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## **REGULAR SEMI-MONTHLY MEETING**

### **January 26, 2021**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present via virtual Zoom meeting were Supervisors Nagle, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Ms. Lawless the Board approved the Agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Warren, the Board approved the minutes from the meeting of the Board of Supervisors dated December 15, 2020 and January 4, 2021.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the list of bills and transfers dated January 26, 2021.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

#### COURTESY OF THE FLOOR

#### REPORT OF THE CHAIRMAN

Mr. Diacogiannis spoke briefly about the response to the Colonial Regional Police Department applications. Mr. Diacogiannis advised the Fire Company has been instructed to begin the process of preparing RFP information for the purchase of a new truck.

#### REPORT OF THE VICE CHAIR

Mr. Prendeville had nothing to report.

#### SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report. Mr. Nagle suggested the Board of Supervisors donate back \$100 monthly of their 2021 salary to the Township.

Mr. Diacogiannis directed Mr. Broughal to investigate the legality of Mr. Nagle's suggestion.

Mr. Diacogiannis – Road District #2, had nothing to report.

Mr. Warren – Road District #3, Mr. Warren proposed the idea to invite the Bethlehem Health Bureau to do a presentation on the COVID-19 vaccine.

Mr. Nagle inquired if there may be a way to use the Bethlehem Health Bureau to reach even more people than just those that attend the Board meetings.

Ms. Lawless advised putting information of the Township website provided by the Bethlehem Health Bureau.

Mr. Diacogiannis directed Mr. Warren to reach out to the Bethlehem Health Bureau.

Ms. Lawless – Road District #4, had nothing to report.  
Mr. Prendeville – Road District #5, had nothing to report.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

### **Joseph Bednarik – Retirement**

Mr. Prendeville moved the Board accept the retirement of Joseph Bednarik, effective January 29, 2021.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

## PLANNING & ZONING

### **5901 Monocacy (Fence) – Zoning Hearing Board**

The applicant is seeking a variance from the setback provisions of the Ordinance to install aluminum fence in the front yard setback.

The Board will not be sending representation to the Zoning Hearing Board meeting.

## ADMINISTRATION

### **Proclamation – Valley Against Sex Trafficking & Human Trafficking Awareness Month**

Mr. Warren moved the board adopt Proclamation 2021 – 1 honoring Valley Against Sex Trafficking and National Human Trafficking Awareness Month.

Ms. Nani Cuadrado, VAST, thanked Hanover Township for creating this Proclamation and for bringing attention to this issue.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Proclamation – Miller-Keystone Blood Center and National Blood Donor Month**

Mr. Warren moved the board adopt Proclamation 2021 – 2 honoring Miller-Keystone Blood Center and National Blood Donor Month.

Mr. Peter Castagna, Miller-Keystone Blood Center, thanked the Township for the Proclamation. Mr. Castagna stated the pandemic has had a negative effect on being able to collect blood. Mr. Castagna advised over the last eight months they have been able to collect and provide to the local hospitals close to 4,000 doses of convalescent plasma for those suffering from COVID-19.

Ms. Qiana Cressman, Miller-Keystone Blood Center, thanked the Township for their support, and for everyone who brings attention to the need and those that donate.

Mr. Everitt Binns, Miller-Keystone Blood Center, thanked the Township for the work they do on behalf of Miller-Keystone Blood Center.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Community Center Update**

Mr. Warren stated he would like to set a benchmark date of this summer to reopen the Community Center, as the trends in COVID cases have gone down in Northampton County.

Ms. Lawless echoed Mr. Warren statements. Ms. Lawless suggested we start bringing back committees and start appointing people to get the information and process of reopening started.

Mr. Prendeville stated he is taking a more cautious approach.

The Board discussed COVID statistics.

Mr. Nagle questioned Mr. Prendeville if he has reached out to the Bethlehem Library to inquire about possibly opening a satellite library within the Community Center.

Mr. Prendeville advised he has reached out and it is in discovery.

Ms. Lawless advised while she does think bringing the library in is a good idea, she hopes this is in addition to the programming and not taking place of some programming.

