH
		Ву:
Dated:		Borough Council President

DRAFT 1/16/23

ATTEST:		BOROUGH OF TATAMY
	Secretary	By:Borough Council President
Dated:		
ATTEST:		LOWER NAZARETH TOWNSHIP
		By: Chairman, Board of Supervisors
Dated:	Secretary ———	Chairman, Board of Supervisors
ATTEST:		BUSHKILL TOWNSHIP
	<u> </u>	By: Chairman, Board of Supervisors
Dated:	Secretary ———	Chairman, Board of Supervisors
ATTEST:		HANOVER TOWNSHIP
	00	By:
Dated:	Secretary	Chairman, Board of Supervisors

Quotation

Prepared for:

Lorl Stauffer

-Tatamy-Police-PA Nazarcth Council of Governments

618-North-St. 623 Municipal Dr.

Harrisburg-PA-17-120 Nazarcth, PA 18064

Salesperson:
United States

United States

Ph: (610) 759-7434

Fax: Email: Quote #:

Date:

12/21/2022 11/23/2022 Confidential

Q-122810

Salesperson: Courtney Feigal Phone:

Email:

courtney.felgal@everbridge.com

Contract Summary Information:

Contract Period:

Contract Start Date:

Contract End Date:

Note: **Quantity on this quote represents the population count

36 Months

1/1/2023

12/31/2025

Year 1

QTY	DESCRIPTION	PRICE
100	Nixle Engage	USD 3,041.60
1	Nixle Additional 360 System(s)	USD 1,440.00
1	Nixle Additional 360 System(s)	USD 1,440.00
1	Nixle Additional 360 System(s)	USD 1,440.00
1	Nixle Additional 360 System(s)	USD 1,000.00
1	Nixle Additional 360 System(s)	USD 800.00
1	Nixle Additional 360 System(s)	USD 2,000.00
6	Nixle Data Refresh	USD 4,500.00
	Ye	ar 1 TOTAL: USD 15,661.60

Pricing Summary:

Year One Fees:	USD 15,661,60
One-time Implementation and Setup Fees:	USD 160.00
Professional Services:	USD 0.00
Total Year One Fees Due:	USD 15,821.60

Ongoing Fees:

Year Two Fees:	USD 15,661.60
Year Three Fees:	USD 15,661.60

Messaging Credits Summary:

	Initial Credits Allowance	Additional Gredits Purchased	Total Credits
Year 1	1,500,000	0	1,500,000
Year 2	1,500,000	0	1,500,000
Year 3	1,500,000	0	1,500,000

- Quote subject to the terms and conditions of the Master Services Agreement, including any amendments, executed 1. between Everbridge, Inc. and the customer listed above.
- By signing this Quote you represent that you read, understand and agree that the <u>Exhibit A</u> to the current service agreement executed between Everbridge Inc. and the customer listed above shall be deleted and replaced in its entirety with the <u>Exhibit A</u> included with this Quotation. 2.
- Messaging Credits listed above can be used for Notifications and expire at the end of each year. Consumption of 3. Messaging Credits in excess of these amounts in any year will incur additional charges Subject to sales taxes where applicable.
- 4.
- Except for currency designation, the supplemental notes above, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override negotiated language of the Everbridge Inc. Master Service Agreement.

EXHIBIT A Additional Business Terms

The following additional business terms are incorporated by reference into the Agreement as applicable based on the particular products and services described on the Quote.

If Client is Ordering Nixle® Products or Community Engagement:

Client grants to Everbridge a non-exclusive, royally free, worldwide and perpetual right and license (including sublicense) to (a) use, copy, display, disseminate, publish, translate, reformat and create derivative works from communications Client sends through the Solutions or www.nixle.com for public facing communications to citizens, other public groups and public facing websites, including social media (e.g., Google®, Facebook®) (collectively, "Public Communications"), (b) use and display Client's trademarks, service marks and logos, solely as part of the Public Communications to Contacts who have opted in to receive those Communications, and on other websites where Everbridge displays your Public Communications, as applicable, and (c) place a widget on Client's website in order to drive Contact opt-in registrations. Client further acknowledges and agrees that all personal information from individuals registering through such widget or a Nixle branded website is owned expressly by Everbridge and such information will be governed by the applicable Privacy Policy.

