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**REGULAR SEMI-MONTHLY MEETING**  
**June 25, 2013**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Jim Milot for Brien Kocher, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the Agenda with the addition of a Proclamation under "Administration".

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Walbert, seconded by Mr. Tanczos, the Board approved the minutes, from the meeting of the Board of Supervisors dated June 11, 2013.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers dated June 25, 2013 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that there was no one to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 had nothing to report.

Mr. Walbert – Road District #2 had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report; but noted Mr. Diacogiannis' award he received.

Mr. Tanczos – Road District #4 had nothing to report.

Mr. Diacogiannis – Road District #5 had nothing to report.

APPOINTMENTS & RESIGNATIONS

It was noted that there were no items on the agenda.

PLANNING & ZONING

It was noted that there were no items on the agenda.

ADMINISTRATION

**Proclamation 2013-11, 100<sup>th</sup> Birthday Celebration – Allen Daniel Fink**

Mr. Tanczos moved that the Board approve the following Proclamation celebrating Allen Daniel Fink's 100<sup>th</sup> Birthday:

**HANOVER TOWNSHIP, NORTHAMPTON COUNTY**

**PROCLAMATION NO. 2013-11**

**100<sup>TH</sup> BIRTHDAY CELEBRATION  
ALLEN DANIEL FINK**

WHEREAS, Allen Daniel Fink was born July 3, 1913 in his grandfather's house in Salisbury Township; and

WHEREAS, Allen had three siblings, brothers Martin and Myron and a sister Minerva; and

WHEREAS, as a young man he along with his father grew tomatoes and peas for the Campbell Soup Company; and

WHEREAS, at eighteen he was a scout leader at Western Salisbury Church; and

WHEREAS, in 1945 he was drafted and was stationed in Occupied Japan; and

WHEREAS, on November 11, 1939 he married Gladys Lichtenwalner whom he met through the Grange, was blessed by two children Dale and Patricia, four grandchildren and seven great grandchildren; and

WHEREAS, Allen is a resident of Traditions of Hanover, an independent living community, and

WHEREAS, Allen will celebrate his 100<sup>th</sup> birthday on July 3, 2013, and

WHEREAS, the Board of Supervisors are inspired by his long life and offer him sincere best wishes for continue good health and happiness in all his days to come.

NOW, THEREFORE, WE, THE BOARD OF SUPERVISORS OF HANOVER TOWNSHIP - NORTHAMPTON COUNTY, do hereby call upon all citizens of Hanover

Township to join the Board of Supervisors in celebrating Allen Daniel Fink's 100<sup>th</sup> Birthday, July 3, 2013.

FURTHER, LET IT BE RESOLVED THAT, WE THE BOARD OF SUPERVISORS do hereby proclaim Friday, July 5, 2013 as "*Allen Daniel Fink*" in Hanover Township – Northampton County.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### **Addition of New Sewage Enforcement Officer**

Mr. Nagle moved that the Board approve to add Austin A. Young, SEO Number 03845 to the list of Sewage Enforcements Officers with Hanover Engineering Associates, Inc., and to notify the Department of Environmental Protection.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### **Approval of Hanover Township Wage Scales**

Mr. Nagle moved that the Board approve the Hanover Township Wage Scales for Full and Part Time Employees which includes Promotional Salary Increase Guidelines.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### **Removal/Establishing/Amending Recreation Policies**

Mr. Nagle moved that the Board of Supervisors remove Township Policies 40 and 43, as well as their sub-policies from the Township Policies and establish separate Recreation Policies 1-28.

Mr. Nagle further moved to amend Recreation Policies 1, 2, 5, 7, 12, 13, 14, 21, 22, 27 & 28 with updated information that was effective January 1, 2013; to rescind Policy 16 and adopt Policies 29, 30 and 31.

