
REGULAR SEMI-MONTHLY MEETING
December 15, 2009

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Salvesen, Tanczos and Walbert, Engineer Birdsall, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Walbert, the Board approved the Agenda with addition to Development and Administration.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated November 24, 2009.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the List of Bills and Transfers as prepared by the Secretary-Treasurer, and to enter the signed List of Bills by the Secretary-Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis commented that the Tree Lighting Ceremony was very well received with a lot of people in attendance and thanked everyone who participated.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – The street sign at Oakside & Westgate was knocked down. Mr. Milite advised Mr. Nagle that the sign has been repaired.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Diacogiannis – Road District #3 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report.

Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS

There were no items on the Agenda.

PLANNING & ZONING

Gentis Associates, LLC, 325 Stoke Park Road Waiver Request

Mr. Walbert moved that the Board approve to grant Gentis Associates, LLC, 325 Stoke Park Road, Patio Development a waiver from the Land Development process conditioned upon the Developer agreeing to replace all the landscaping that was approved on the old Steak & Ale Plans.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

There were no items on the Agenda.

DEVELOPMENTS

Eastupland Associates Lot 3 Subdivision Extension Request

Mr. Tanczos moved that the Board approve to grant Eastupland Associates an extension of twelve (12) months to December 31, 2010 for the Holiday Inn Subdivision – Lot 3, upon the following conditions:

- (a.) That the Township Engineer review the improvements estimate for the improvements required under the Site Plan Improvements Agreement;
- (b.) That if the Township Engineer determines that the improvement security needs to be increased, Eastupland Associates shall provide improvement security in the revised amount within thirty (30) days of this Motion;
- (c.) That Eastupland Associates improvement security either in the revised amount as determined by the Township Engineer or in the original amount; be extended until January 31, 2012 within thirty (30) days of this Motion;
- (d.) Approval subject to an extension agreement satisfactory to the Township Solicitor, which may result in changes to provisions in the Original Agreement as determined by the Township Solicitor; and said agreement shall be signed within thirty (30) days of this Motion;
- (e.) That Eastupland Associates comply with Township Policy #25 (payment of Plans and Appeals Accounts);

and further move to notify the Developer of the Board's action.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Farmhouse Mews – Noted for the Record

Mr. Tanczos noted for the record that the Developer of Farmhouse Mews has granted the Township a ninety (90) day extension to April 11, 2010 to review the plan.

LVCC II – Lot 12 Land Development - Maintenance Status

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, reject the Developer's request to release the Developer from his Maintenance Responsibilities, to notify the Developer that the Maintenance Period is still in effect and urges the Developer to complete the "Punch List" repair items and to request a final inspection.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

LVIP IV Lot 61, Ungerer & Co., Improvement Status

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, reject the Developer's request to accept the improvements and urges the Developer to complete the minor "Punch List" items prior to the improvements deadline of May 11, 2010 and to request a final inspection, and to notify the Developer of the Board's action.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

1,144 Acre Lot Consolidation Plan – Weaversville & Willowbrook Roads – Note for the Record

Mr. Tanczos noted for the record that the developer of the 1,144 Acre Lot Consolidation Plan along Weaversville and Willowbrook Roads has granted the Township an extension of thirty (30) days to February 3, 2010 to review the plan.

LVIP IV Lot 38 & 39, Myers Power Products, 44 South Commerce Way, Escrow Rls # 1

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, reject the improvements as incomplete and grants the Developer, Myers Power Products, Inc., a release for Escrow Release Number 1 in the amount of \$421,381.60 upon the following conditions:

1. That the Developer acknowledges that the security provided by Travelers Casualty and Surety Company of America as required by the Subdivision Improvements Agreement, will remain in force and at a minimum of \$105,345.04 for the work remaining, plus contingencies.
2. That the Developer requests an inspection when the NCCD approves the site stabilization and removal of the inlet silt stacks.
3. That the Developer adheres to Township Policy #25 (payment of Plans and Appeals Accounts.)

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Traditions of America at Bridle Path Land Development – Note for the Record

Mr. Tanczos noted for the record that the developer of Traditions of America at Bridle Path Land Development has granted the Township an extension to May 15, 2010 to review the proposal.

