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## REGULAR SEMI-MONTHLY MEETING May 28, 2019

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Vice Chairman Michael Prendeville at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Lawless, Prendeville, Engineer Brien Kocher, and Solicitor Leo DeVito.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle the Board approved the Agenda.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

Upon motion of Mr. Salvesen seconded by Mr. Nagle, the Board approved the minutes from the meeting of the Board of Supervisors dated May 14, 2019.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

Upon motion of Mr. Nagle seconded by Mr. Salvesen, the Board approved the list of bills and transfers dated May 28, 2019.

Mr. Salvesen aye with the exception of check number 3940, the portion of the proceeds which benefit himself. Mr. Nagle aye with the exception of check number 3940, the portion of the proceeds which benefit himself, Ms. Lawless aye with the exception of check number 3940, the portion of the proceeds which benefit herself, Mr. Prendeville aye with the exception of check number 3940, the portion of the proceeds which benefit himself.

### COURTESY OF THE FLOOR

#### REPORT OF THE CHAIRMAN

Mr. Diacogiannis was absent.

#### REPORT OF THE VICE CHAIR

Mr. Prendeville had nothing to report.

#### SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Diacogiannis– Road District #2, was absent.

Mr. Salvesen – Road District #3, had nothing to report.

Ms. Lawless – Road District #4. Ms. Lawless presented the board with a letter from PennDot, regarding volunteers for research in driving for liquid fuels taxing.

Mr. Prendeville – Road District #5, had nothing to report.

Mr. Prendeville presented Eagle Scout Robert J. Henry his proclamation recognizing him on his Eagle Scout Award.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS & COMMITTEES

### PLANNING & ZONING

#### **Truck Parking Ordinance – Authorization to Advertise**

Mr. Nagle moved to authorize the Solicitor to advertise the proposed truck parking ordinance, amending the text of the “Hanover Township Zoning Ordinance” Chapter 185 to provide for the establishment and regulation of truck driver resting and parking facilities and repealing all ordinances inconsistent herewith.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

#### **Authorization to Advertise – Public Hearing – Liquor License Transfer – 4415 Innovation Way**

Mr. Nagle moved to authorize the Solicitor to advertise the public hearing for the intermunicipal transfer request from Beer Stein, Inc. to Valley Wellness Center LLC at 4415 Innovation Way, Allentown, PA 18109.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

#### **Zoning Hearing Board – Hindu Temple**

The Hindu Temple Society is seeking relief from the various sections of the Zoning Ordinance to expand a non-conforming user to construct an addition into the side yard setback.

The Board will not send representation to the Zoning Hearing Board.

### ADMINISTRATION

#### **Consolidated Carpet & Flooring Quote**

Ms. Lawless moved to authorize the Vice-Chairman to sign the quote from Consolidated Carpet & Flooring in the amount of \$6,434.00 for the carpet installation in the aerobic room. It is noted, this is a budgeted item.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

#### **Tax Assessment Appeal – Signature Authorization**

Ms. Lawless moved to authorize the Solicitor to sign the tax assessment appeal for 90 Highland Avenue.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

#### **Insurance Policy – Signature Authorization**

Ms. Lawless moved to authorize the Township Manager to sign the insurance policy renewal forms.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

#### **Agreement of Sale – Property Acquisition**

Ms. Lawless moved to authorize the Township to acquire a certain track of land containing approximately 9 acres at the intersection of Kim and Gasper from the Allentown

Diocese (Welsh, Most Rev. Thomas J.) and to authorize the Vice Chairman and Secretary to execute the Agreement of Sale for the purchase price of \$269, 000 and to further authorize the Township Manager to complete the acquisition of the property.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

**Policy 76 – Purchasing**

Ms. Lawless moved the Board adopt Policy 76 – Purchasing Policy.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

**Policy 77 – Accounts Payable**

Ms. Lawless moved the Board adopt Policy 77 – Accounts Payable Policy.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

**Third Party Plan Review and Inspection Organization**

Ms. Lawless moved to appoint Barry Isett & Associates, Inc. and Base Engineering Inc. as Third Party Plan Review and Inspection organizations for Hanover Township effective immediately.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

DEVELOPMENTS

**6904 Steuben Rd. – MPC Deadline**

Mr. Salvesen noted for the record the developer of 6904 Steuben Rd. has granted the Township an extension to August 30, 2019 to review the plans, per their letter dated May 22, 2019.

**Hanover Flex Center – 5000 Township Line Rd. – Improvements Deadline**

Mr. Salvesen moved to grant the developer of Hanover Flex Center, 5000 Township Line Rd. an extension to July 31, 2019, to complete the improvements, per their letter dated May 22, 2019, and direct the Secretary to notify the developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

**Freshpet Agreements**

Mr. Salvesen moved to authorize the Vice-Chairman and the Secretary to sign the site plan improvements agreement, the site plan maintenance agreement, declaration of covenant, and the agreement and easement for maintenance of stormwater management facilities for Freshpet, Inc.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

## PUBLIC WORKS

### **Change Order – E.M.Kutz**

Mr. Nagle moved to authorize the Township Manager to sign a Change Order with E. M. Kutz switching from a Fisher 9' HDC snow plow to a Fisher 10' HC with a blade height of 34". Additional expense of \$1,324.00 will be taken from Equipment Rental Account 437.0150.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Ms. Lawless aye, Mr. Prendeville aye.

## COURTESY OF THE FLOOR

### STAFF REPORTS

Mr. Kocher – Engineer – had nothing to report.

Mr. DeVito – Solicitor – had nothing to report.

Mr. Finnigan – Township Manager – Mr. Finnigan advised the Board there has been discussion to put in a WaWa on 512, where the current BB&T building is.

Telco was out to install the power to the license plate reader. There have been several sinkholes open up within the Township. Mr. Finnigan advised that one of the Township trucks and trailer was hit on Brodhead Rd.

Upon motion of Mr. Salvesen the Board adjourned at 7:50 p.m.

Elizabeth D. Ritter  
Township Secretary