### **Recreation Policy – 29**

#### **POLICIES AND CONDITIONS FOR RENTALS**

It shall be the policy of the Board of Supervisors, Hanover Township – Northampton County to establish Policies and Conditions for Rentals as follows:

1. ALCOHOLIC BEVERAGES OR TOBACCO PRODUCTS of any kind are strictly PROHIBITED in the Hanover Township Community Center, Parks and/or Fields.
2. FOOD AND DRINK are NOT PERMITTED in the GYMNASIUM. Please use the designated concession area.
3. Access to facilities/areas, other than the one you are contracted for, are prohibited.
4. On-site staff members of the Community Center are here to assist you, please seek out a staff member when you arrive at your scheduled event, if you are in need of information.
5. The Community Center staff members are responsible for setting up tables and chairs unless otherwise noted.
6. Upon completion of the event, the room(s) must be vacated by the designated time. The room must be cleaned and returned to the condition it was rented. If the room is not suitably clean, entire deposit may be forfeited by the Lessee. Any damages that exceed the deposit during the rental will be billed to the Lessee.

7. All participants, coaches, and officials must wear sneakers in the gymnasium.
8. The Community Center staff will not be responsible for any injuries, damages or stolen property that may occur to Lessee or Lessee's party during any function
9. The Community Center reserves the right to eject any person(s) who does not act in accordance with Center and/or Township policies, regulations, rules and ordinances.
10. A copy of your insurance certificate must be given to Hanover Township Community Center. The insurance certificate must list Hanover Township- Northampton County as an additional insured, satisfactory to the Township Solicitor (minimum of \$500,000 liability coverage.)
11. Due to obligations of the Community Center, times and dates are subject to change.
12. In case of inclement weather, please listen to the following radio stations for the Center's closing: B104 FM, Oldies 99.9 FM and WLEV 100.7
13. Cancellation Policy...Cancellations that occur 30 days or more before the scheduled event are penalized a \$5.00 service fee. A cancellation that takes place between 15 and 30 days prior to the event will 50% of the rental and for an event that is cancelled less than 15 days prior to the event will pay 100 % of the cost of the rental.
14. Cancellations due to inclement weather will be handled as follows...We will make every effort to accommodate your function for another date and time, however if a new date cannot be agreed upon, no refund will be issued.
15. The Community Center requires all athletic group or organization that leases or rents any recreation facility/venue in the Township provide the Township with a statement that their volunteers have been screened. Acceptable screening: a.) Criminal Background through the Pennsylvania State Police and/or b.) Commonwealth of Pennsylvania Department of Public Welfare-Child Line and Abuse Registry.
16. As per Gym Rental policy (Recreation Policy 14) gym rentals will require a \$50.00 security deposit to be applied to the end of the contract. The security deposit will be applied to the final balance, provided no damages have occurred.
17. Please do not access the Township Municipal Tract and/or Pavilion area through Advent Moravian Church
18. If you are bringing a gas grill, a fire extinguisher is required. The use of charcoal grills is prohibited.
19. For parties in excess of 120 people, portable toilets are necessary and Colonial Regional Police must be notified for traffic control.
20. The use of fog machines in the Community Center is prohibited.
21. The walking path at the Municipal complex is closed to vehicular traffic. When renting the Lion's pavilion or one of the fields with Hanover Township, you may use the path to 'drop off' supplies, but must exit in a timely fashion. When driving on path, please use 4 way flashers on your car/truck, speed should be less than 5 miles per hour and you should yield to pedestrians using the path.

## Recreation Policy – 30

### Associate Hiring Process

**Interviewing and hiring the appropriate individuals is an important function in the successful operation of the Township and in particular the Recreation Department. All new hires must be interviewed and references screened by either the Recreation Director and/or the Assistant Recreation Directors (unless otherwise directed by the Township Manager).**

#### **Applicants**

- Must complete and sign **Application for Employment**
  - Application (as revised 2/2009) must be completed in its entirety
    - Resumes may be a part of the application package, but not a substitute for application
  - All applications must be acknowledged by a form letter (copy maintained with application)

- All individuals hired must be personally interviewed by either the Recreation Director or Assistant Recreation Director
- Hiring decisions rest with the Recreation Director or Assistant Recreation Director
- Individuals not hired must receive a personalized letter indicating that they were not hired and their application will remain active for nine (9) months; copy of letter must be filed with application
- As a courtesy, all relatives of Township employees must be interviewed (parents, siblings, children, step children, etc.)