Traditions of America at Bridle Path Minor Subdivision – Note for the Record

Mr. Tanczos noted for the record that the developer of Traditions of America at Bridle Path Minor Subdivision has granted the Township an extension to May 15, 2010 to review the proposal.

ADMINISTRATION

Authorize Signatures of Amendment to Non-Uniformed Employees Money Purchase Pension Plan

Mr. Nagle moved that the Board approve to authorize the Trustees of the Non-Uniformed Employees Money Purchase Pension Plan to sign the Amendment removing a prior Supervisor and Administrator and adding a current Supervisor and a new Administrator.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve Amendment to Policy # 58 Payroll Check Policy

Mr. Nagle moved that the Board approve Policy #58 Payroll Check Policy as amended to include a change in the fee amount.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Adoption of 2010 General Fund, Capital Reserve, State Fund, and Recreation Budgets

Mr. Nagle moved that the Board approve to adopt Resolution 2009-23 adopting the 2010 Township Budgets, as follows and to authorize the Chairman and Secretary to sign the Resolution.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY
Resolution 09-23**

A RESOLUTION OF THE Township of Hanover, County of Northampton, Commonwealth of Pennsylvania, appropriating specific sums estimated to be required for the specific purposes of the municipal government, hereinafter set forth, during the year 2010.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hanover, County of Northampton, Commonwealth of Pennsylvania:

Section 1. That for the expenditures and expenses of the fiscal year 2010 the following amounts are hereby appropriated from the fund equities, revenues, and other financing sources available for the year 2010, for the specific purposes set forth on the following pages.

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

Approve 2010 Tax Rate

Mr. Nagle moved that the Board approve to adopt Resolution 2009-24 setting the 2010 tax rate and to authorize the Chairman and Secretary to sign the Resolution

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY
Resolution 09-24**

TAX LEVY RESOLUTION

SECOND CLASS TOWNSHIP
OR HOME RULE MUNICIPALITY

A RESOLUTION OF THE Township of HANOVER, County of Northampton, Commonwealth of Pennsylvania, fixing the tax rates for the year 2010.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hanover, County of Northampton, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on all real property and within the said Municipality subject to taxation for the fiscal year 2010 as follows:

Tax rate for general purposes, the sum of 3.40 mills on each dollar of assessed valuation or the sum of 34.0 cents on each one hundred dollars of assessed valuation.

Tax rate for fire tax purposes, the sum of 0.05 mills on each dollar of assessed valuation or the sum of 5.0 cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form as follows:

	Mills on Each Dollar of Assessed Valuation	Cents on Each One Hundred Dollars of Assessed Valuation
Tax Rate for General Purposes	<u>3.40</u> Mills	<u>34.0</u> Cents
Tax Rate for Fire Tax Purposes	<u>0.50</u> Mills	<u>5.0</u> Cents
TOTAL	<u>3.90</u> Mills	<u>39.0</u> Cents

That any resolution, or part of resolution, conflicting with this resolution be and the same is hereby repealed insofar as the same affects this resolution.

Approve 2010 Tax Rate for Act 511 Taxes

Mr. Nagle moved that the Board approve to adopt Resolution 2009-25 setting the 2010 tax rate for Act 511 Taxes and to authorize the Chairman and Secretary to sign the Resolution.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

HANOVER TOWNSHIP
NORTHAMPTON COUNTY
Resolution 09-25

A RESOLUTION OF THE Township of Hanover, County of Northampton, Commonwealth of Pennsylvania, fixing the tax rate for the year 2010.

BE IT RESOLVED AND ENACTED, and it is hereby resolved and enacted by the Board of Township Supervisors of the Township of Hanover, County of Northampton, Commonwealth of

Pennsylvania, that a tax be and the same is hereby levied on all property transfers and occupation tax within said municipality subject to taxation for the Fiscal Year 2010 as follows:

REAL ESTATE TRANSFER TAX	1%
EARNED INCOME TAX	1%
LOCAL SERVICES TAX	\$52.00
MERCANTILE TAX	
PERFORMANCE OF SERVICES	1 ½ MILLS
WHOLESALE SALES OF MERCHANDISE	1 MILL
RETAIL SALE OF MERCHANDISE	1 ½ MILLS

The latter three taxes to be shared with the Bethlehem Area School District in such proportions as prescribed by law.

