

---

## **REGULAR SEMI-MONTHLY MEETING**

### **July 27, 2021**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:02 P.M.

Present were Supervisors Nagle, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Prendeville, the Board approved the agenda.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated June 22, 2021.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the list of bills and transfers dated July 27, 2021.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

#### COURTESY OF THE FLOOR

#### REPORT OF THE CHAIRMAN

Mr. Diacogiannis advised the Commission voted to promote Officer Keith Kulp and Officer Thomas Mahalick to Sergeant. Sergeant Kulp was recognized for life saving efforts.

Mr. Diacogiannis requested Mr. Broughal advise the Board on the new changes to the Sunshine Law Act.

Mr. Diacogiannis directed Mr. Finnigan, Mrs. Bucko, Mrs. Ritter, and Mr. DeGeorge to prepare options for the use of the American Rescue Funds.

#### REPORT OF THE VICE CHAIR

#### SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report. Mr. Nagle thanked everyone for showing up for the in-person meeting.

Mr. Diacogiannis – Road District #2, had nothing to report. Mr. Diacogiannis spoke briefly about the new CDC recommendations regarding COVID-19.

Mr. Warren – Road District #3, had nothing to report. Mr. Warren thanked Mrs. Ritter for getting the streaming service set up for the meetings. Mr. Warren thanked the Colonial Regional Police Department for keeping the neighborhoods safe. Mr. Warren encouraged those who are not vaccinated to do so.

Ms. Lawless – Road District #4, was absent.

Mr. Prendeville – Road District #5, had nothing to report.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

### **Pool Advisory Board – Appointment**

Mr. Prendeville moved the Board appoint Matt DeGeorge to the Pool Advisory Board.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

## PUBLIC WORKS

### **Pool**

Mr. Prendeville advised the initial meeting with BKP was held. BKP will be holding a public input session.

Mr. Finnigan advised the week of August 9, 2021, will be a ZOOM public comment session.

### **Kevin Drive – Bid Award**

Mr. Prendeville moved the Board award the Bid for the Kevin Drive Extension Project, per Hanover Engineering Associates recommendation letter dated July 23, 2021, to Semmel Excavating in the amount of \$198,521.00, including contingencies, conditioned upon review by the Township Solicitor.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

## ADMINISTRATION

### **Community Center**

Mr. DeGeorge advised July 19<sup>th</sup> the fitness rooms opened. July 26<sup>th</sup> camps started. There have been over 30 new staff hired that are currently going through training. Traditions of Hanover's breakfast is being held July 28<sup>th</sup> at 9:00 am. Fall programming registration will begin on August 9<sup>th</sup>, with a start date of August 30<sup>th</sup>.

Mr. DeGeorge advised that Preschool registration is low. Six students per class are required to have a successful program. A recreation director has been hired and is set to begin August 9<sup>th</sup>.

Mr. Warren questioned the marketing that has been done for the Preschool.

Mr. Warren advised that he would like the possibility to use part of the American Rescue Funds for the marketing the Preschool program at the Hanover Township Community Center.

Mr. Diacogiannis inquired how the enrollment currently is divided upon the age groups.

Mr. DeGeorge advised there is one for three's class, two for four's class, and two for five's class.

Mr. Diacogiannis asked what the go – no go deadline is?

Mr. DeGeorge stated August 9<sup>th</sup> would be the deadline.

Mr. Diacogiannis asked about the possibility of a later start, i.e. January.

Mr. DeGeorge stated that it is a possibility, the issue would be staffing.

Mr. Dale Traupman questioned if the PreSchool Director could be doing the research to bringing registrations in. Mr. Traupman asked if there are any positions that still need to be filled.

Mr. DeGeorge advised that openers for the center are still needed.

Ms. Jean Versteeg stated she personally knows a mother who is looking for daycare in the Township, and she was not aware that the PreSchool registration was open.

Mr. Fina stated that is it the best use of resources to focus so much time and energy on a service that is only being sought by such a small group of people.

**Proclamation – Joan Witiak**

Mr. Warren moved the Board approve Proclamation 2021 – 6 applauding and recognizing Joan Witiak for her efforts on behalf of the Hanover Township Shade Tree Advisory Board.

Mr. Prendeville seconded the motion.

Mr. Warren stated that Ms. Witiak asked to pass along that she hopes that in the future the Township and Shade Tree Commission can have better cooperative efforts.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

**Proposed Ordinance – Speed Limit**

Mr. Warren moved the Board adopt Ordinance 21 – 4 amending the code of ordinances by amending Chapter 172 vehicles and traffic; article II speed limits to allow for certain speed limits on roadways within the Township.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

**Employment Status Change – Tracy Luisser**

Mr. Warren noted for the record that Tracy Luisser has had her employment status changed from part-time to full-time and the change of status is within budget.

