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## **REGULAR SEMI-MONTHLY MEETING October 13, 2020**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present via virtual Zoom meeting were Supervisors Nagle, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Warren the Board approved the Agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated September 22, 2020.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the list of bills and transfers dated October 13, 2020.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.

### COURTESY OF THE FLOOR

Joan Steinberg, Tracey Lane, questioned what the restricted accounts are restricted for.

Mr. Finnigan advised some the restricted accounts are developer funds, stormwater, vehicles and equipment, federal requirements of MS4, and several MPC required funds.

### REPORT OF THE CHAIRMAN

Mr. Diacogiannis advised the Police Commission has not made an announcement on the Police Chief retiring.

### REPORT OF THE VICE CHAIR

Mr. Prendeville had nothing to report.

### SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis– Road District #2, had nothing to report.

Mr. Warren – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5 – had nothing to report.

### APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

## PLANNING & ZONING

### **Hold Harmless – 5610 Falcon Dr. Bethlehem, PA**

Ms. Lawless moved the Board authorize the Chairman to sign the Hold Harmless Indemnification Agreement between Hanover Township and Scott K. & Christine A. Layne, for the installation of a fence on the property located at 5610 Falcon Dr. Bethlehem, PA. The proposed fence will encroach five feet into the ten-foot Township drainage and utility easement located in the rear yard of the premises.

Mr. Nagle seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.=

### **Hold Harmless – 6770 Lilac Dr. Bethlehem, PA**

Ms. Lawless moved the Board authorize the Chairman to sign the Hold Harmless Indemnification Agreement between Hanover Township and Michael C. Ramsy & Elizabeth Ramsey, for the installation of a fence on the property located at 6770 Lilac Dr. Bethlehem, PA. The proposed fence will encroach three feet into the ten-foot general easement in the side yards and four feet into the ten-foot drainage easements located in the rear yard of the premises.

Mr. Nagle seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye.=

### **Hindu Temple – Zoning Hearing Board**

The Board will not be sending representation to the Zoning Hearing Board.

## ADMINISTRATION

### **Budget Draft Distribution**

The first draft of the budget was distributed to the Board of Supervisors.

### **Community Center – Update**

Mr. Warren advised the infection rate in Northampton County has been on the rise. He stated he would be looking to the end of November to start opening the community center and discussed what information would be needed to get the center ready to open. Mr. Warren requested information from Mr. Finnigan on what would need to be done to get the Pre-School running.

Mr. Prendeville spoke on a possible option down the road of utilizing space in the community center as a satellite library.

Mr. Nagle stated that end of November opening is extremely optimistic, as the infection rates are increasing. Mr. Nagle also spoke about the positives a satellite library could bring to the community center in the future.

Ms. Lawless discussed developing a timeline on what it will take to get the community center open.

Mr. Prendeville asked if the Board would support him exploring the idea of bringing in a satellite library.

Mr. Diacogiannis advised starting the discussion now with the library is fine, understanding that nothing is being decided on. Mr. Diacogiannis stated he is not sure that the community center will be able to open until Spring.

### **COVID-19 CRBG Grant Agreement**

Mr. Warren moved the Board authorize the Chairman to sign the grant agreement between County of Northampton and Hanover Township for the purchase of meeting room virtual equipment in the amount of \$15,188.00.

Mr. Prendeville seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye

### **Hanover Township Policies – Adoption**

Mr. Warren moved to adopt Hanover Township Policies 1 through 38 effective October 13, 2020 and rescind any policies which conflict with the policies.

Mr. Prendeville seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye

### **Employee Handbook Update – Adoption**

Mr. Warren moved to adopt the Hanover Township Employee Handbook, last revised October 13, 2020, with an effective date of November 1, 2020.

Mr. Prendeville seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye

### **Resolution 20 – 15 – LSA Monroe County Grant**

Mr. Warren moved the Board adopt Resolution 20 – 15 requesting a Local Share Account – Monroe County Grant in the amount of \$47,956.50 from the Commonwealth Financing Authority to be used for two ELSAG Plate Hunter M7-3 Cameras.

Mr. Prendeville seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye

### **Fitness Passport Service Agreement**

Mr. Warren moved the Board authorize the Chairman to sign the Fitness Passport Service Agreement.

Mr. Prendeville seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye

## **DEVELOPMENTS**

### **Hanover Senior Living**

Mr. Nagle moved the Board grant the developer of Hanover Senior Living an extension to July 1, 2022 to complete the improvements, per their letter dated October 5, 2020.

Ms. Lawless seconded the motion.

Mr. Nagle Aye, Ms. Lawless Aye, Mr. Warren Aye, Mr. Prendeville Aye, Mr. Diacogiannis Aye

## **PUBLIC WORKS**

### **Pool Update**

Mr. Prendeville advised Terrecon will be onsite October 14, 2020 with hopes to start digging the next week.

## **COURTESY OF THE FLOOR**

## **STAFF REPORTS**

Mr. Kocher – Engineer – nothing to report.

Mr. Broughal – Solicitor – nothing to report.

Mr. Milite – Public Works Director – Mr. Milite stated leaf collection will begin Monday, October 19<sup>th</sup>.

Mr. Finnigan – Township Manager – Mr. Finnigan advised the Township staff went through virtual harassment training.

Upon motion of Mr. Nagle the Board adjourned at 8:17 pm.

Elizabeth D. Ritter  
Township Secretary