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**REGULAR SEMI-MONTHLY MEETING**  
**February 26, 2013**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Brien Kocher, Attorney Nicolosi for Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated February 12, 2013. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Walbert, the Board approved the List of Bills and Transfers dated February 26, 2013 as presented by the Township Secretary/Assistant Treasurer; and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye with the exception of the portion of General Fund Ck# 2666, Mr. Nagle aye with the exception of General Fund the portion of Ck# 2666, Mr. Tanczos aye with the exception of General Fund the portion of Ck# 2666, Mr. Walbert aye with the exception of General Fund the portion of Ck# 2666, Mr. Diacogiannis aye with the exception the portion of General Fund Ck# 2666.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 had nothing to report.

Mr. Walbert – Road District #2 had nothing to report.

Mr. Salvesen – Road District #3 had nothing to report.

Mr. Tanczos – Road District #4 had nothing to report.

Mr. Diacogiannis – Road District #5 had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

**Appointment of Colleen Gorman to the Recreation Advisory**

Mr. Salvesen moved that the Board approve to appoint Colleen Gorman, 5413 Nala Drive, Bethlehem, PA to the Hanover Township Recreation Advisory Board with the term expiring January 1, 2017 and to notify the Recreation Advisory Board of the appointment.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PLANNING & ZONING

**Public Meeting – Adoption of Proposed Ordinance 13-1, Amending Ordinance 02-01, Chapter 44, to Encourage Responsible Pet Ownership**

Mr. Walbert opened the public hearing and noted that the hearing had been duly advertised and the Secretary has received proof of publication.

Liz Jones from the Sanctuary of Haafsville was present to introduce herself and noted that she has been in Animal Control for 25 years and presently works with municipalities in the Valley on controlling feral cats.

Martha Khan from No Nonsense Neutering was present to introduce herself and describe the services she provides. She stated that in 5 years she has neutered over 20,000 cats. Ms. Khan explained the “Trap-Neuter-Return” program and stated she would be happy to work with anyone in the Township that is presently providing food to feral cats.

Resident Deb Keller questioned the how this Ordinance will determine the difference between a feral cat and a person’s pet and stated that she has taken cats to be neutered and agrees that the “Trap-Neuter-Return” program will help.

Resident Danielle McFadden noted that she is also part of the Trap-Neuter-Return program and she raises money by selling candy bars at work and puts it in an account for the neutering of any cats.

Resident Emory Zimmer was present and questioned how the Ordinance was advertised and asked for clarification on certain parts of the Ordinance.

The Township Solicitor and the Board of Supervisors explained the Township’s intentions regarding this Ordinance.

Mr. Walbert moved that the Board approve to adopt Ordinance 13-1, amending Ordinance 02-01, Chapter 44, encouraging responsible pet ownership as follows:

**ORDINANCE NO. 2013 - 1**

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF HANOVER, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE 02-01, CHAPTER 44, TO ENCOURAGE RESPONSIBLE PET AND ANIMAL OWNERSHIP; REQUIRING ANY OWNER OR PERSON HAVING CHARGE OR CARE OF A CAT(S) TO ENSURE THE PROPER CONTROL OF THE CAT(S); TO ESTABLISH CLEAR GUIDELINES FOR THE DEFINITION OF A “NUISANCE CAT(S)”;** TO PROVIDE FOR THE ENFORCEMENT OF NUISANCE CAT(S) VIOLATIONS, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## ADMINISTRATION

### **Approve Update to Township Snow Operations Policy No: 64**

Mr. Nagle moved that the Board approve the update to the Snow Operation Policy Number 64 as presented by the Township Manager at the February 12<sup>th</sup> meeting.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Approve Amendment to Policy 43-14, CRPD, Fire Company, Ambulance Corp & Fire Police, & Veterans Membership at the Community Center**

Mr. Nagle moved that the Board approve the amendment to Policy 43-14 as follows:

#### Policy 43-14

#### CRPD, Fire Company, Ambulance Corp & Fire Police & Veterans Memberships

**It shall be the policy of the Board of Supervisors that members of the following organizations and/or individuals will receive a twenty-five percent (25%) discount on rates, and be treated as residents at both the Community Center and the Township Pool:**

