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**REGULAR SEMI-MONTHLY MEETING  
September 23, 2014**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Brien Kocher, Attorney Lisa Pereira for Solicitor James Broughal, Director of Administration/Treasurer Ryan Kish, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

A moment of silence was held in memory of State Trooper Bryon Dickson killed and Trooper Alex Douglass critically injured outside their barracks.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda, with a deletion under "Administration".  
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, from the meeting of the Board of Supervisors dated September 9, 2014.  
Mr. Salvesen abstain, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis abstain.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers dated September 23, 2014 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.  
Mr. Salvesen aye with the exception of General Fund Check# 3155, Mr. Nagle aye with the same exception, Mr. Tanczos aye with the same exception, Mr. Walbert aye with the same exception, Mr. Diacogiannis aye with the same exception.

**COURTESY OF THE FLOOR**

It was noted that no one wished to offer any comment.

**REPORT OF THE CHAIRMAN**

Mr. Diacogiannis had nothing to report.

**REPORT OF THE VICE-CHAIRMAN**

Mr. Walbert stated he attended the September 11<sup>th</sup> Patriot Ceremony and Flag Retirement and noted it was well put together.

## SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, reported that some storm water/drain boxes on Gaspar look like the concrete lip is lifting up and the water is going around the boxes. Mr. Milite state he will check them out.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

### **Accept the Resignation of Joseph J. Hilton from the Hanover Township Planning Commission**

Mr. Salvesen moved that the Board approve to accept, with regret, the resignation of Joseph J. Hilton from the Hanover Township Planning Commission effective September 30, 2014 and to send a letter to Mr. Hilton thanking him for his many years of service.

Mr. Nagle seconded the motion.

Mr. Diacogiannis noted that the Board members and office should sign the letter. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## PLANNING & ZONING

### **Adoption of Resolution 2014 – 8, Pertaining to Ordinance 05-06, Connection and Tapping Fees**

Mr. Walbert moved that the Board approve the following Resolution, 2014-8, pertaining to Ordinance 05-06, Connection and Tapping Fees:

#### RESOLUTION NO. 14-8

*WHEREAS*, the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania ("Township") enacted a certain ordinance No. 05-06 dealing with Connection and Tapping Fees on June 21, 2005 (the "Tapping Fee Ordinance"); and

*WHEREAS*, the Tapping Fee Ordinance provides that Connection Fees and Tapping Fees can be revised, from time to time, by Resolution of the Board of Supervisors of the Township; and

*WHEREAS*, the Township Engineer, Hanover Engineering Associates, Inc., has issued a Report of Connection Fee and Tapping Fee Computations dated August 19, 2014 (the "Report"), which Report indicates that the Township may adopt new Connection Fees and Tapping Fees consistent with the Report; and

*WHEREAS*, the Board of Supervisors of the Township has determined that it would be in the best interests of the Township to revise the Connection Fees and Tapping Fees consistent with the Report.

NOW, THEREFORE, be it RESOLVED and it is RESOLVED that the Board of Supervisors of the Township hereby revises and establishes Connection fees and Tapping Fees pursuant to Ordinance No. 05-06 as follows:

A. Connection Fee

- |    |  |            |
|----|--|------------|
| 1. | For Laterals installed by the property owner (each)                      | \$472.50   |
| 1. | For Laterals installed as part of a Township funded sewer project (each) | \$2,150.00 |

B. Tapping Fees

1. Tapping Fee - Residential (\$ per Equivalent Household Unit, EHU)	<u>Township Properties</u>	<u>Out of Township Properties</u>
1.a Capacity Part - Treatment Component	\$26.49	N.A.*
1.b Capacity Part Conveyance Component	\$206.22	\$206.22
1.c Collection Part	\$1,627.35	\$1,627.35
1.d Special Purpose Part	\$0.00	\$0.00
1.e Reimbursement Part	\$0.00	\$0.00
Residential Tapping Fee Total	<u>\$1,860.06</u>	<u>\$1,833.57</u>
2. Tapping Fee - Nonresidential (\$ per gallon per day, GPD)		
2.a Capacity part - Treatment Component	\$0.12	N.A.*
2.b Capacity Part- Conveyance Component	\$0.90	\$0.90
2.c Collection Part	\$7.08	\$7.08
2.d Special Purpose Part	\$0.00	\$0.00
2.e. Reimbursement Part	<u>\$0.00</u>	<u>\$0.00</u>
Nonresidential Tapping Fee Total	<u>\$8.10</u>	<u>\$7.98</u>

\*N.A. - Not Applicable

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

**Note for the Record – Trick – or- Treat Night**

Mr. Nagle noted for the record that Trick-or-Treat night in the Township will be held Friday, October 31, 2014 from 6PM to 8PM.