If Client Is Ordering Everbridge Suite or Nixle® Branded Products:

- 1. Messaging Credits. The Solutions include units of usage ("Messaging Credits") for communications sent by Client through the Solutions to multiple Contacts via one or more communication paths ("Notifications"). No Messaging Credits shall be required to send Notifications by push notification (Everbridge mobile application), by email or by pager. If Client's use of the Solutions exceeds the amount of Messaging Credits allocated to the account or previously purchased, Client shall pay for such overages and charges back to the date they were incurred. Unused Messaging Credits expire at the end of the annual billing period under the applicable Quote and are not refundable. Additional Messaging Credits may be purchased separately.
- Usage. Messaging Credits shall be applied per Notification sent by Client through the Solutions. A single Notification is defined as follows:
 - SMS Text messages:
 - * For messages that contain only GSM characters, each 153 characters or portion thereof.
 - * For messages that contain any non-GSM characters, each 67 characters or portion thereof.
 - GSM characters include only characters in the GSM 7-bit default alphabet.
 - Character limits for SMS Text messages are determined by telecommunication providers. Everbridge reserves the right to change the length of a single SMS Text message if telecommunication providers update these amounts.
 - Voice messages or Conference Voice: One minute or portion of a minute of the voice message, calculated on a cumulative basis per month, per destination country.
 - . TTY: One minute per TTY message.
 - · Fax: Per page transmitted.
- Role-based Limits. If Client exceeds any role-based limits (such as the number of Contacts, Resolvers or authorized
 users of a Solution) set forth on the applicable Quote, Client shall pay for such additional role-based numbers as of the
 date that the overage began. Payment shall be at the role-based number rate in the Quote and shall be paid for the duration
 of the term of such Quote.
- 4. Other Usage Limits. If the applicable Quote sets forth any geographic, departmental, entity-based or other limitation on usage of the Solutions, then Client's use of the Solutions is expressly limited to Contacts who are based in such geographic area, department or entity or who otherwise meet the usage limitation criteria specified in the Quote. Client's use of the Solutions with any Contacts who are not included within such limitations shall constitute a material default under this Agreement and shall subject such Client to additional charges for such unauthorized usage.
- 5. Data Feeds. Client shall not use any automated device, computer program, software, tool, algorithm, bot or similar process to mine or systematically scrape or extract data from any of the products, except as authorized in writing by Everbridge. Notwithstanding anything to the contrary in this Agreement, to the extent that Client has purchased or accesses Data Feeds, the content such feeds are provided solely on an "AS IS" and "AS AVAILABLE" basis and Everbridge disclaims any and all liability of any kind or nature resulting from (a) any inaccuracles or fallures with respect to such Data Feeds or (b) any actions taken by Client as a result of its use of the Solutions or its content. All Data Feeds are provided solely as a convenience and do not constitute an endorsement by Everbridge. The sole and exclusive remedy for any failure, defect, or inability to access the content of such Data Feed shall be to terminate the Data Feed with no further payments due. "Data Feed" means data content or websites ilcensed or provided by third parties to Everbridge and supplied to Client in connection with the Solution (e.g., real time weather system information and warnings, 911 data, third party maps, and situational intelligence) or publicly-available information that Client accesses on the Internet while using the Services.

Clients purchasing Visual Command Center or Signal products further agree that they will comply with the Data Feed Terms and Conditions found at https://www.everbridge.com/wp-content/uploads/Data-Feed-Terms-and-Conditions-Oct-2019.pdf.

- 6. Resident Connection Data. If a Client is a governmental entity and is purchasing Resident Connection Data, Everbridge provides to Client a limited, non-exclusive, non-transferable, non-sublicensable, right to use mobile, landline and VolP telephone records ("Resident Connection Data") in connection with emergency notifications sent through the Everbridge Solutions. Resident Connection Data is Confidential Information of Everbridge and is subject to the confidentiality obligations in Section 7 and the license restrictions in Section 6.2 of this Agreement. Unless provided herein, Resident Connection Data is owned expressly by Everbridge and rights to use such data terminates upon the termination or expiration of this Agreement.
- 7. Incident Management/IT Alerting. If a Client is purchasing the Incident Management or IT Alerting Solution, (a) Clients may only designate the number of Users set forth on the Quote, and such individuals shall only have the access rights pursuant to such designation and role; (b) "Incident Administrators" are authorized by Client as an administrator for the incident Management or IT Alerting Solution components and are typically responsible for the configuration of IT Alerting as well as managing and reporting on Incidents; (c) "Incident Operators" are authorized by Client as an operator of the Incident Management or IT Alerting Solution and are typically responsible for launching/managing incidents; and (d) "Group Managers" shall have the ability to bulld, manage and/or participate in on-call schedules to receive IT related notifications. Everbridge may limit or throttle Client's automated use of the Incident Management or IT Alerting Solution in order to protect the stability and security of the Solution.
- 8. Secure Messaging. If a Client is purchasing peer to peer secure messaging solutions ("Secure Messaging"), Everbridge shall comply with all applicable privacy laws, including in the United States, the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act ("HITECH Act"), the Gramm-Leach-Billey Act, and the Fair Credit Reporting Act, as applicable based on solution purchased. For clients based in the United States, our Secured Messaging products for healthcare are subject to our Business Associate Agreement, available at https://www.everbridge.com/wp-content/uploads/2015/07/Business-Associate-Form-licd-v1-7.7.15.pdf, which is incorporated and made a part of this Agreement. Client acknowledges and agrees that Secure Messaging solutions are intended to deliver non-critical, non-emergency messages between users as a convenience to facilitate communications and are not intended for or suitable for use in situations where a failure or time delay of, or errors or inaccuracles in, the content, data or information provided through the services could lead to death, personal injury or property damage.