Approve 2010 Fee Schedule Resolution

Mr. Nagle moved that the Board approve the following Resolution for the revised permit fee schedule for residential and commercial fees and the Subdivision/Land Development fee schedule to take effect January 1, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY
Resolution 09-26**

WHEREAS, various ordinances of the Township of Hanover allow for the setting of fees by Resolution to defer the cost of their administration, and

WHEREAS, in keeping with good practice, the Board of Supervisors periodically reviews the schedule of fees and makes appropriate revisions thereto, and

WHEREAS, the Board of Supervisors of Hanover Township periodically reviews the schedule of fees and makes appropriate revisions thereto, and

NOW, THEREFORE, BE IT RESOLVED, let it be resolved and enacted that the schedule of fees attached hereto are established as contained herein and that this Resolution shall replace the schedule of fees for Building Permits; Mechanical, Electrical, Sprinkler, Hood & Suppression and Alarm Permits; Plumbing Permits; Use & Occupancy Permits – Certificate of Occupancy; Swimming Pool & Spa Permit; Yard Sales; Zoning Permits; Signs; Special Permits; Miscellaneous and Subdivision and Land Development Plan Application – Fee Schedule effective January 1, 2010.

**HANOVER TOWNSHIP PERMIT FEE SCHEDULE
Effective January 1, 2010**

Description	Fee
Assessed fee per the Commonwealth of Pennsylvania Act 13 of 2004 (subject to change without notice)	4.00 per each UCC Permit

Plan Review Fee Deposit (Residential) non-refundable	35.00
Plan Review Fee Deposit (Non-Residential) non-refundable	150.00 per permit type
Building Permit*	
New structures/dwellings, additions including sunrooms, patio enclosures, finished basements, interior and exterior alterations, structures, decks, including accessory building, and garages	
RESIDENTIAL - New dwellings	0.23 per sq ft
• Renovations & Repairs	155.00 <500 sq ft, Plus 0.23 each additional sq ft
Decks, Patios (with frost footers)	230.00
Decks, Patios with Roof	455.00
Enclosed Additions	455.00
COMMERCIAL and NON-RESIDENTIAL NEW STRUCTURES	775.00 first 10,000 sq ft 0.40 each additional sq ft
• Additions interior and exterior alterations, including tenant fit-outs	275.00 up to \$4,999.00 of cost plus 23.00 each additional \$1,000
Demolition Permit & Underground Storage Tank Removal	100.00
Cell Towers	500.00
Mechanical, Electrical, Sprinkler, Hood & Suppression and Alarm Permits* (Non-Residential Based on cost of construction)	
• Residential	125.00
• Up to \$3,499.99 = \$125.00	125.00
• \$3,500.00 to up to \$4999.99	155.00
• \$5000.00 to \$7,499.99	200.00
• \$7500 to 10,000	225.00
• Over \$10,000	225.00 plus \$15.00 per \$1,000.00
Alarm Registration (required for new or existing or when transferred)	20.00
Plumbing Permit*	
New Construction Alteration and Repairs – (Base Fee plus each Fixture or Trap)	125.00 – Residential 155.00 – Residential New Construction 155.00 - (non-residential) plus 50.00 1-10 Fixtures or traps 25.00 each additional 10 fixtures or traps
Sprinkler	Based on Mechanical & Electrical Permit Fee Schedule
Master Plumber s License	50.00
Use & Occupancy Permit – Certificate of Occupancy	
New Construction and Moving In/Out	20.00
Residential Resale	50.00
Residential Rental Property - Registration	50.00 per unit registration
Residential Rental Property – Inspection	50.00 per unit
Residential (Re-Inspection Fee – all permit types)	75.00 per unit
Commercial – Resale	200.00 under 10,000 sf 375.00 over 10,000 sf
Change of Use (Zoning Approval Required)	200.00
Commercial Re-inspection, all non residential permit types	175.00 - Commercial

Swimming Pool and Spa Permit	
Above-ground – (new or re-installed)	90.00
In-ground – Grading Plan Required	280.00
Hot Tub or Spa, Sauna	170.00
Use & Occupancy (all pool types including air blown pools)	75.00