**Note for the Record – Electronics Recycling Day**

Mr. Nagle noted for the record that the Township will be holding an Electronics Recycling Event on Saturday October 11, 2014 from 9AM to Noon.

**Proclamation 2014-10, Honoring Jared Robinson Brooks on His Eagle Scout Award**

Mr. Nagle moved that the Board adopt the following Proclamation 2014 – 10, honoring Jared Robinson Brooks of Boy Scout Troop 352 on his Eagle Scout Award.

**HANOVER TOWNSHIP  
NORTHAMPTON COUNTY**

PROCLAMATION NO. 2014-10

**A PROCLAMATION HONORING  
JARED ROBINSON BROOKS  
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Jared Robinson Brooks has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Jared officially received his award during an Eagle Presentation Ceremony on Sunday, October 12, 2014 as a member of Boy Scout Troop 352, Notre Dame of Bethlehem Roman Catholic Church, Bethlehem, PA; and

WHEREAS, Jared conducted a Book Drive for Fountain Hill Elementary School; and

WHEREAS, Jared has exemplified the virtues of scouting and has exhibited leadership skills in his troop serving as Assistant Senior Patrol Leader and Order of the Arrow Representative.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

**That Jared Robinson Brooks is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Monday, October 13, 2014 as Jared Robinson Brooks Day in Hanover Township.**

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**PUBLIC WORKS**

It was noted there were no items on the agenda.

## DEVELOPMENTS

### **Patient First Site Plan Improvements – Extension Request**

Mr. Tanczos moved that the Board approve to grant Patient First – Bethlehem an extension to December 31, 2014 to complete the improvements; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Note for the Record – Freshpet, LVIP IV Lots 55/56 – Withdrawal of Land Development Plans**

Mr. Tanczos noted for the record that Freshpet, LVIP IV Lots 55/56, 176 North Commerce Way, has withdrawn their Land Development application for the LVIP IV Lots 55/56 – Freshpet Preliminary Land Development Plans conditionally approved December 18, 2012.

### **Traditions of America – HCC2 Lot 5 – Extension Request**

Mr. Tanczos moved that the Board approve to grant Traditions of America – Hanover Corporate Center 2, Lot 5 a thirty (30) day extension to October 30, 2014 to complete the Improvements; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Diacogiannis aye.

### **Note for the Record – Hanover Highlands, Lot 3 – Land Development Plan Recording**

Mr. Tanczos noted for the record that the Developer of Hanover Highlands Lot 3 has granted to the Township a thirty (30) day extension to October 31, 2014 to record the Plan.

### **Bethlehem Business Park, Lot 8A – Extension Request**

Mr. Tanczos moved that the Board approve to grant the Developer of Bethlehem Business Park, Lot 8A a ten (10) month extension to August 3, 2015 to complete the Improvements; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Authorize Signatures – Traditions of America at Bridle Path, Phase IV, Subdivision Improvements, Maintenance and Declaration of Covenant Agreements**

Mr. Tanczos moved to authorize the Chairman and Secretary to sign the Subdivision Improvements Agreement, Subdivision Maintenance Agreement and the Declaration of Covenant Agreement and Easement for Maintenance of Stormwater Management Facilities for Traditions of America at Bridle Path, Phase IV.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

## STAFF REPORTS

Mr. Kocher had nothing to report.

Attorney Pereira had nothing to report.

Mr. Milite reported that Leaf Collection will begin October 13<sup>th</sup> and run through December 5<sup>th</sup> and the summer milling/hot patch work is complete and noted that the amount of material increased substantially from last year due to the harsh winter we had.

Mr. Kish reported that the Northampton County Gaming Board awarded the Township \$39,000 for the purchase and installation of two radar speed signs.

Mr. Finnigan reported that the Macada Road bridge will re-open on September 30<sup>th</sup> and the Bridle Path Road bridge will close October 1<sup>st</sup> for repair.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment at 7:18 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl  
Township Secretary