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## **REGULAR SEMI-MONTHLY MEETING**

### **May 25, 2021**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present via virtual Zoom meeting were Supervisors Nagle, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Ms. Lawless, the Board approved the Agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the minutes from the meeting of the Board of Supervisors dated May 11, 2021.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the list of bills and transfers dated May 25, 2021.

Mr. Nagle Aye, with the exception of the portion of General Fund Payment #154, that benefits himself, Ms. Lawless Aye, with the exception of the portion of General Fund Payment #154, that benefits herself, Mr. Warren Aye, with the exception of the portion of General Fund Payment #154, that benefits himself, Mr. Prendeville Aye, with the exception of the portion of General Fund Payment #154, that benefits himself, Mr. Diacogiannis Aye, with the exception of the portion of General Fund Payment #154, that benefits himself.

#### COURTESY OF THE FLOOR

Ms. Joan Steinberg questioned if part of the fee the Township receives for holding the election covered the cost of the public works to be present in the building.

Mr. Finnigan advised the Township receives a set fee for the use of the facility.

#### REPORT OF THE CHAIRMAN

Mr. Diacogiannis reported a conditional probationary employment offer was extended to three officers for CRPD. Mr. Diacogiannis advised the Police Commission has started recognizing officers for extraordinary services provided. MR. Diacogiannis announced there are plans to reinstitute the Citizen's Police Academy.

#### REPORT OF THE VICE CHAIR

Mr. Prendeville had nothing to report.

#### SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report. Mr. Nagle stated the new officers will be starting the police academy in the first few weeks of June.

Mr. Diacogiannis– Road District #2, had nothing to report.

Mr. Warren – Road District #3, Mr. Warren encouraged residents to donate to the Hanover Township Volunteer Fire Company fund drive.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

#### APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Mr. Matt DeGeorge, Recreation Director and Mr. CJ Lindsay, Assistant Recreation Director introduced themselves.

#### PLANNING & ZONING

##### **Advertisement – Conditional Use – 310 Stoke Park Rd.**

Ms. Lawless moved the Board authorize the Zoning Officer to advertise a Conditional Use hearing for the use of the property located at 310 Stoke Park Rd for a dance studio and is seeking approval for a cultural center.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

##### **Hold Harmless – 4725 Janet Lane**

Ms. Lawless moved the Board authorize the Chairman and Secretary to sign the Hold Harmless agreement for the installation of a fence on the property located at 4725 Janet Lane. The proposed structure will encroach into the ten-foot easement in the side yards and into the ten-foot storm drainage easements located in the rear yard of the premises.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

#### ADMINISTRATION

Mr. Warren questioned when the Board will be able to hold in person meetings.

Mrs. Ritter advised the cameras are installed, but the software to broadcast has not been finalized.

The Board directed Mrs. Ritter to have the software ready for the July 27th meeting.

Mrs. Bucko did a brief presentation on the American Funds Rescue Act. Mrs. Bucko issued the Board a memo listing some of the options for how to use the funds which included: revenue loss, restore staffing levels, premium pay for essential workers, infrastructure projects (water, sewer, broadband), small business assistance, daycare centers, and housing.

##### **Community Center**

Mr. Warren stated he was going to reach out the new Recreation Director and Assistant Recreation Director to discuss the community center.

##### **Shade Tree Presentation**

Mr. Bill Glose did a presentation on approximately 60 trees that need to be air spaded in First Responders Park.

Ms. Lawless moved the Board approve the expenditure of \$1,500.00 for air spading of the trees in First Responders Park.

Mr. Finnigan advised that the shade tree has a budget available of \$3,500.00 that can be used.

Mr. Warren seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Ms. Joan Witiak presented a new shade tree list to be reviewed by the Board of Supervisors.

### **Resolution – Establishing Fees for Removal of High Grass and Weeds & Removal of Dead Street Trees**

Mr. Warren moved the Board adopt Resolution 21 – 14 establishing fees for the removal of high grass and weeds and the removal of dead street trees, when the work is performed by the Township or by a contractor hired by the Township.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **COVID-19 Employee Policy**

Mr. Warren moved the Board adopt a policy stating, effective June 1, 2021, the following will be applicable to COVID-19 employee issues.

Any employee who has an adverse reaction to a COVID-19 Vaccine shot will be compensated up to sixteen hours without using PTO.

Employees who test positive for COVID-19 and are not vaccinated will be required to use PTO for any missed time (applicable quarantine time).

Employees failing to notify the Township of COVID-19 symptoms or testing positive and reporting to work will be subject to discipline up to and including termination.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **DEVELOPMENTS**

#### **6904 Steuben Road – MPC Deadline**

Mr. Nagle noted for the record the developer of 6904 Steuben Road has granted the Township an extension to May 31, 2022, regarding the MPC deadline, per their letter dated May 20, 2021.

#### **Freshpet Pre-Treatment Plant – Improvements Extension**

Mr. Nagle moved the Board grant the developer of Freshpet Pre-Treatment Sewage Plant an extension to September 5, 2021 to complete the improvements, per their letter dated May 17, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

#### **Freshpet Plant 2 Addition – Security Reduction**

Mr. Nagle moved the Board reduce the security amount for Freshpet Plant 2 Addition to the 10% contingency per the MPC. The reduction amount is \$1,655,687.10, resulting in a security balance of \$165,568.71. The reduction is conditioned upon the following:

The developer acknowledges the security provided for all improvements will remain in force at a minimum of \$165,568.71 for the remaining work, plus contingencies.

The developer adhered to Township Policy 8 (payment of plans and appeals).

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **LVCC II Lot 13 – Improvements Extension**

Mr. Nagle moved the Board grant the developer of LVCC II Lot 13 an extension to December 10, 2021, to complete the improvements, per their letter dated May 19, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **90 Highland Avenue – MPC Deadline**

Mr. Nagle noted for the record the developer of 90 Highland Avenue has granted the Township an extension to August 31, 2021, regarding the MPC deadline, per their letter dated May 24, 2021.

### **PUBLIC WORKS**

#### **Pool**

Mr. Prendeville advised there were seven RFPs received from the bid request for the pool design companies. The pool advisory board will review the RFPs.

### **COURTESY OF THE FLOOR**

Ms. Joan Steinberg asked if the recreation budget is going to be completed for the 2021 year.

Ms. Joan Steinberg asked if there is a reopening date for the community center.

Mr. Diacogiannis advised the staff members have been directed to open as soon as possible.

Mr. Dale Traupman advised that an e-mail came out from Mr. DeGeorge at 6:30 pm for applications for the community center.

### **STAFF REPORTS**

Mr. Kocher – Engineer – had nothing to report.

Mr. Broughal – Solicitor – had nothing to report.

Mr. Finnigan – Township Manager – Mr. Finnigan advised he provided the stormwater analysis that was completed for the Township. Mr. Finnigan also advised he and Mr. DeGeorge met with Goodtime Amusement to hold a carnival in September.

Upon motion of Mr. Prendeville the Board adjourned at 9:00 PM.

Elizabeth D. Ritter  
Township Secretary