
REGULAR SEMI-MONTHLY MEETING November 8, 2016

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen (via phone conference), Nagle, Prendeville, Tanczos, Township Manager John J. Finnigan, Jr., Engineer Brien Kocher, Solicitor Jim Broughal, and Public Works Director Vincent Milite.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Tanczos the Board approved the Agenda.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle seconded by Mr. Tanczos, the Board approved the minutes, from the meeting of the Board of Supervisors dated October 25, 2016.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Upon motion of Mr. Nagle, seconded by Mr. Tanczos, the Board approved the list of bills and transfers dated November 8, 2016.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye
COURTESY OF THE FLOOR

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Tanczos had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.
Mr. Diacogiannis – Road District #2, had nothing to report.
Mr. Salvesen – Road District #3, had nothing to report.
Mr. Tanczos – Road District #4, had nothing to report.
Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

PLANNING & ZONING

ADMINISTRATION

Proposed 2017 Budget – Advertise

Mr. Prendeville moved that the Board authorize the Township Secretary to advertise that the proposed budget is on display and that the 2017 Budget will be adopted at the December 20th, 2016 Board meeting.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

2017 Salary Increase Guidelines

Mr. Prendeville moved that the Board approve the 2017 Salary Increase Guidelines as presented to the Board by the Township Manager (see attached) to be used for employees effective with the 2016 reviews.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Resolution 16 – 20 2017 Sewer Rates

Mr. Prendeville moved that the Board approve to adopt Resolution 2016 – 20 setting the 2017 Sewer Rates by District and to authorize the Chairman and Secretary to sign the Resolution.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Approve 2017 Waste & Recycling Fees

Mr. Prendeville moved that the Board approve the 2017 Residential Waste and Recycling Fees as follows:

2017 Residential Waste & Recycling Fees

Single Family Residential

ANNUAL PER HOUSEHOLD: \$265.00

ANNUAL PER HOUSEHOLD IF PAID BY 03/15/2017: \$238.50*

PENALTY FOR LATE PAYMENTS after 04/15/2017: 10%

Multifamily Residential (Southland Condominiums)

(Collection via containers)

ANNUAL FEE PER UNIT: \$140.00

ANNUAL PER UNIT IF PAID BY 03/15/2017: \$126.00*

PENALTY FOR LATE PAYMENTS after 04/15/2017: 10%

Multifamily Residential (Park Place Townhouses)
(Collection via containers & toters)

ANNUAL FEE PER UNIT: \$210.00

ANNUAL PER UNIT IF PAID BY 03/15/2017: \$189.00*

PENALTY FOR LATE PAYMENTS after 04/15/2017 10%

All fees due by 05/02/2017

Duplicate Invoice Fee \$20.00

Administrative Fee to Collect Past Due/Delinquent Accounts: \$85.00

* Postmark must be 3/15/2017 or before.

The Township reserves the right to assess the cost or fees incurred by collection of delinquencies and the right to pro-rate the cost based on a reasonable monthly calculation. Ordinance 08-05, adopted on June 10, 2008, establishes collection and payment of refuse fees.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Approve 2017 Commitment to the Colonial Regional Police Commission

Mr. Prendeville moved that the Board approve the 2017 Hanover Township Allocation of \$1,814,876.12 towards the operation of the CRPD in compliance with Article V, Section A of the Colonial Regional Police Commission Articles of Agreement and to send a letter to the Commission informing them of the Board's actions.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Authorize the Township Solicitor to Advertise Approval of Actuary for 2017

Mr. Prendeville moved that the Board approve to authorize the Township Solicitor to advertise that it is the Township's intent to appoint Beyer-Barber Company as the 2017 Township Actuary.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Parking Discussion

Mr. Finnigan presented the Board with a list of suggestions for a Parking Ordinance that had been collected from the Board members.

Mr. Diacogiannis directed the Township Solicitor to compile the suggestions presented and draft an ordinance.

Authorize the Township Solicitor to sign Stipulation of Counsel

Mr. Prendeville moved that the Board approve to authorize the Township Solicitor to sign the stipulation of counsel for appeal of SJS - 100 Brodhead Road, LP.

Mr. Tanczos seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

PUBLIC WORKS

DEVELOPMENTS

5000 Township Line Road – Hanover Flex Center

It is noted for the record the developer of 5000 Township Line Road has granted the township an extension to February 11, 2017, for the review of the plans, per their letter dated November 1, 2016.

TOA at Bridle Path- Phase 3

Mr. Nagle moved that the Board grants the developer of TOA at Bridle Path Phase 3 a 180 day extension, to May 25, 2017, for the improvements deadline, per their letter dated November 2, 2016.

Mr. Tanczos seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

LVCC II Lot 13 Adult Daycare

Mr. Nagle moved that the Board grants the developer of LVCC II – Lot 13 a six month extension to complete the improvements, per their letter dated November 7, 2016.

Mr. Tanczos seconded the motion.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Prendeville aye, Mr. Tanczos aye, Mr. Diacogiannis aye

COURTESY OF THE FLOOR

STAFF REPORTS

Mr. Kocher– Engineer – Nothing to report.

Mr. Broughal – Solicitor – Nothing to report.

Mr. Milite – Public Works Director – Mr. Milite reported that two radar speed signs are being installed, one on Highland Avenue and one on Southland Avenue.

Mr. Milite reported that we are down two trucks. Both trucks are being repaired and are scheduled to be back in service by the end of the week.

Mr. Finnigan – Township Manager – Mr. Finnigan shared with the Board the recently distributed RFQ the Airport Authority distributed relative to their lands in Hanover Township. y.

Mr. Finnigan reported that Mr. Salvesen had his hip replaced and the surgery went well.

Mr. Diacogiannis directed the Township Solicitor to revisit the conditional use section of the solar panel ordinance.

Upon motion of Mr. Tanczos the Board approved adjournment at 7:30 PM.

Elizabeth D. Ritter
Township Secretary