
REGULAR SEMI-MONTHLY MEETING

March 23, 2021

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present via virtual Zoom meeting were Supervisors Nagle, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Ms. Lawless the Board approved the Agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the minutes from the meeting of the Board of Supervisors dated March 9, 2021.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Warren, the Board approved the list of bills and transfers dated March 23, 2021.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Mr. Diacogiannis noted for the record there was an executive session on March 16th to discuss personnel matters.

COURTESY OF THE FLOOR

Ms. Joan Steinberg asked if there was a reason why previous field rentals and tennis instructors are not being contacted. Ms. Steinberg stated she has been contacted personally from a previous field rental contact to inquire on rentals.

Ms. Lawless advised that this will be discussed under the Community Center discussion under administration.

Mr. Rob Cegin advised he has been contacted on his personal cell phone numerous times for field rentals.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis advised he sent the Board a presentation from the PSATS Townhall Meeting regarding the funds the Township is going to receive under the American Rescue Plan Act. The Townhall focused strictly on money going to the Townships. The full details of the Act have not been released. The total Pennsylvania allocation for non-entitlement communities, which is the municipalities under 50,000 residents, is going to go to the State, and the State will then distribute to the municipalities. The funds will be distributed in two payments, the first is June of 2021 and the second is June of 2022. The funds will be deposited into an account for those specific funds. There are four categories on what the funds can be used for: 1. response to COVID-19 emergency towards negative economic impacts, 2. premium pay for essential workers, 3. lost revenue replacement, 4. infrastructure investments related to water, sewer, broadband. There is further information that is needed for clarification on possible uses, requirements, and reporting. The amount

allocated for Hanover Township Northampton County is \$1,140,739.00. The funds must be spent by December 31, 2024. A process will be put in place for the Board to decide mutually on how to use the funds. Mr. Warren advised Northampton County is holding a virtual Townhall on Thursday, March 25th, discussing the funding.

Ms. Jean Versteeg requested the Board solicit the residents' opinions on how the funds will be spent.

Mr. Diacogiannis advised the Board will report on their ideas and then allow opinions from the residents.

Ms. Lawless stated she would like to see what grants we have received and to continue to apply for grants, to make sure that the funds do not get spent on things we could have received grant funds for.

Mr. Diacogiannis advised he and Mr. Nagle were at the Colonial Regional Commission Meeting. He stated this was the last official meeting with Chief Seiple in attendance. Chief Seiple's sign off will be April 15, 2021, and at that time James DePalma will assume the position of Chief.

Ms. Lawless questioned the status of the hiring.

Mr. Diacogiannis stated there are 39 applicants going through the agility testing.

REPORT OF THE VICE CHAIR

Mr. Prendeville had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis – Road District #2, had nothing to report.

Mr. Warren – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, Ms. Lawless advised she circulated material from the comprehensive plan.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

PLANNING & ZONING

ADMINISTRATION

Community Center

Mr. Finnigan did a presentation on the current GOALS for the community center. The HVAC work should be completed by March 26, 2021. There was an ad placed on INDEED for the recreation director. There have been several applicants, hope to have someone hired by May 15th. Letters with applications were mailed to 2020 former employees, with the hope to have an inventory of applications to supply to the Recreation Director. Hope to start limited programming, fitness center, and cardio room availability by June 15th. Should the center reopen there will be limited hours based on capacity limits and appointments where needed. The rooms have been posted with capacity limits by the zoning department. Would look to do as much programming outdoors as possible. The fields have been over seeded and fertilized. The kitchen has been rented temporarily. Fields have been rented, with rentals beginning March 30th. The concession area has been inspected by the Department of Agriculture.

Mr. Finnigan advised that anyone who has contacted the Township for field rentals has been contacted.

Ms. Lawless asked if the fields have all been rented for the foreseeable future.

Mr. Finnigan advised that the lower field at Crawford is available, First Responders Park is full through May 1st with soccer and lacrosse, and fields L, K, and M at the Township are filled by a new organization.

Ms. Joan Steinberg questioned if the reservations@hanovertwp-cc.org was being used for the reservations.

Mr. Finnigan advised that the e-mails from the community center are forwarded to the office.

Mr. Warren asked if it would be possible to hire a Recreation Director sooner than May 15th?

Mr. Finnigan advised it is possible but not probable due to the timeline of background checks and paperwork.

