
REGULAR SEMI-MONTHLY MEETING

October 27, 2020

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present via virtual Zoom meeting were Supervisors Nagle, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Warren the Board approved the Agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated October 13, 2020.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the list of bills and transfers dated October 27, 2020.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

COURTESY OF THE FLOOR

Joan Steinberg, Tracey Lane, questioned what the advantage is to not use restricted reserve funds to make purchases this year.

Mr. Diacogiannis advised the Board makes decisions based on a schedule, that is based on the expected life expectancy of a vehicle. The Board and the Fire Company review the vehicles to see if they can extend the life of the vehicles.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis advised the Colonial Regional Police Commission met and advised the Board moved to appoint the Deputy Chief to Chief, and Sergeant to Deputy Chief. This will go into effect when the current Chief is no longer in active service.

Mr. Diacogiannis advised the Colonial Regional Budget was prepared, and the costs to the Townships remain the same.

Mr. Diacogiannis thanked Mr. Finnigan, Mr. Milite, and the entire staff on their work for the Presidential rally that occurred at a business located in the Township.

REPORT OF THE VICE CHAIR

Mr. Prendeville also thanked the staff for their work during the rally. Mr. Prendeville advised Mr. Diacogiannis, Mr. Finnigan, Yvonne Kutz, and himself attended the ribbon cutting for the new Dunkin Donuts located at 4098 Bath Pike.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, Mr. Nagle thanked the team for their hard work at the rally.

Mr. Diacogiannis– Road District #2, had nothing to report.

Mr. Warren – Road District #3, Mr. Warren updated that the Senate Bill 607 has not yet been voted on.

Ms. Lawless – Road District #4, Ms. Lawless inquired about the shifting of positions at the Police Department if there would be a look to hire new officers. Ms. Lawless spoke on possibilities to reach a more diverse applicant pool.

Mr. Prendeville – Road District #5 – had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

PLANNING & ZONING

4444 Innovation Way – Presentation

Mr. Art Hanrehan, National Beverages, spoke to the Board about the possible purchase of the property at 4444 Innovation Way. The property would be used as a manufacturing facility. Mr. Hanrehan spoke on the variances that would be required if this project moves forward.

ADMINISTRATION

Community Center Update

Mr. Warren spoke on the current numbers of COVID cases and spoke that he feels Northampton County should have a consistent infection rate of 1.00 or lower, in order to reopen.

Job Description Update

Mr. Warren moved to adopt the updated Job Descriptions for the following positions: Public Works Director; Crew Leader - Parks; Crew Leader - Roads; Equipment Operator - Mechanic; Equipment Operator and Laborer.

Mr. Prendeville seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

Resolution 2020 – 16 – Naming Old Stoke Park Road East

Mr. Warren moved to adopt Resolution 2020-16 naming a portion of Stoke Park Road to Old Stoke Park Road East from S.R. 0512 to its termination at S.R. 0022.

Mr. Prendeville seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

Handbook Correction Update

Mr. Warren noted for the record that the Handbook incorrectly identified how Employee Benefits are administered. Employees are required to contribute a percentage, which is set from time to time by the Board of Supervisors, for Medical & Dental. The Handbook has been corrected to reflect the correct policy.

Mr. Prendeville seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

Budget Presentation

Mrs. Bucko presented the 2021 proposed budget.

DEVELOPMENTS

Monocacy Sanitary Sewer – Security Release

Mr. Nagle moved the Board release, per Hanover Engineering's letter dated October 22, 2020, the letter of credit for Monocacy Sanitary Sewer Interceptor Upgrade Project, in the amount of \$87,997.29, contingent on the developer posting the required Maintenance Security in the amount of \$ 33,306.00 as outlined in the developer's agreement.

Ms. Lawless seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

4098 Bath Pike Land – Security Reduction

Mr. Nagle moved the Board reduce, per Hanover Engineering's letter dated October 22, 2020, the security for 4098 Bath Pike Dunkin/Donuts and Retail Space, in the amount of \$201,047.55, resulting in a security balance of \$65,520.73. The reduction is conditioned upon the following:

1. The developer acknowledges the security provided for all improvements will remain in force at a minimum of \$65,520.73 for the remaining work, plus contingencies.
2. The developer adheres to Township Policy 8 (payment of Plans and Appeals Accounts).

Ms. Lawless seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

Northgate II Lot 4 – Security Reduction

Mr. Nagle moved the Board reduce, per Hanover Engineering's letter dated October 22, 2020, the required security for Northgate II Lot 4, in the amount of \$62,251.27, resulting in a security balance of \$235,067.69. The reduction is conditioned upon the following:

1. The developer acknowledges the security provided for all improvements will remain in force at a minimum of \$235,067.69 for the remaining work, plus contingencies.
2. The developer adheres to Township Policy 8 (payment of Plans and Appeals Accounts).

Ms. Lawless seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

Willow Crest – MPC Deadline

Mr. Nagle noted for the record the Developer of Willow Crest Farms has granted the Township an extension to March 31, 2021 to review and act under the Pennsylvania Municipal Planning Code, per their letter dated October 13, 2020.

Hanover Flex Center – Improvements Deadline

Mr. Nagle moved the Board grant the developer of 5000 Township Line Road, Hanover Flex Center an extension to November 30, 2020 to complete the improvements, per their letter dated October 19, 2020.

Ms. Lawless seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

PUBLIC WORKS

Pool Update

Mr. Prendeville advised Terracon has been on site and the Township is awaiting the results of the first step of the geotechnical study.

Emergency Repair Project – Award

Mr. Prendeville moved the Board award the Cable Concrete Mat Emergency Repair Project in the amount of \$63,148.00 and authorize the execution of the proposal and contract.

Mr. Nagle seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

COURTESY OF THE FLOOR

Joan Steinburg, Tracey Lane, asked if the Community Center would have first aid, CPR and AED certified people present for the election?

Mr. Finnigan advised the election staffing is the responsible of the County. The Township only supplies the building.

Joan Steinburg asked if the Township boards and commissions were meeting.

Mr. Finnigan advised that the Chairpersons for each committee are responsible for scheduling and holding meetings.

STAFF REPORTS

Mr. Kocher – Engineer – nothing to report.

Mr. Broughal – Solicitor – nothing to report.

Mr. Finnigan – Township Manager – Mr. Finnigan advised leaf began the previous week. Mr. Finnigan advised the Township was notified at 1:30 pm on Saturday, there would be a Presidential Rally on private property on Monday, October 26th.

Mr. Finnigan advised the Township has started working on a possible tree lighting event, different then from years past.

Upon motion of Mr. Nagle the Board adjourned at 9:22 pm.

Elizabeth D. Ritter
Township Secretary