## Recreation Policy - 31

### Associate Payroll Processing

#### Community Center

**Because of sensitive information, all new employee paperwork is to be handled and signed solely by the Recreation Director and/or the Assistant Recreation Director during the entire hiring process (unless otherwise directed by the Township Manager).**

#### **New Hires/Rehires**

- New (W4) regular community center employees are to receive the following paperwork:
  - Emergency Contact Form
  - Employee Status Change Form
  - Employee Direct Deposit Enrollment Form
  - I-9 Form
  - W-4 Form for current year
  - Workers' Compensation Employee Notification Form
  - Residency Certification for Local Earned Income Tax Withholding Form
  - Criminal Background Check Authorization Form\*
  - Child Abuse Registry Form
  - Medical – Prescription Enrollment Form (**Full-time only**)
  - Assurant Beneficiary Designation – Dental – Life Insurance Form (**Full-time Only**)
  - Highmark Blue Shield Enrollment Form – Vision Insurance (**Full-time Only**)
  - The Hartford STD/LTD/Voluntary Life Enrollment Form & Beneficiary Designation Form (**Full-time Only**)
  - Principal Financial Life Insurance Beneficiary Designation Form (**Full-time Only**)
- For 1099 employees:
  - Emergency Contact Form
  - Employee Status Change Form
  - I-9 Form
  - Criminal Background Check Authorization Form\*
  - Worker's Compensation Notification Form
  - Residency Certification for Local Earned Income Tax Form

- Child Abuse Registry Form

\* *All employees must have background checks completed every three (3) years.*

- Once the Recreation Director and/or the Assistant Recreation Director has ensured that all paperwork is signed and completed, new hire/rehire paper work is to be brought up only by the Recreation Director and/or the Assistant Recreation Director and given to directly to the Township Secretary.
- The Township Secretary will review all completed paperwork and may request a meeting with the Recreation Director and/or the Assistant Recreation Director for further clarification on employee documents. It is encouraged that the Recreation Director and/or the Assistant Recreation Director meet with the Secretary in person to review large seasonal group hires.
- The Township Secretary, after ensuring that all new paperwork is completed, will hand the employee file to the Township Treasurer to review that wage changes fall within the guidelines set by the Board of Supervisors. The Township Treasurer is to alert the Township Manger to any employee wage or documentation concerns, and may require the Township Manager to sign employee paperwork.

Employees will not be put in payroll system to be paid unless Employee Status Change form is signed by the Recreation Director and/or the Assistant Recreation Director, the Township Treasurer, and if required, the Township Manager, and a representative of the Board of Supervisors

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Approval of Mid-Year Budget Amendments for General Fund and Recreation Funds**

Mr. Nagle moved that the Board approve the attached Mid-Year Budget Amendments for General Fund and Recreation as prepared by the Township Treasurer.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Proclamation 2013-12, National Night Out 2013**

Mr. Nagle moved that the Board approve the following Proclamation 2013-12 for National Night Out 2013:

## **HANOVER TOWNSHIP, NORTHAMPTON COUNTY PROCLAMATION NO. 2013-12**

### **A PROCLAMATION SUPPORTING NATIONAL NIGHT OUT 2013**

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime, drug and violence prevention program on August 6<sup>th</sup>, 2013 entitled "*National Night Out*"; and

**WHEREAS, the “30<sup>th</sup> Annual National Night Out” provides an opportunity for heighten crime and drug prevention awareness; generates support for, and participation in, local anti-crime efforts; strengthens neighborhood spirit & police-community partnerships and sends a message to criminals letting them know that neighborhoods are organized & fighting back; and**

WHEREAS, the Hanover Township Board of Supervisors plays a vital role in assisting the Colonial Regional Police Department through joint crime, drug and violence prevention efforts in Hanover Township – Northampton County and is supporting “*National Night Out 2013*” locally; and

WHEREAS, it is essential that all citizens of Hanover Township – Northampton County be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Hanover Township – Northampton County; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the “*National Night Out*” program;

NOW, THEREFORE, WE, THE BOARD OF SUPERVISORS OF HANOVER TOWNSHIP - NORTHAMPTON COUNTY, do hereby call upon all citizens of Hanover Township to join the Board of Supervisors and the National Association of Town Watch in supporting “30<sup>th</sup> Annual National Night Out” on August 6<sup>th</sup>, 2013.