**ET&T General Maintenance Renewal**

Mr. Warren moved the Board authorize the Chairman to sign the general maintenance renewal agreement with ET&T for services at the Office Building / Shop and Community Center.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

**Authorization to Advertise – Fireworks Ordinance**

Mr. Warren moved the Board authorize the solicitor’s office to advertise the proposed ordinance amending chapter 82 Fireworks; sections 82-11; consumer fireworks; conditions of use; and section 82-12 enforcement; violations and penalties of the code of ordinances.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

**Bingo License Renewal**

Mr. Warren moved the Board authorize the Chairman to sign the Bingo License renewal.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

**Advanced Door Service Preventive Maintenance Agreement Renewal**

Mr. Warren moved the Board authorize the Chairman to sign the Advanced Door Service Preventive Maintenance Agreement renewal.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Resolution – Traffic Signal Approval**

Mr. Warren moved the Board adopt Resolution 21 – 16, authorizing the Township Manager to act on behalf of the Township regarding submittal of the traffic signal maintenance agreements and future applications for traffic signal approval.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Resolution – Multimodal Transportation Fund Program Grant**

Mr. Warren moved the Board adopt Resolution 21 – 17, stating the Township’s desire to apply for grants with the Pennsylvania Department of Community and Economic Development from the Multimodal Transportation Fund Program.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### PLANNING & ZONING

#### **Zoning Hearing Board – Variance Request – 90 Highland Ave & 3865 Adler Place**

The petitioner requires a variance from the provisions of the ordinance prohibiting a planned industrial/business structure from being located within 100 feet to the boundary of any other district except along municipal boundaries with comparable abutting zoning districts.

The Board will not be sending representation to the Zoning Hearing Board.

#### **Conditional Use Advertisement – 90 Highland Ave**

Mr. Nagle moved the Board authorize the Zoning Officer to advertise a conditional use hearing for 90 Highland Avenue the applicant is seeking relief to construct a WAWA store in the PIBD zoning district; food service stores and retail shops are permitted as conditional use with approval by the Board of Supervisors.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

#### **Building Code of Appeals – 4700 Bath Pike**

The petitioner is requesting a variance to permit the installation of in-wall bottle filling stations in four locations in lieu of drinking fountains with bottle filling station.

The Board will not be sending representation to the Building Code of Appeals hearing.

#### **Zoning Hearing Board – Variance Request – 4502 Virginia Dr.**

The petitioner is requesting relief to construct a covered patio at 4502 Virginia Dr. which will encroach into the rear yard setback.

The Board will not be sending representation to the Zoning Hearing Board.

### DEVELOPMENTS

#### **Advanced Health Care – Maintenance of Stormwater, Site Plan Improvements, Site Plan Maintenance**

Mr. Nagle moved the Board authorize the Chairman and Secretary to sign the Declaration of covenant agreement and easement for maintenance of stormwater management facilities, the site plan

improvements agreement, and the site plan maintenance agreement for LVCC II, Lot 10A – 3370 High Point Boulevard, Advanced Health Care of Hanover Township.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Northgate 1 – Extensions**

Mr. Nagle moved the Board grant the developer of Northgate I – 2 Lot subdivision an extension to August 1, 2022, to complete the improvements, per their letter dated July 26, 2021, and direct the Secretary to notify the developer of the Board's action.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Northgate 1 Land Development Plan – MPC Deadline**

Mr. Nagle noted for the record the developer of Northgate I has granted the Township an extension to August 1, 2022, regarding the MPC deadline.

### **Northgate 1 Lot Consolidation Plan – Recording Deadline**

Mr. Nagle moved the Board grant the developer of Northgate I – Lot Consolidation Plan an extension to August 1, 2022, in regards to the record plan conditions, per their letter dated July 26, 2021, and direct the Secretary to notify the developer of the Board's action.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **COURTESY OF THE FLOOR**

Mr. Jim Smith, 4688 Bath Pike, advised he filled out a complaint form about the conditions of the sides of Southland Drive; the grass has not been cut this year and the tree limbs that fall have not been cleaned up.

Mr. Smith advised he requested that someone respond that they received the complaint form. Mr. Smith asked if the industrial park is responsible for that property.

Mr. Finnigan advised that the zoning officer is the one that is handling the complaint and that it is the industrial park that owns that property.

### **STAFF REPORTS**

Mr. Kocher – Engineer – had nothing to report.

Mr. Broughal – Solicitor – had nothing to report.

Mr. Milite – Public Works Director – Mr. Milite reported that the first MS4 inspection is July 28<sup>th</sup>. The DEP is doing the inspection.

Mr. Finnigan – Township Manager – Mr. Finnigan advised the two main changes to the Sunshine Act are that agendas must be posted on the Township website 24 hours before the meeting and the Township can not act on anything that is not placed on the agenda.

Upon motion of Mr. Prendeville the Board adjourned at 8:10 PM.

Elizabeth D. Ritter

Township Secretary