
REGULAR SEMI-MONTHLY MEETING

October 26, 2021

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Ms. Lawless, seconded by Mr. Prendeville, the Board approved the agenda.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye. Mr. Diacogiannis aye.

Upon motion of Ms. Lawless seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated October 12, 2021.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Ms. Lawless seconded by Mr. Prendeville, the Board approved the list of bills and transfers dated October 26, 2021.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

REPORT OF THE CHAIR

Mr. Diacogiannis advised the Colonial Regional Police Department has offered a conditional employment to another officer, to replace a pending retiring officer. The Colonial Regional Police 2022 budget was adopted at the commission meeting. Mr. Diacogiannis spoke briefly about Shop with Cops.

Mr. Diacogiannis noted for the record that the Board of Supervisors met in Executive Session on September 19, 2021, to discuss personnel matters.

REPORT OF THE VICE CHAIR

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, was absent.

Mr. Diacogiannis– Road District #2, had nothing to report

Mr. Warren – Road District #3, Mr. Warren commended the EMS, Police and First responders on their work with the serious accident that happened in the Township.

Ms. Lawless – Road District #4, Ms. Lawless spoke briefly and requested direction on getting items for the lights on the loop, specifically to represent the Jewish traditions. There was brief conversation amongst the Board. Ms. Lawless was advised they will look into getting something nondenominational.

Mr. Prendeville – Road District #5, had nothing to report.

STAFF REPORTS

Recreation Director – Mr. DeGeorge spoke about the fall programming.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Planning Commission – Resignation

Mr. Prendeville moved the Board accept with regret the resignation of David Orinski from the Planning Commission effective October 26, 2021.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Planning Commission – Appointment

Mr. Prendeville moved the Board appoint Brenda Happ of 3590 Stephen Crane Lane to the Planning Commission effective October 26, 2021, with a term end date of January 1, 2025.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Special Events Committee – Appointment

Mr. Prendeville moved the Board appoint Telly Diacogiannis to the Special Events Committee effective October 26, 2021, with a term end date of January 1, 2024.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis abstain.

PLANNING & ZONING – Ms. Lawless

Zoning Hearing Board Notice – 4700 Bath Pike - Sign Ordinance

The developer of 4700 Bath Pike is requesting relief from the sign ordinance.
The Board will not be sending representation.

Zoning Hearing Board Notice – 1751 Lord Byron Dr – Portico – Front Yard Setback

The owner of 1751 Lord Byron is requesting to build a covered portico that will extend into the front yard setback.

The Board will not be sending representation.

ADMINISTRATION – Mr. Warren

2022 Budget Presentation

The treasurer presented the proposed 2022 budget.

Mr. Warren moved the Board authorize the Secretary to advertise the proposed 2022 budget.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Bethlehem LVCC One L.P. – Tax Assessment Appeal

Mr. Warren moved the Board authorize the Solicitor to sign the tax assessment appeal for Bethlehem LVCC One, L.P.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

RFP

Mr. Warren moved to authorize PFM, an independent financial advisor, to issue a Request for Proposals (RFP) on behalf of the Township seeking proposals for a bank qualified bank loan for its upcoming issuance of its General Obligation Note, Series of 2022, in the estimated principal amount of \$7,500,000 with either a fifteen- or twenty-year maturity. The Chairman, Secretary and Township Manager are authorized to execute the Engagement Letter on behalf of the Township subject to the approval of the Township Solicitor.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Conflict Letter – Signature Authorization

Mr. Warren moved the Board authorize the Township Manager to execute the conflict letter with King Spry.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Job Description Approval

Mr. Warren moved the Board adopt the following new and updated Job Descriptions: Assistant Public Works Director and Director of Administration.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Public Works Appointment

Mr. Warren moved to appoint Martin M. Limpar as the Assistant Public Works Director effective October 31, 2021, at an annual salary of \$80,965.00, payable bi-weekly at \$3,114.04 from the General Funds of the Township. Position is full-time and exempt.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Administration Appointment

Mr. Warren moved to appoint Elizabeth D. Ritter as the Director of Administration effective October 31, 2021, at an annual salary of \$65,870.44, payable bi-weekly at \$2,533.48 from the General Funds of the Township. Position is full-time and exempt.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Organizational Chart

Mr. Warren noted for the record per Policy 23 the Township Manager furnished the Board with a copy of the Organization Chart for October 2021.

Settlement Agreement – Bella Vista Acres

Mr. Warren moved to authorize the Chairman to execute the Settlement Agreement, resolving the Bella Vista Acres lawsuit, filed December 11, 2006, Northampton County Court Docket # C-48-CV-2006-10097. Execution subject to review and final approval of the Township Solicitor and Township manager. Ms. Lawless seconded the motion.
Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

DEVELOPMENTS

Freshpet Plant Addition #2 - Improvements Extension

Mr. Prendeville moved the Board grant the developer of Freshpet Pre-Treatment Plant an extension to February 4, 2022.

Ms. Lawless seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

PUBLIC WORKS – Mr. Prendeville

Pool Update

Mr. Prendeville recapped that the RFP was approved during Administration.

BKP – Professional Services Agreement

Mr. Prendeville moved the Board approve to execute the Professional Services Agreement with BKP, subject to the review and acceptance by the Township Solicitor.

Mr. Warren seconded the motion.

Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Public Works Director – Mr. Milite advised two trucks have been sent for repairs, both trucks have unknown timelines on fix. Mr. Milite stated he is collection donations for Shop with Cops until Friday, November 19th.

Township Manager – Mr. Finnigan advised there were two viewers on the live stream.

Upon motion of Ms. Lawless the Board adjourned at 8:33 PM.

The Board entered Executive Session for contract/personnel issues at 8:40 PM.

Elizabeth D. Ritter
Secretary