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## **REGULAR SEMI-MONTHLY MEETING**

### **May 26, 2020**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present via virtual Zoom meeting were Supervisors Nagle, Lawless, Warren, Prendeville, Diacogiannis, Engineer Brien Kocher, and Solicitor Jim Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Ms. Lawless the Board approved the Agenda.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Mr. Warren, the Board approved the minutes from the meeting of the Board of Supervisors dated April 28, 2020.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle seconded by Ms. Lawless, the Board approved the list of bills and transfers dated May 26, 2020.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

#### COURTESY OF THE FLOOR

#### REPORT OF THE CHAIRMAN

##### **Executive Session Acknowledgment**

Mr. Diacogiannis noted for the record the Board met in Executive Session regarding Litigation and Potential Litigation on May 21, 2020 at 9:00 am.

Mr. Diacogiannis thanked the Township staff for their work through the pandemic.

#### REPORT OF THE VICE CHAIR

#### SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis– Road District #2, had nothing to report.

Mr. Warren – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

#### APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

#### PLANNING & ZONING

**Hold Harmless – 4545 Dolores Lane, Bethlehem, PA 18017**

Ms. Lawless moved the Board authorize the Chairman to sign the Hold Harmless indemnification agreement between Hanover Township and John M. Terefinko, for the installation of a fence on the property located at 4545 Dolores Lane, Bethlehem, PA 18017. The proposed structure will encroach seven feet into the ten-foot Township drainage and utility easement located in the side yard of the premises.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

#### **Hold Harmless – 4740 Kathi Drive, Bethlehem, PA 18017**

Ms. Lawless moved the Board authorize the Chairman to sign the Hold Harmless indemnification agreement between Hanover Township and John J. Meehan and Ashley N. Porta for the installation of a fence on the property located at 4740 Kathi Drive, Bethlehem, PA 18017. The proposed structure will encroach seven feet into the ten-foot Township drainage and utility easement located in the rear yard of the premises.

Mr. Nagle seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### PUBLIC WORKS

#### ADMINISTRATION

##### **2019 Financial Review**

Mr. Todd Bustha presented the 2019 financial review.

##### **Pandemic Safety Officer – Appointment**

Mr. Warren moved to appoint, John J. Finnigan, Jr., as Hanover Township's Pandemic Safety Officer effective immediately.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

##### **Resolution 2020-11 – Designation of Agent- PEMA**

Mr. Warren moved the Board adopt Resolution 2020-11 authorizing John J. Finnigan, Jr. to act on behalf of Hanover Township, Northampton County for all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

##### **Resolution 20-12 – Asset Disposal**

Mr. Warren moved the Board adopt Resolution 2020 – 12 approving the disposal of Township assets.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

##### **2020 Northampton County Hotel Tax Grant Agreement Addendum**

Mr. Warren moved the Board authorize the Chairman to sign the 2020 Northampton County Hotel Tax Grant Agreement Addendum, allowing for the funds to now be used for the 2020 Tree Lighting Event.

Mr. Prendeville seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

## DEVELOPMENTS

### **Freshpet Plant #2 Addition – Improvements Extension**

Mr. Nagle moved the Board grant the developer of Freshpet Plant #2 Addition an extension to July 5, 2020 to complete the improvements, per the developer letter dated May 14, 2020.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Freshpet Manufacturing Addition – Improvement Extension**

Mr. Nagle moved the Board grant the developer of Freshpet Manufacturing Addition an extension to September 5, 2020 to complete the improvements, per the developer letter dated May 19, 2020.

Mr. Warren seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Freshpet Pretreatment Sewage Plant – Improvements Extension**

Mr. Nagle moved the Board grant the developer of Freshpet Pre-Treatment Sewage Plant an extension to September 5, 2020 to complete the improvements, per the developer letter dated May 19, 2020.

Mr. Warren seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

### **Farmhouse Village – MPC Deadline**

Mr. Nagle noted for the record the developer of Farmhouse Village has granted the Township an extension to August 29, 2020 regarding the MPC deadline.

### **4098 Bath Pike – Extension**

Mr. Nagle noted for the record the developer of 4098 Bath Pike has granted the Township an extension to September 18, 2020 regarding the MPC deadline.

### **6904 Steuben Road**

Mr. Nagle noted for the record the developer of 6904 Steuben Road has granted the Township an extension to August 28, 2020 regarding the MPC deadline.

### **Monocacy Sanitary Sewer Interceptor Upgrade Project – Security Release Request**

Mr. Nagle moved, per the recommendation of Hanover Engineering's letter dated May 21, 2020, the board approve Security Release Request #1 in the amount of \$134,042.63 for Monocacy Sanitary Sewer Interceptor Upgrade Project. The remaining value of the letter of credit will be \$87,997.29.

Ms. Lawless seconded the motion.

Mr. Nagle aye, Ms. Lawless aye, Mr. Warren aye, Mr. Prendeville aye, Mr. Diacogiannis aye

## COURTESY OF THE FLOOR

## STAFF REPORTS

Mr. Kocher – Engineer – nothing to report.

Mr. Broughal – Solicitor – nothing to report.

Mr. Finnigan – Township Manager – Mr. Finnigan presented the Board with the Township’s Yellow Phase Plan.

Upon motion of Ms. Lawless the Board adjourned at 7:55 PM.

Elizabeth D. Ritter  
Township Secretary