FURTHER, LET IT BE RESOLVED THAT, WE THE BOARD OF SUPERVISORS do hereby proclaim Tuesday, August 6<sup>th</sup>, 2013 as “*NATIONAL NIGHT OUT*” in Hanover Township – Northampton County.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### PUBLIC WORKS

It was noted that there were no items on the agenda.

#### DEVELOPMENTS

##### **Traditions of America – Hanover Corporate Center 2 – Lot 5 – Extension Request**

Mr. Tanczos moved that the Board approve to grant Traditions of America, Hanover Corporate Center 2, Lot 5 an extension to June 30, 2014 to complete the site improvements; and to notify the Developer of the Board’s action.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## **Tradition of America at Bridle Path Phase 2 Record Plan Conditional Approval**

Mr. Tanczos moved that the Board of Supervisors approve the Phase II Record Land Development Plan of Traditions of America at Bridle Path, dated as last revised June 10, 2013, as detailed in Hanover Engineering Associates letter of June 20, 2013 addressed to the Township Manager with a copy supplied to Mr. J.B. Reilly and Mr. David O. Biddison of Traditions of America. The letter contained Conditions 1-11 and items A-N which has been satisfactorily signed and acknowledged by the developer agreeing to the conditions imposed and agreed upon; and to authorize the Township Secretary to notify the Developer of the Board's action.

### CONDITIONS

1. The Developer/Owner shall address all outstanding comments in the Hanover Engineering Associates, Inc. review letter dated June 19, 2013 to the satisfaction of the Township Engineer prior to recording the Record Land Development Plan.
2. The Developer/Owner shall enter into an Improvements Agreement with the Township and provide appropriate security. (SALDO Section 159-30D.(5)).
  - A. The Improvements Agreement shall include a notarized statement, satisfactory to the Township Solicitor, stating that the Township shall be held harmless against any claim of damage from the downstream property owners that may result from the proposed development. (Stormwater Section 152-10E).
  - B. The Improvements Agreement and a separate Covenant running with the land shall include provisions, satisfactory to the Township Solicitor, that the stormwater collection, conveyance, BMPs and control facilities located on private property shall be properly operated and maintained by the property owner. (Stormwater Sections 152-10M and 152-24.3).
  - C. The Improvements Agreement shall include a statement that a BMP Operations and Maintenance Plan (Post Construction Stormwater Management Plan) shall be recorded, listing the person(s) responsible for operations and maintenance, signed by the landowner, acknowledging that the stormwater BMPs are fixtures that cannot be altered or removed without approval by the Township. (Stormwater Section 152-24.5).
3. The Developer/Owner shall enter into a Maintenance Agreement with the Township and provide appropriate security. (SALDO Section 159-30D.(6)).
4. The Developer/Owner shall provide a plan containing the Uniform Parcel Identifier Number for each dwelling unit in Phase II. (SALDO Section 159-30.E.(8)).
5. The Developer/Owner shall provide an Open Space Contribution of \$239,200.00 for Phase II (46 Units x 0.04 acres/unit x \$130,000.00/acre). (SALDO Section 159-16).
6. The Developer/Owner shall provide a Tapping Fee of \$57,763.58 (\$1,255.73 per unit x 46 Units), a Connection Fee of \$18,285.00 (\$397.50 per unit x 46 Units), and a Customer Facilities Fee of \$15,180.00 (\$330.00 per unit x 46 Units). These fees are payable at the time the Building Permit is applied for on each building. (Sewers Section 140-13).