Non-Emergency Messaging

1. If Client is using the solution to send non-emergency calls, text messages or emails to consumers, Client expressly agrees to comply with applicable consumer protection laws, including in the United States, the Telephone Consumer Protection Act of 1991, including its implementing regulations, and in the CAN-SPAM Act of 2003, and any other similar laws and regulation (collectively, "Consumer Protection Law"). Client shall not violate these or others applicable laws and warrants that it shall receive express consent from Contacts if its messages fall within these Consumer Protection Laws. Client shall defend, Indemnify and hold Everbridge harmless from any violation by Client of Consumer Protection Law. Client further agrees that any marketing or sales related text messages will comply with the policies and guidelines of the Mobile Marketing Association found at http://mmaglobal.com/policies/code-of-conduct.

Please, Sign, Date and	l Return:		
Signature:	٨	Date:	12/22/22
Name (Print):	Lori A. Stauffer	Title:	Executive Director
Please, Sign, Date and	Return:		
Signature:		Date:	
Name (Print):		Title:	

155 North Lake Avenue, Sulle 900 Pasadena, CA 91101 USA Tel: +1-818-230-9700 Fax: +1-818-230-9505

THANK YOU FOR YOUR BUSINESS!

MUNICIPAL SHARE OF PARTICIPATING MUNICIPALITIES

Participating municipalities agree to contribute the following annual contribution:

	\$3,256.94 (2024) \$3,256.94 (2025)
Hanover Township	\$3,416.94 (2023)
Bushkill Township	\$2,696.94
Bath Borough	\$2,256.94
Tatamy Borough	\$2,056.94
Nazareth Borough	\$2,696.94
Lower Nazareth Township	\$2,696.94



STATEMENT OF WORK: Township of Hanover, Northampton County

(Managed Services)

This Statement of Work ("Statement of Work" or "SOW"), adopts and incorporates by reference the terms and conditions of the Master Services Agreement which was entered into on February 1st, 2023 (the "Master Agreement"), between CAPITAL CITY COMPUTERS LLC DBA INTERMIXIT ("Service Provider" or "IntermixIT") and Township of Hanover, Northampton County ("Customer"). This Statement of Work is effective beginning on February 1st, 2023 and will remain in effect until the term set forth below in Section 3, unless earlier terminated in accordance with the Master Agreement. Transactions performed under this Statement of Work will be conducted in accordance with and be subject to the terms and conditions of this Statement of Work and the Master Agreement.

Capitalized terms used but not defined in this Statement of Work shall have the meanings set out in the Master Agreement.

1. <u>Scope of Work</u>. Generally, Service Provider shall perform the following Services:

Complete IT Enhanced Security and Protection # Remote Support & Onsite Support ✓ 24x7 Unlimited Remote Support 24x7 Onsite Support Quarterly Technology Advisory Proactive Management w/Automation Next-Gen Antivirus ✓ Cyber Threat Hunting w/MDR Security Operations Center (SOC) w/SIEM ✓ DNS Security Quarterly Alignment Policy Based Zero-Trust Endpoint Security Dark Web Monitoring Email Security / SPAM Filtering MS 365 or Google Workspace Backup Staff Security Awareness Training User Password Management

- 2. <u>Exclusion from Service</u>: The following are expressly excluded from and not included in the Services. If services listed are required by Customer, a new Scope of Work would be required to properly set expectations. (This list below is not intended to be exhaustive and is not fully inclusive.)
 - 2.1 <u>Cabling</u>: adding new network drops;
 - 2.2 <u>Printer and/or Copier maintenance:</u> disassembly or other related troubleshooting to hardware/firmware related to the hardware unit;
 - 2.3 <u>Website Services:</u> design, optimization, database management, or any item related to performance of a website;
 - 2.4 <u>Database Administration:</u> building of queries, optimization, performance standardization or any item generally considered database administration;