Ms. Lawless stated the revamping and revitalization of the community center seems to fit the fourth category of the American Rescue funds.

Mr. Warren moved the Board authorize the Chairman and Secretary to execute the month-to-month lease agreement for the rental of the community center kitchen by Local Mama Catering, starting April 1, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Proposed Ordinance – Clearing of Snow

Mr. Warren moved the Board adopt Ordinance 21 – 2 amending certain provisions of the code of ordinances, Chapter 155, streets and sidewalks, article II conditions of curbs and sidewalks dealing with the depositing of snow on township streets and keeping fire hydrants clear of snow and repealing all ordinances or parts of ordinances inconsistent herewith.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Proposed Ordinance – Property Maintenance

Mr. Warren moved the Board adopt Ordinance 21 – 3 amending Chapter 133, property maintenance of the code of codified ordinance of the Township of Hanover which include updates to the international property maintenance code.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Resolution – Opposing State Police Fees

Mr. Warren moved to un table the motion with a second by Mr. Prendeville.

Mr. Warren moved the Board adopt resolution 2021 – 9 urging all Pennsylvania legislators to oppose Governor Wolf’s proposal to levy a fee on all local government for the funding of Pennsylvania State Police.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Policy and Condition Update

Mr. Warren moved the Board approve the updated policies and conditions form for rentals, updating the policy number listed in #16.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

DEVELOPMENTS

Willow Crest – MPC Deadline

Mr. Nagle noted for the record the developer of Willow Crest Farms granted the Township an extension to June 30, 2021 to review and act under the Pennsylvania Municipal Planning Code, per their letter dated March 8, 2021.

Freshpet Plant #2 Addition – Extension

Mr. Nagle moved the Board grant the developer of Freshpet Plant #2 Addition an extension to July 5, 2021 to complete the improvements, per their letter dated March 17, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Hindu Temple Society – MPC Deadline

Mr. Nagle noted for the record the developer of Hindu Temple Society has granted the Township an extension to July 10, 2021 to review and act under the Pennsylvania Municipal Planning Code, per their letter dated March 17, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Biafore Avenue – End of Maintenance

Mr. Nagle moved the Board approve to end the 18-month Maintenance Period with Professional Construction Contractors, Inc., and close-out the Biafore Avenue Sinkhole project, per Hanover Engineering's recommendation letter dated March 17, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

LVHN Schoenersville – MPC Deadline

Mr. Nagle noted for the record the developer of Schoenersville road Development Lot Consolidation has granted the Township an extension to July 12, 2021 to review and act under the Pennsylvania Municipal Planning Code, per their letter dated March 17, 2021.

First Responders Park – Declaration of Restrictions and Covenants

Mr. Nagle moved the Board authorize the Chairman to sign the instrument for the declaration of restrictions and covenants for First Responders Park.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

PUBLIC WORKS

Pool Update

Mr. Prendeville advised the testing from Terrecon has been rescheduled to March 26th due to rain. After the testing is completed a report will be sent over.

Mr. Prendeville discussed having Hanover Engineering prepare an RFP for a pool design company, to be distributed after the final testing is completed.

Mr. Diacogiannis advised once the pool advisory board presents to the Board of Supervisors then the Board can direct for the RFP.

Ms. Lawless stated the pool advisory board needs to meet soon to gather information and discuss what is needed for an RFP.

Mr. Prendeville advised he will schedule a pool advisory board meeting.

Ms. Jean Versteeg asked if the pool advisory board has looked into the historical usage of the pool to come up with priorities of a new pool. She also questioned if the residents have been asked for public input regarding the pool.

COURTESY OF THE FLOOR

STAFF REPORTS

Mr. Kocher – Engineer – had nothing to report.

Mr. Broughal – Solicitor – had nothing to report.

Mr. Milite – Public Work Director – had nothing to report.

Mr. Finnigan – Township Manager – had nothing to report.

Ms. Lawless stated money was budgeted to have Hanover Engineering look into the needs regarding storm water and questioned if that has happened.

Mr. Finnigan advised Hanover Engineering has completed the field work and have visited numerous sites within the Township to see if anything can be done to improve the locations.

Mr. Kocher advised a first draft report has been completed. They are completing internal reviews and Hanover Engineering hopes to have a report to the Board within the next 30 to 45 days for their review.

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Upon motion of Mr. Nagle the Board adjourned at 8:10 pm.

Elizabeth D. Ritter
Township Secretary