7. The Developer/Owner shall not be required to provide a Traffic Impact Fee to the Township, as the estimated value of proposed improvements at the Jacksonville Road/Bridle Path Road intersection exceeds the total Impact Fee of \$26,460.00 for the entire project (\$294.00 per PM Peak Hour Trip X 90 PM Peak Hour Trips).
8. The Developer/Owner shall not be required to provide a Storm Sewer Interceptor Improvements value to the Township, as the estimated value of proposed improvements to the storm sewer interceptor system exceeds the total Storm Sewer Interceptor Improvements value of \$140,128.50 for the entire project (\$12.50 per linear foot of street x 11,210.28 feet).
9. The Developer/Owner shall pay all current fees, including any outstanding plans and appeals account charges. (SALDO Section 159-36J).
10. The Developer/Owner shall provide two (2) Mylars for recording the plans and ten (10) sets of plans which are signed and notarized by the Owner and sealed by the Surveyor and/or Engineer. (SALDO Section 159-34B).
11. The Developer/Owner shall meet all conditions of the Preliminary and Record Plan approvals, and the Record Plan shall be recorded within twelve (12) months of Conditional Plan approval, and agrees that if such conditions are not met, the conditional Preliminary and Record Plan approvals shall be considered void, and the application for the Preliminary and Record Plan approvals shall be considered void and withdrawn.

The granting of conditional approval of this plan recognizes that the Township is agreeing to the following on the Land Development Plan:

- A. That the Board of Supervisors waives the requirement that concrete curb be installed along the private, interior streets and allow Granite block curb as proposed in lieu of concrete curb. (SALDO Section 67-4)
- B. That the Board of Supervisors waives the requirement that fencing be four-foot high chain link and allow four and one-half (4½) foot high split rail vinyl fence with vinyl coated mesh as proposed around the retention ponds. (SALDO Section 67-13)
- C. That the Board of Supervisors waives the requirement that all stormwater detention facilities provide a minimum freeboard of one (1.0) foot above the maximum pool elevation associated with the 2- through 25- year runoff events, and a freeboard of one-half (0.5) foot be provided above the maximum pool elevation of the 100-year runoff event and allow a nine (9) inch freeboard as provided for the 25-year storm and a one and two tenths (1.20) inch freeboard as provided for the 100-year storm in the underground detention facility in Jacksonville Road. (SMO Section 152-9.H)
- D. That the Board of Supervisors waives the requirement that the maximum depth of detained runoff shall be twenty-four (24) inches for a 10-year storm event and allow the depth in Retention Pond 2 as 32.64 inches, an increase of 8.64 inches. A fence is proposed around the pond. (SMO Section 152-10.I.(6)(a))

- E. That the Board of Supervisors waives the requirement that the maximum depth of detained runoff shall be thirty-six (36) inches for a 100-year storm event and allow the depth in Retention Pond 2 as 44.88 inches, an increase of 8.88 inches. A fence is proposed around the pond. (SMO Section 152-10.I.(6)(b))
- F. That the Board of Supervisors waives the requirement that interior slopes of a basin shall not be steeper than a ratio of 4:1 horizontal to vertical and allow the area below the permanent water elevation to have a five (5) foot wide bench with an 5H:1V slope with the remaining side slopes to be 3H:1V. A fence is proposed around the pond. (SMO Section 152-10.I.(6)(c))
- G. That the Board of Supervisors waives the requirement that the minimum slope of the bottom of a pond shall be two (2) percent toward the outlet structure and allow flat bottoms as proposed for the wet ponds. (SMO Section 152-10.I.(10))
- H. That the Board of Supervisors waives the requirement that the storm sewer conveyance system for a residential area be designed for the 100-year storm and allow storm sewer structures DMH1003, DMH1004, and CB1006 to surcharge during the 100-year storm event. (SMO Section 152-10.K.(1))
- I. That the Board of Supervisors waives the requirement that storm drains be designed to produce a maximum velocity of 15.0 feet per second and allow the pipe velocity in four (4) storm sewer pipe runs as proposed to exceed the maximum allowable velocity of 15.0 feet per second. The full flow pipe velocities range from 16.07 to 31.86 feet per second; however, the actual-flow pipe velocities range from 8.56 to 8.63 feet per second. (SMO Section 152-11.B)
- J. That the Board of Supervisors waives the requirement that local roadways have a minimum centerline radius of one hundred fifty (150) feet and a minimum tangent of seventy-five (75) feet be provided between a curve and street intersection and allow three (3) private, interior roadway intersections to have a 90° bend. (SALDO Section 159-11.M.(2))
- K. That the Board of Supervisors waives the requirement that Bridle Path Road have a minimum centerline radius of three hundred (300) feet and allow Bridle Path Road to have a one hundred fifty (150) foot centerline radius near the Jacksonville Road intersection. (SALDO Section 159-11.M.(2))
- L. That the Board of Supervisors waives the requirement that the centerline of a driveway at the point of access to a street shall not be located closer than seventy-five (75) feet to a local street intersection and allow ten (10) driveways to be closer than seventy-five (75) feet from a street intersection. (SALDO Section 159-15.I.(4)(a)[3])
- M. That the Board of Supervisors waives the requirement that the location and species of trees four (4) inches or more in trunk diameter at a height of four and one half (4½) feet above the original grade be identified and allow the trees on Lot 2, other than in an area

