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## **REGULAR SEMI-MONTHLY MEETING November 23, 2021**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Anthony Giovannini.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Prendeville, the Board approved the agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye. Mr. Diacogiannis aye.

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated November 9, 2021.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the list of bills and transfers dated November 23, 2021.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

### COURTESY OF THE FLOOR

Ms. Joan Steinberg asked the Board why the programming in the Recreation budget is half of what it was previously?

Mr. DeGeorge stated that the programming has changed and that the previous budgets were pre-Covid numbers.

### REPORT OF THE CHAIR

Mr. Diacogiannis reminded everyone the Tree Lighting will be held Friday, December 3, 2021.

Mr. Diacogiannis advised the CRPD has extended an offer of employment for another officer.

### REPORT OF THE VICE CHAIR

### SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis – Road District #2, had nothing to report

Mr. Warren – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

### STAFF REPORT

Recreation Director – Mr. DeGeorge thanked the Board for the opportunity to work for the Township, noting his sixth month employment anniversary. Mr. DeGeorge advised he forwarded the template for Pre-School

Director to be approved and hopes to get a new Pre-School Director hired at the beginning of the New Year. Mr. DeGeorge advised they have implemented a point-of-sale concession stand and they are updating the menu. There is a coat drive donation currently at the Community Center through the new year. Mr. DeGeorge said they are looking for Christmas decoration donations. Mr. DeGeorge is meeting with an Eagle Scout about putting in Fire Pits by the pavilion. Mr. DeGeorge discussed the Tree Lighting.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

### PLANNING & ZONING – Ms. Lawless

#### **Hold Harmless – 4208 Gloria Lane**

Ms. Lawless moved the Board authorize the Chairman to sign the Hold Harmless agreement for the installation of a fence on the property located at 4208 Gloria Lane, Bethlehem, PA 18017. The proposed structure will encroach into the fifteen-foot drainage and utility easement.

#### **Zoning Hearing Board – 5608 Grace Ave.**

The applicant is requesting relief from the provisions of the dimensional requirements for a deck at the property located at 5608 Grace Ave.

The Board will not be sending representation.

#### **Zoning Hearing Board – 6292 Hanoverville Road**

The applicant is requesting relief from the provisions of the Woodlands Ordinance.

The Board will not be sending representation.

### ADMINISTRATION – Mr. Warren

#### **PFM Presentation – Loan Bids**

Mr. Scott Shearer, PFM Financial Advisors LLC, presented the Board with the Bank Loan RFP results.

Mr. Kevin Reid, King, Spry, Herman, Freund, & Faul LLC, was present and discussed the proposed ordinance and process for acquiring the Bank Loan.

There was Board discussion regarding the ability of the Township to repay the funds. The Board discussed the ability to use reserves and a portion of the American Rescue Funds.

#### **Authorization to Advertise – Proposed Ordinance –Directing the Issuance of the Township’s General Obligation Note**

Mr. Warren moved the Board authorize the advertisement of the proposed ordinance for the authorization and directing the issuance of the Township’s general obligation note, series of 2022, in the aggregate principal amount of \$7,500,000.00.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

#### **2022 Residential Waste & Recycling Fees**

Mr. Warren moved the Board approve the 2022 Residential Waste & Recycling Fees as presented by the Township Manager.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **2022 Salary Increase Guidelines**

Mr. Warren moved the Board approve the 2022 Salary Increase Guidelines as presented to the Board by the Township Manager to be used for employees effective with the 2021 reviews.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **License Agreement – Minds in Motion**

Mr. Warren moved the Board authorize the Chairman to sign the license agreement between Hanover Township and Minds in Motion for the use of space at the Hanover Township Community Center.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **License Agreement – Design Your Own Jewelry Workshop**

Mr. Warren moved the Board authorize the Chairman to sign the license agreement between Hanover Township and Design Your Own Jewelry Workshop for the use of space at the Hanover Township Community Center.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Resolution – 2022 Fee Schedule**

Mr. Warren moved the Board adopt Resolution 2022 – 23 establishing the schedule of fees for Hanover Township effective January 1, 2022.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **EMS Agreement**

Mr. Warren moved the Board authorize the Chairman to sign the amendment to memorandum of agreement to provide basic life support services to Hanover Township between Hanover Township and Hanover Township Volunteer Fire Company #1 of Northampton County.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Subdivision Distributor Settlement Participation Form**

Mr. Warren moved the Board authorize the Chairman to sign the subdivision distributor settlement participation form for the opioid settlement.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **DEVELOPMENTS- Mr. Nagle**

#### **90 Highland Ave – MPC Deadline**

Mr. Nagle noted for the record the developer of 90 Highland Ave has granted the Township an extension to January 31, 2022, for the MPC Deadline.

### **Freshpet Pre-Treatment Sewage Plant – Improvements Deadline**

Mr. Nagle moved the Board grant the developer of Freshpet Pre-Treatment Sewage Plant an extension to March 4, 2022, to complete the improvements per their letter dated November 22, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **PUBLIC WORKS – Mr. Prendeville**

#### **Pool Update**

### **Deacon Equipment Company Contract – 2022 Morbark Eger Beaver**

Mr. Prendeville moved the Board authorize the Chairman to sign the contract for purchase of the 2022 Morback Eger Beaver from Deacon Equipment Company.

Mr. Warren seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Kevin Drive Extension – Payment Requests**

Mr. Prendeville moved the Board authorize Payment Request #1 (\$60,219.90) & #2 (\$113,890.84) for the Kevin Drive Extension per the recommendation of Hanover Engineering's letter dated November 22, 2021.

Mr. Warren seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **COURTESY OF THE FLOOR**

#### **STAFF REPORTS**

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Giovannini had nothing to report.

Public Works Director – Mrs. Ritter, Director of Administration, advised Mr. Milite collected \$1,370.00 for Shop with Cops.

Township Manager – Mr. Finnigan advised Mr. Harrison is reviewing the Pre-School Director job description. Mr. Finnigan advised leaf collection is happening daily, 7 AM – 5 PM. The agreement for Bella Vista has been signed by all parties. Mr. Finnigan thanked the Board and the staff for the support through the last few weeks.

Upon motion of Mr. Nagle the Board adjourned at 8:25 PM.

Elizabeth D. Ritter  
Secretary