1.1

3. <u>Pricing; term; payment; license</u>. All costs listed below are based on the scope and assumptions included in this Statement of Work;

Item	Assumptions/Details:
Recurring monthly fees: Year 1, Months 1-12 [\$2,600.00 per month]; Year 2, Months 13-24 [\$2,900.00 per month]; Year 3, Months 25-36 [\$3,200.00 per month]; 3-Year [thirty-six month] term subject to automatic renewal in accordance with Section 6 of the Master Agreement (the "Term").	 Year 1 - (18) CompleteIT Users at \$133.33 per user per month Year 2 - (18) CompleteIT Users at \$150.00 per user per month Year 3 - (18) CompleteIT Users at \$166.67 per user per month (2) Datto Alto On-Premise 2TB BCDR for (2) Servers at \$100.00 per month per server Services included are listed in section 1.1 above where a check mark designates the service as included. Project labor is not included, where a project is defined as a Move/Add/Change outside of typical day-to-day support efforts.

Services outside the scope of this Statement of Work (and not covered by a separate Statement of Work) (including items noted as "Exclusion of Services" in this Statement of Work) and Services provided after hours (i.e, other than from (i.e., Monday-Friday 8 am to 5 pm ET) will be priced at \$150.00/hour.

With the purchase of Services, Service Provider grants to Customer a non-exclusive worldwide license to use managed services software (the "Licensed Software") in accordance with this SOW, and during the Term. Customer will not be granted any title or further rights of ownership to the Licensed Software.

4. <u>Response Times</u>. It is difficult for Service Provider to set response times for many of the Services, as many Services are complex services, and response may vary. When Customer contacts Service Provider, Service Provider will prioritize the incident and will endeavor to respond no later than 4 business hours after the Customer contacts Service Provider, with "Emergency" situations prioritized first.

As the setting of "priority" for an incident carries such an important weight in the delivery of a Service, it is imperative that this is carried out in a consistent and fair manner for all customers of Service Provider. The following are general descriptions and illustrations of what the priority levels may include:

Priority	Definition	Example
Emergency	All users on a site unable to work	 Virus Outbreak Email server failure Server crash Network failure
High	1 user unable to work or all users greatly inconvenienced	Single virus Users machine crashed Internet outage* Important File unavailable Printer problem for important meeting
Medium	1 user unable to perform a single function or experiencing	Application fault File unavailable

Priority	Definition	Example
	inconvenience	
Low	General question, inquiry or problem that does not affect any user's ability to work	How do I? How much wouldcost?

^{*}Note that Internet outage is not an emergency priority as it is held with a 3rd party internet service provider.

[signature page follows]

IN WITNESS WHEREOF, the parties hereto have caused this Statement of Work to be executed as of the Effective Date by their respective duly authorized officers.

Township of Hanover, Northampton County
Ву
Name:
Title:
CAPITAL CITY COMPUTERS LLC DBA INTERMIXIT
Ву
Name:
Title:

HANOVER TOWNSHIP, NORTHAMPTON COUNTY RESOLUTION 2023 - /O

A RESOLUTION OF HANOVER TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA, PERMITTING THE DISPOSAL OF MUNICIPAL ASSETS

WHEREAS, Hanover Township owns assets to perform the general operational functions of a municipal government; and

WHEREAS, from time to time these assets become expendable due to the cost of repair; and

WHEREAS, the Township wishes to dispose of these assets with value, through posted public bidding, sealed bid, or auction for listed items; and

WHEREAS, the Township wishes to properly dispose of property having value.

ITEMS

2011	GMC	3500 Dump Body/w Plow	VIN: 1GD322CL1BF207100
2013	Ford	Explorer Police Interceptor	VIN: 1FM5K8AR2DGA18312

NOW THEREFORE, BE IT RESOLVED AND IT IS HEREWITH RESOLVED, as follows:

SECTION 1. All "whereas" clauses are incorporated herein by reference.

SECTION II. The following is a list of property, with no value, that is to be properly disposed of:

APPROVED AND ADOPTED as a Resolution of the Township of Hanover this $\underline{14^{TH} day}$ of $\underline{February 2023}$.

of <u>February 2023</u> .	
ATTEST:	
	HANOVER TOWNSHIP BOARD OF SUPERVISORS
By: Christina M. Thomas, Secretary Board of Supervisors	By:

BASE ENGINEERING INC.