of disturbance, to not be identified. The trees along the Bridle Path Road frontage for both Lots 1 and 2 must be identified. (SALDO Section 159-29.C.(3))

- N. That the Board of Supervisors defers the requirement that sidewalks be installed along the south side of Bridle Path Road, between the St. Francis Academy driveway and the Monocacy Creek bridge, until such time as requested by the Board of Supervisors. (SALDO Section 159-13.C.(1))

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Traditions of America at Bridle Path Phase 1 – Security Release**

Mr. Tanczos moved that the Board, as recommended by the Township Engineer's letter dated June 21, 2013, approve to grant the Developer of Traditions of America at Bridle Path, Phase 1, Land Development Plan, a reduction of the required security in the amount of \$3,043,391.99, conditioned upon the following:

1. That the Developer acknowledges that the security provided by Arch Insurance Company will remain in force and at a minimum of \$2,113,726.66 for the work remaining plus contingencies.
2. That the Developer adheres to Township Policy 25 (payment of Plans and Appeals Accounts).

Mr. Tanczos seconded the motion.

Mr. Broughal discussed Item #4 regarding sanitary sewer and #5 regarding Water as stated in Hanover Engineering's letter dated June 21, 2013.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Note for the Record - Hanover Highlands Lot 3 Extension**

Mr. Tanczos noted for the record that the Developer of Hanover Highlands Lot 3 has granted the Township an extension to August 30, 2013 to review the Land Development Plan.

### **Hanover Retirement Residence – Sterling Heights – Hanover Highlands Lot 2 – Extension Request**

Mr. Tanczos moved that the Board approve to grant the Developer of Hanover Retirement Center – Sterling Heights – Hanover Highlands Lot 2 an extension to October 18, 2013 to complete the improvements; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Faulkner Chevrolet-Cadillac – New Showroom – Extension to Improvements**

Mr. Tanczos moved that the Board approve to grant Faulkner Chevrolet-Cadillac – New GM Showroom a 30-day extension to August 11, 2013 to complete their improvements and request an inspection; and to notify Faulkner of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Note for the Record – Hanover Corporate Center 2-Lot 10-Stormwater Management Facilities – Extension**

Mr. Tanczos noted for the record that Jaindl Land Company has granted the Township an extension to December 31, 2013 for review of the Subdivision Plans for HCC 2-Lot 10 Stormwater Management Facilities.

**Execution of Agreements regarding Hanover Corporate Center 2 and Jaindl Land Company**

Mr. Tanczos moved to authorize the Chairman and Secretary to execute the Third Amendment to the Subdivision Improvements Agreement (Hanover Corporate Center 2) and the Sixth Amendment to the Subdivision Improvement Agreement, Jaindl Land Company.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Execution of Settlement and Release in regards to Valley View Estates – Phase I**

Mr. Tanczos moved to authorize the Chairman and Secretary to sign the Settlement and Release between Hanover Township and the City of Bethlehem in regards to the Valley View Estates – Phase 1 Sanitary Sewer System.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**COURTESY OF THE FLOOR**

It was noted that there was no one to offer any comment.

**STAFF REPORTS**

Engineer Milot had nothing to report.

Solicitor Broughal had nothing to report.

Mr. Milite reported that street sweeping is in progress, paving project started this past Monday and they should be done by weeks end, and the Road Crew created an Emergency Access to the Pool area.

Mr. Finnigan had nothing to report.

Upon motion of Mr. Walbert, seconded by Mr. Nagle, the Board approved adjournment of the regular meeting at 7:32 P.M

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl  
Township Secretary