
REGULAR SEMI-MONTHLY MEETING December 21, 2021

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal. Supervisor Nagle was present via phone conference.

The Pledge of Allegiance was performed.

Upon motion of Ms. Lawless, seconded by Mr. Prendeville, the Board approved the agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye. Mr. Diacogiannis aye.

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the minutes from the meeting of the Board of Supervisors dated November 23, 2021.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Ms. Lawless seconded by Mr. Warren, the Board approved the list of bills and transfers dated December 21, 2021.

Mr. Nagle aye with the exception for the portion of General Fund payment #233, that benefits me, Ms. Lawless aye with the exception for the portion of General Fund payment #233, that benefits me, Mr. Warren aye with the exception for the portion of General Fund payment #233, that benefits me, Mr. Prendeville aye with the exception for the portion of General Fund payment #233, that benefits me, Mr. Diacogiannis aye with the exception for the portion of General Fund payment #233, that benefits me.

COURTESY OF THE FLOOR

REPORT OF THE CHAIR

Mr. David Savage addressed the Board and presented his retirement effective 12.31.2021. The Board thanked Mr. Savage for his dedication to the Township and congratulated him on his retirement.

Mr. Prendeville moved the Board adopt Proclamation 2021-9 applauding and recognizing David Savage on his retirement and congratulating him for his dedication and devotion.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Mr. Diacogiannis advised Colonial Regional Police Department has sworn in two new officers. Mr. Diacogiannis stated Shop with Cops was very successful.

REPORT OF THE VICE CHAIR

Mr. Prendeville had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis – Road District #2, had nothing to report

Mr. Warren – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Resignation – Board of Auditors

Mr. Prendeville moved the Board accept with regret the resignation of Mark Tanczos from the Board of Auditors effective December 21, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Appointment – Board of Auditors

Mr. Prendeville moved the Board appoint William Ryan to the Board of Auditors effective December 21, 2021, with an end term of January 1, 2024.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

PLANNING & ZONING – Ms. Lawless

Waiver request - Hanover Corporate Center II – Lots 6&7

Erich Shock, Fitzpatrick, Lentz & Bubba, was present on behalf of the developer. Mr. Shock requested a waiver of the land development process for the change of plan for the 45 height building allowance.

Ms. Lawless moved the Board authorize the applicant to submit a change of plans to reflect the maximum height of the building to reflect the 45 foot height limitation.

Mr. Warren seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Zoning Hearing Board – 5486 Grace Ave

The applicant is requesting relief from the provisions of the dimensional requirements for a deck at the property located at 5486 Grace Ave Bethlehem, PA.

The Board will not be sending representation.

Zoning Hearing Board – 3370 High Point Boulevard

The applicant is requesting relief from the provisions of the sign ordinance.

The Board will not be sending representation.

Zoning Hearing Board – 6725 Lilac Drive

The applicant is seeking variances within the front yard setback for a fence installation and the water's edge from a street right away for the installation of an in-ground pool.

The Board will not be sending representation.

Zoning Hearing Board – 89 S Commerce Way, Ste 900

The applicant is requesting relief from the provisions of the Sign Ordinance.

The Board will not be sending representation.

ADMINISTRATION – Mr. Warren

Job Descriptions Approval

Mr. Warren moved the Board approve the job descriptions for Pre-School Director, Pickle Ball Instructor, Front Desk Supervisor, and Facility Coordinator.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

License Agreement – Two Board Mamas

Mr. Warren moved the Board authorize the Chairman to sign the license agreement between Hanover Township and Two Board Mamas.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Authorize to Advertise Actuary for 2022

Mr. Warren moved the Board approve to authorize the Township Solicitor to advertise that it is the Township's intent to appoint Foster and Foster as the 2022 Township Actuary.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Authorize to Advertise Certified Public Accountant for 2022

Mr. Warren moved the Board approve to authorize the Township Solicitor to advertise that it is the Township's intent to appoint, Todd J. Bushta of Accountancy Firm of Bushta & Company as the 2022 Certified Public Accountant.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Resolution: Adoption of the 2022 General Fund, Capital Reserve, State Fund, and Recreation Budget

Mr. Warren moved the Board adopt Resolution 21-24 adopting the 2022 general fund, capital reserve, state fund, and recreation budgets.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Authorize to Advertise the Adoption of the 2022 budget

Mr. Warren moved the Board authorize the Secretary to advertise the adoption of the 2022 budget.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Resolution: Approval of 2022 Tax Rate

Mr. Warren moved the Board adopt Resolution 21-25 setting the 2022 tax rate.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Resolution: Approval of 2022 Tax Rate for 611 Taxes

Mr. Warren moved the Board adopt Resolution 21-26 setting the 2022 Tax Rate for Act 611 Taxes.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Authorize to Advertise 2022 Meetings

Mr. Warren moved the Board authorize the Secretary to advertise the 2022 meeting dates.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Budget Amendments 2021

Mr. Warren moved the Board authorize the budget amendments for 2021, as presented by the Township Treasurer.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Authorize to Advertise Proposed 5G Ordinance

Mr. Warren moved the Board authorize the Township Solicitor to advertise the proposed 5G ordinance. The proposed ordinance is creating a new chapter 146, small-wireless facilities, establishing procedures and requirements pertaining to the implementation of Act 50 of 2021 and regulating small-wireless facilities to be placed within the public right of way.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Resolution: Approved Towing and Storage Companies

Mr. Warren moved the Board adopt Resolution 21-27 establishing the certified list of licensed and approved Towing and Storage Companies.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Signature Authorization: Pennsylvania Subdivision Intrastate Allocation Participation Form

Mr. Warren moved the Board authorize the Chairman to sign the Pennsylvania Subdivision Intrastate Allocation Participation Form entering the Township into a participation agreement for the Distributors of J&J settlement in reference to the Opioid Crisis.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Ordinance: Bank Note

Mr. Scott Shearer, PFM, presented the Board with the results of the Bank Loan RFP and reviewed the details.

Mr. Kevin Reid, King Spry, presented the Board with the ordinance.

Mr. Warren moved the Board adopt ordinance 2021-7, authorizing and directing the issuance of the Township's general obligation note, series of 2022, in the aggregate principal amount of \$7,500,000.00.

Ms. Lawless seconded the motion.

Mr. Nagle nay, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.
Mr. Nagle noted for the record he voted nay based on the term preferring a 15 yr loan vs. a 20 yr. loan to save the Township almost \$500,000 in interest.

DEVELOPMENTS- Mr. Nagle

PUBLIC WORKS – Mr. Prendeville

Pool

Mr. Prendeville advised that cost estimates are being prepared for the pool.

AIA Documents – Swimming Pool Renovation

Mr. Prendeville moved the Board authorize the Chairman to sign the agreement between Hanover Township and BKP Architects for the renovation of the Hanover Township Pool project.

Mr. Warren seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Recreation Director – Mr. DeGeorge discussed the success of the Tree Lighting event and thanked everyone for their assistance with the event. Mr. DeGeorge thanked Dave Savage for all his help in the past seven months.

Public Works Director – Mr. Milite congratulated Dave Savage on his retirement.

Township Manager – Mr. Finnigan had nothing to report.

Upon motion of Mr. Prendeville the Board adjourned at 7:58 PM.

Elizabeth D. Ritter
Secretary