### **Agreement for Use of Polling Place**

Mr. Warren moved the Board authorize the Chairman to sign the agreement for use of polling place for the use of the Hanover Community Center as a polling place for the Primary Municipal Election and the General Municipal Election.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Resolution – Appointment of Certified Public Accountant**

Mr. Warren moved the Board authorize the Chairman and Township Secretary to sign Resolution 2021 – 06 appointing a Bushta & Company to act as the certified public accountant for the Township of Hanover, Northampton County, Pennsylvania for the fiscal year 2021.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Appointment of Actuary**

Mr. Warren moved the Board approve to re-appoint Beyer-Barber Company to act as the Township Actuary and the Approved Actuary under the Municipal Pension Plan Funding Standard and Recovery Act, as amended for the 2021.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Postage Machine Lease Agreement**

Mr. Warren moved the Board authorize the Chairman to sign the State & Local Fair Market Value Lease Agreement with STR Business Solutions for the lease of the postage meter. It is noted this contract maintains our current pricing and will buyout our remaining current contract.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

## **DEVELOPMENTS**

### **Monocacy Farms Lot 61- End of Maintenance**

Mr. Nagle moved the Board approve the final release of the remaining project security and escrow and close-out the project for Monocacy Farms – Lot 61 Re-subdivision Braddock Court, per the recommendation of Hanover Engineering’s letter dated January 7, 2021. This is conditioned upon the following:

1. Execution of a Deed of Dedication for Braddock Court.
2. The Developer shall adhere to township Policy 8 (payment of Plans & Appeals Accounts).

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Hanover Corporate Center 2, Lot 10 – Security Release**

Mr. Nagle moved the board approve the final release of improvements security for the Griffin Industrial Realty, Hanover Corporate Center 2, Lot 10 project, per the recommendation of Hanover Engineering’s letter dated January 19, 2021. The release is conditioned upon the following:

1. The Township shall determine the acceptability of the site driveway storm sewer piping repair. The Township may require a legal agreement indicating the repaired storm sewer piping must be replaced prior to any future acceptance by the Township of the site driveway as a public road.
2. The Developer provided 18-month maintenance security in the amount of \$5,000.00 for the completed improvements located within the existing Township road rights-of way.
3. The Developer adheres to Township Policy 8 (payment of Plans & Appeals accounts).

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Valley View Phase 1 Detention Basin Final Inspection – Security Release**

Mr. Nagle moved the Board approve the release of the letter of credit in the amount of \$250,000.00 and retain the escrow in the amount of \$96,527.15 until all items in Hanover Engineering’s review letter dated January 19, 2021 have been addressed and the Board of Supervisors approves the start of maintenance with appropriate maintenance security. This is conditioned upon the following:

1. The Developer acknowledges the security provided for all improvements will remain in force at a minimum of \$96,527.15 for the remaining work, plus contingencies.
2. The Developer adheres to Township Policy 8 (payment of Plans & Appeals Accounts).

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Advanced Health Care – MPC Deadline**

It is noted for the record the developer of Advanced Health Care has granted the Township an extension to February 28, 2021 regarding the MPC deadline, per their e-mail dated January 22, 2021.

### COURTESY OF THE FLOOR

#### **Pool Update**

Mr. Prendeville advised Terrecon is looking for direction on what to do next. Ms. Lawless constructed a letter to Terrecon to get clarification on their study. Ms. Lawless also suggested the possibility of needing to bring in a pool design company to get some of the outstanding questions answered.

There was lengthy discussion on different options that are being investigated.

#### **Snowplow Purchase – Budgeted**

Mr. Prendeville moved the Board authorize the Chairman to sign the purchase order for 2 Fisher 9.6' XV2 Snowplows and 2 Curb Guard Kits, in the amount of \$14,392.00. It is noted for the record this is a budgeted purchase.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **John Deere 3064R Purchase – Budgeted**

Mr. Prendeville moved the Board authorize the Chairman to sign the purchase order for a John Deere 3064R Compact and John Deere 72D Auto connect mower, in the amount of \$27,949.04. It is noted for the record this is a budgeted purchase.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **2 Chevrolet Silverado 3500 HD Purchase - Budgeted**

Mr. Prendeville moved the Board authorize the Chairman to sign the purchase order for 2 2021 Chevrolet Silverado 3500HB 4WD Crew Cab 159" LT, in the amount of \$36,950.00 each for a total price of \$73,900.00. It is noted for the record this is a budgeted purchase.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### COURTESY OF THE FLOOR

Ms. Joan Steinburg questioned if the Emergency Management positions, appointed in December, are paid positions.

Mr. Diacogiannis advised these are not paid positions.

Ms. Melissa Johnson stated she was hoping a fade in plan for the opening of the community center would already be in place. Ms. Johnson stated it is not clear what the next step is for the reopening of the community center.

Mr. Diacogiannis advised the Board will be working on the phase in plan.

### STAFF REPORTS

Mr. Kocher – Engineer – had nothing to report.

Mr. Broughal – Solicitor – had nothing to report.

Mr. Milite – Public Work Director – had nothing to report.

Mr. Finnigan – Township Manager – Mr. Finnigan advised two plow drivers are out with COVID-19. Mr. Finnigan advised the Township building is now being sanitized daily. Mr. Finnigan briefly discussed the COVID vaccine distribution.

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Upon motion of Mr. Nagle the Board adjourned at 8:35 pm.

Elizabeth D. Ritter  
Township Secretary