1. Colonial Regional Police Department
2. Hanover Township Volunteer Fire Company #1
3. Hanover Township Ambulance Corp
4. Hanover Township Fire Police
5. Veterans of the United States Armed Forces
  
6. Requirements:
  - One (1) year of continuous service (1-4)
  - Proof of active duty from their superior (1-4)
  - Must be a Hanover Township Residents (5)

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Approve to Adopt Policy 72 – Special Events Sponsorship Policy**

Mr. Nagle moved that the Board approve to adopt Policy 72 – Special Events Sponsorship Policy as follows:

#### SPECIAL EVENTS SPONSORSHIP POLICY

It is the policy of the Board of Supervisors that businesses or individuals may sponsor the Special Events functions within Hanover Township as follow:

**Bronze: (\$125)** – One (1) year sponsorship, business card logo on all print media for SEC (Special Events Committee) Events, name of organization recognized on Hanover Township Special Events website

**Silver: (\$250)** – One (1) year sponsorship, business card logo on all print media for SEC Events, display of business banner (provided by business) for one (1) year on Municipal property pool fence, name of organization recognized on Hanover Township Special Events website

**Gold: (\$350)** – One (1) year sponsorship, business card logo on all print media for SEC Events, display of business banner (provided by business) for one (1) year on Municipal property pool fence, verbal recognition of sponsorship at all events (where applicable), opportunity to display booth or informational table at all SEC events, sponsor name/logo listed in Township Newsletter (Hanoverview – Community Center pages); directly mailed three (3) times per year, name of organization recognized on Hanover Township Special Events website

**Platinum: (\$500)** – One (1) year sponsorship, business card logo on all print media for SEC Events, opportunity to display booth or informational table at all SEC events, verbal recognition of sponsorship at all events (where applicable), display of business banner (provided by SEC) for one (1) year on Municipal property pool fence, sponsor name/logo listed in Township Newsletter (Hanoverview – Community Center pages); directly mailed three (3) times per year, name of organization recognized on Hanover Township Special Events website

\*For an additional \$250, a banner will be hung in basketball court for one (1) year. A \$125 renewal fee will be applied for a banner renewal each year thereafter.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### **Authorize Solicitor to Advertise Proposed Intergovernmental Cooperation Ordinance for Adoption**

Mr. Nagle moved to authorize the Solicitor to advertise for a Public Hearing for the adoption of Proposed Ordinance for Intergovernmental Cooperation with Lower Nazareth and the Borough of Bath for Colonial Regional Police Commission for the Execution of Amended Articles of Agreement.

#### **ORDINANCE NO. 13 - \_\_\_\_\_**

### **AN ORDINANCE OF THE TOWNSHIP OF HANOVER, NORTHAMPTON COUNTY, PENNSYLVANIA AUTHORIZING THE INTERGOVERNMENTAL COOPERATION WITH THE TOWNSHIP OF LOWER NAZARETH, COUNTY OF NORTHAMPTON, AND THE BOROUGH OF BATH, NORTHAMPTON COUNTY, IN ENTERING INTO AN AGREEMENT WITH TOWNSHIP OF LOWER NAZARETH, COUNTY OF NORTHAMPTON, AND THE BOROUGH OF BATH, NORTHAMPTON COUNTY, REGARDING THE COLONIAL REGIONAL POLICE COMMISSION AND THE EXECUTION OF AMENDED ARTICLES OF AGREEMENT**

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### **Authorize the Signatures of the Return of Taxes Form for the Year 2012**

Mr. Nagle moved to authorize the Tax Collector, Chairman and Secretary to sign the Return of Taxes form for the Year 2012 for Northampton County. The total amount of delinquent taxes, with base and penalty, to be sent is \$23,529.84.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Approve Adoption of the Taxpayer Bill of Rights Disclosure Statement Pursuant to Act 50, As Amended**

Mr. Nagle moved that the Board approve to adopt the Taxpayer Bill of Rights Disclosure Statement Pursuant to Act 50 as amended.