(610) 437-0978 (610) 437-0979

CONSULTING ENGINEERS & SURVEYORS 1010 N. QUEBEC STREET, ALLENTOWN, PA 18109-1607



FAX (610) 432-3800

www.BaseEng.com

BaseEngineering@BaseEng.com

CIVIL . STRUCTURAL .

MUNICIPAL • ELECTRICAL •

MATERIAL HANDLING

February 6, 2023

MECHANICAL • SUPERVISION

Board of Supervisors Hanover Township Northampton County 3630 Jacksonville Road Bethlehem, PA 18017

Re:

TIME EXTENSION letter

Proposed Dunkin Donuts at 4098 Bath Pike

(TMP M6-15-10G-0214) / Base Project #2016-118

Dear Supervisors,

Please consider this letter as requesting the necessary time extension for 90 days beyond February 18, 2023 through May 18, 2023 - on behalf of the Applicant (Divinity Group, LLC) for the Developer to complete the improvements.

Thank you in anticipation of your approval. Please contact this office if you have any questions.

Yours sincerely,

Lasey L Bond Casey L. Bond, PE

Director of Engineering

cbond@baseeng.com

(P) 610-437-0978

c.c.: **HEA**



February 7, 2023

Hanover Township Northampton County 3630 Jacksonville Rd. Bethlehem, PA 18017 Attn: Christina Thomas

RE: Hanover Senior Living Development Plan Extension

Dear Christina,

Our company, Columbia Pacific Advisors, LLC on behalf of our development entity Columbia Wegman Hanover, LLC, (Developer) of Hanover Senior Living located at 4700 Bath Pike is requesting an extension be granted for the improvements deadline. We request the deadline be extended to March 28, 2023 to complete the paperwork associated with these improvements.

Respectfully,

6DB44635782C441... Peter T. Aparico

DocuSigned by:

Managing Director

Columbia Wegman Hanover, LLC



PENN TECHNOLOGY CONSULTING, LLC

February 6, 2023 Christina M. Thomas Township Secretary / Assistant Treasurer Hanover Township Northampton County 3630 Jacksonville Road Bethlehem, Pennsylvania 18017-9302

RE: Farmhouse Village Hanover, Subdivision Plan

Airport Road and Hanoverville Road
East Allen & Hanover Townships, Northampton County, Pennsylvania
PTC Project No. 180723

Dear Christina,

Please accept this correspondence as a time extension to act upon the above captioned subdivision plan. This extension shall be valid to and including April 28, 2023. Should you have questions, please do not hesitate to contact the undersigned. Thank you.

Sincerely,

Sue Kandil, P.E.

al fin

President

610-730-9809



PENN TECHNOLOGY CONSULTING, LLC

February 6, 2023 Christina M. Thomas Township Secretary / Assistant Treasurer Hanover Township Northampton County 3630 Jacksonville Road Bethlehem, Pennsylvania 18017-9302

RE: 6292 Hanoverville Rd, Minor Subdivision Plan

Airport Road and Hanoverville Road
East Allen & Hanover Townships, Northampton County, Pennsylvania
PTC Project No. 180723

Dear Christina,

Please accept this correspondence as a time extension to act upon the above captioned land subdivision plan. This extension shall be valid to and including April 28, 2023. Should you have questions, please do not hesitate to contact the me. Thank you.

Sincerely,

Sue Kandil, P.E.

President

610-730-9809



[Retail] 2023 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" LT w/2FL (2) (Complete)

Quote: Hanover Twp - W150

Quote Worksheet

	MSRP
Base Price	\$52,500.00
Dest Charge	\$1,895.00
Total Options	\$950.00
Subtotal	\$55,345.00
COSTARS Discount	(\$6,087.95)
Additional Discount	(\$1,412.05)
Step Bars	\$750.00
3-Piece hard Tonneau w LED light	\$1,429.00
4 Amber / Clear LED lights in grille, 2 amber lights in rear lights (clear back-up light area)	\$966.00
Subtotal Pre-Tax Adjustments	(\$4,355.00)
Less Customer Discount	\$0.00
Subtotal Discount	\$0.00
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$50,990.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00
Subtotal Post-Tax Adjustments	\$0.00
Total Sales Price	\$50,990.00

Comments:

COSTARS 025-E22-386 / COSTARS 025-E22-159

Dealer Signature / Date

Customer Signature / Date

Data Version: 18628. Data Updated: Feb 4, 2023 6:38:00 PM PST.

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