



WORKER'S COMPENSATION AFFIDAVIT

CONTRACTOR ADDENDUM TO CONSTRUCTION PERMIT ESTABLISHING COMPLIANCE WITH ACT 44 OF 1993, 77 p.s. § 462.2, RELATING TO PROOF OF WORKERS' COMPENSATION INSURANCE.

PART I: CONTRACTOR INFORMATION

Person Completing this form and title: _____

Name of Legal Entity, if not an individual: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Type of business [Check one] For Profit Corporation Nonprofit Corporation
 IRC 501.3.C. Corporation Other (specify)

Contractor's Federal/State employer identification number (EIN): _____

PART II: TYPE OF COMPLIANCE WITH WORKERS' COMENSATION ACT

The applicant is: A contractor within the meaning of the Pennsylvania Workers' Compensation Law, hereby submits (check one of the following):

- Certificate of Insurance (Complete Part III)
- Certificate of Self-Insurance Complete Part III)
- Affidavit of Exemption (Complete Part IV)

PART III: CERTIFICATE OF INSURANCE OR SELF-INSURANCE AND VERIFCATION

The contractor herby submits and has attached hereto a true and correct copy of the certificate of the contractor's worker's compensation insurance. The Certificate of Insurance names Hanover Township, as a Certificate holder. I understand and agree that I and the insurer are required to notify Hanover Township of the expiration or cancellation of any such policy of insurance or policy certificate within three (3) working days of such expiration or cancellation. I understand and agree that if Hanover Township receives notice of expiration or cancellation of this policy of insurance or certificate that is required by law to issue a stop-work order.

Address _____

City _____ State _____ Zip Code _____

Policy/Certificate Number: _____ Policy/Certificate Expiration Date: _____

I the undersigned, do verify that I am authorized to make this verification on behalf of the contractor; that I have read and understand the provisions of this contractor addendum; that the information and facts contained in this contractor addendum are true, correct and complete: and that I understand that false statements herein are made subject to the penalties of 18 PA.C.S. §4904 relating to unsworn falsification to authorities.

Print name of person executing verification

Date: _____

Signature of persons executing verification

PENNSYLVANIA WORKER'S COMPENSATION ACT
77 P.S. § 462.2

- (1) Prior to issuing a building permit to a contractor, a municipality shall require the contractor to present proof of workers' compensation insurance or an affidavit that the contractor does not employ other individuals and is not required to carry workers' compensation insurance.
- (2) Every building permit issued by a municipality to a contractor shall clearly set forth the name and workers' compensation policy and the contractor's Federal or State Employer Identification Number. This information shall be in addition to any information required by municipal ordinance. If the building permit is issued to an applicant which affirms it is not obligated to maintain workers' compensation insurance under this act, the permit shall clearly set forth the contractor's Federal or State Employer Identification Number and the substance of the affirmation and that the applicant is not permitted to employ any individual to perform work pursuant to the building permit.
- (3) Every municipality issuing a building permit shall be named as a workers' compensation policy certificate holder of a contractor-issued building permit. This certificate shall be filed with the municipality's copy of the building permit. An insurer issuing a policy which names a municipality as a workers' compensation policy certificate holder pursuant to this section shall be required to notify that municipality of the expiration or cancellation of any such policy of insurance or policy certificate within three working days of such cancellation or expiration.
- (4) A municipality shall issue a stop-work order to a contractor who is performing work pursuant to a building permit, upon receiving actual notice that the contractor's workers' compensation insurance or State-approved self-insured status has been cancelled. Also, if the municipality receives actual notice that a permittee, having filed an affidavit of exemption from workers' compensation insurance, has hired persons to perform work pursuant to a building permit and does not maintain required workers' compensation insurance, the municipality shall issue a stop-work order. This order shall remain in effect until proper workers' compensation coverage is obtained for all work performed pursuant to the building permit.