Mr. Salvesen seconded the motion.

Mr. Finnigan noted that this disclosure statement outlines the process to dispute certain taxes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**PUBLIC WORKS**

**Authorize the Purchase of the 2013 Leaf Loader per COSTARS Contract**

Mr. Salvesen moved to authorize the Public Works Director to move forward with the purchase of a 2013 Leaf Loader through the COSTARS contract at the price of \$48,895.00 from H.A. DeHart & Son.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**DEVELOPMENTS**

**Note for the Record - Hanover Highlands Lot 3 – Extension**

Mr. Tanczos noted for the record that Hanover Highlands Lot 3, Luis and Christine, LLC has granted the Township an extension to March 29, 2013 to review the Plan.

**Note for the Record – E & M Logistics – The 215 Project – Extension**

Mr. Tanczos noted for the record that E & M Logistics, LLC, the 215 Project has granted the Township an extension to June 1, 2013 to review the Plans.

**Note for the Record – Farmhouse Mews – Extension**

Mr. Tanczos noted for the record that Farmhouse Mews has granted the Township an extension to June 3, 2013 to review the Plan.

**Note for the Record – Hanover Corporate center II – Lot 10 – Griffin Land Extension**

Mr. Tanczos noted for the record that Hanover Corporate Center II – Lot 10 – Griffin Land and Nurseries, Inc. has granted the Township an extension to June 3, 2013 for review of the Plans.

**LVIP IV, Lot 45 – Warehouse Addition – Piramal Critical Care – Extension Request**

Mr. Tanczos moved that the Board approve to grant LVIP IV Lot 45 – Warehouse Addition – Piramal Critical care an extension to March 12, 2014 to complete the Improvements; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## COURTESY OF THE FLOOR

It was noted there was no one to offer any comment.

## STAFF REPORTS

Mr. Kocher had nothing to report.

Attorney Nicolosi had nothing to report.

Mr. Milite noted that he, Jim Skinner, and Marty Limpar went to surrounding municipalities to see how they prepare their salt brine. The Township will be experimenting with salt brining next season. We have acquired 7, 275 gallon totes and the experiment will cost around \$400.00. Mr. Milite explained how it is applied and some of the advantages.

Mr. Finnigan stated that he and Mr. Milite met with FEMA and PEMA on getting funds for Superstorm Sandy; storm preparation and follow up work. The Township will receive approximately \$60,000. Mr. Finnigan stated he needs signatures of the agent resolution.

Mr. Nagle moved to authorize the Board of Supervisors to Execute the Designation of Agent Resolution (PEMA-DAP-2) form designating John J. Finnigan, Jr., Township Manager as agent relative to Superstorm Sandy.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Finnigan stated he has a Consolidation Deed for Pharo Park combing three parcels for signature.

Mr. Walbert moved to authorize the Chairman and Secretary to sign the Consolidation Deed for the lots located within Pharo Park.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Finnigan stated he has a Consolidation Deed for Village View Park combining five parcels for signature.

Mr. Walbert moved to authorize the Chairman and Secretary to sign the Consolidation Deed for the lots located within Village View Park.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Diacogiannis closed the regular meeting and opened the Executive Session to discuss litigation at 8:15 P.M.

Mr. Diacogiannis re-opened the regular meeting at 8:25 P.M.

Mr. Nagle moved to authorize the Township Manager to negotiate a settlement with the BASD relative to CV-48-2011-8973 in the amount of \$85,027.01. Agreement must be satisfactory to the Township Solicitor and not preclude further litigation relative to this matter. I further move that the Chairman & Secretary be authorized to execute the Agreement once approved by the Township Solicitor and Manager.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Nagle moved to authorize the Township Manager to negotiate a settlement with William W. & Carol N. Nelson relative to municipal liens filed against property located at 3725 Sydna Street, Bethlehem – Hanover Township with a limit of a \$15,000.00 reduction of the amount owed.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Walbert, seconded by Mr. Tanczos, the Board approved adjournment at 8:27 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl  
Township Secretary