Yard Sale – One sign permitted on the premises	No Charge
Zoning Permit	
Residential – Fences, Sheds, Re-roof, Replacement Windows and Siding	90.00
Alarm Registration (required for new or existing or when transferred)	20.00
Curb and Sidewalk – Residential	65.00
Curb cut and sidewalk – Commercial, Non-Residential	75.00
Driveway - Residential (New, replace or enlargement)	40.00
Driveway – Commercial	75.00
Earth Moving Permit	275.00
Fence – Commercial	200.00
Home Occupation	40.00
Patio without a footer	90.00
Solicitation	50.00
Hold Harmless Indemnification Agreements	125.00 minimum (Owner is responsible for all costs over minimum fee)
Signs	
Banner Sign or Temporary Sign	\$75.00
Pylon Sign (New or Change in sign face)	150.00 (30 sq. ft.) 0.30 each additional sq. ft.
Monument Sign (30 sq ft)	100.00 (30 sq. ft.) 0.30 each additional sq. ft.
Special Permits	
Conditional Use	800.00
Zoning Appeal	600.00 – Residential 1,000.00 – Commercial, Non-Residential
Continuance Request – Applicant	175.00
UCC Building Code Appeal	600.00 – Residential 1,000.00 – Non-Residential
Miscellaneous	
Copies, Black and White	0.25 per copy
Copies, Plans and Blue Prints	7.50 each
Compost Center Cards	15.00
Recycling Bin	12.00
Recycling – Lid only	5.00
Postage	Actual cost per USPS
Hold Harmless Indemnification Agreement (Owner is responsible for all costs over and above the minimum fee)	125.00 minimum charge
Official Township Map	5.00 each
Zoning Map	7.50 each
Comprehensive Plan	25.00
S.A.L.D.O.	25.00
Zoning Ordinance	25.00

IN TESTIMONY WHEREOF, the undersigned TOWNSHIP has caused this Resolution to be signed by a duly authorized officer and its corporate seal, duly attested by the Board Secretary, to be hereunto affixed this 15th day of December, 2009.

Proclamation – Michael R. Caffrey Eagle Scout

Mr. Nagle moved that the Board approve the following Proclamation honoring Eagle Scout Michael R. Caffrey.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY**

PROCLAMATION NO. 2009-5

**A PROCLAMATION HONORING
MICHAEL R. CAFFREY
ON THE ACHIEVEMENT OF HIS EAGLE AWARD**

WHEREAS, Michael R. Caffrey has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Michael will officially receive his award during an Eagle Presentation Ceremony on January 9, 2010 as a member of Boy Scout Troop 352, Notre Dame of Bethlehem Church, Bethlehem, PA; and

WHEREAS, Michael planned and directed the creation of a web-based teaching resource tools for the Theology Department at Bethlehem Catholic High School; and

WHEREAS, Michael has exemplified the virtues of scouting and has exhibited leadership skills Senior Patrol Leader, Patrol Leader and Chaplain's Aide and Order of the Arrow Representative.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Michael R. Caffrey is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Monday, January 11, 2010 as Michael R. Caffrey Day in Hanover Township.

Adopt Current Employee Handbook

Mr. Nagle moved to adopt the most current version of the Hanover Township Employee Handbook, which incorporates all new and updated policies through December 15, 2009 AND TO BE EFFECTIVE January 1, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve 2009 Budget Amendments to General Fund and Recreation

Mr. Nagle moved that the Board approve the 2009 Budget Amendments to General Fund and Recreation as prepared by the Secretary-Treasurer.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Approve Preschool Coordinator, Preschool Director and Program Instructor updated Job Descriptions

Mr. Nagle moved that the Board approve the updated Job Descriptions for the Preschool Coordinator, Preschool Director, and Program Instructor at the Community Center as presented by the Township Manager.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize to Advertise Adoption of 2010 Budget

Mr. Nagle moved that the Board approve to authorize the Secretary to advertise that the Board adopted the 2010 General Fund, Capital Reserve, State Fund, and recreation Budgets and that the budgets are on display at 3630 Jacksonville Road, Bethlehem, Pennsylvania during normal business hours.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Notify Colonial Regional Police Commission of 2010 Budget

Mr. Nagle moved to notify the Colonial Regional Police Commission that the Board of Supervisors Hanover Township – Northampton County approved the 2010 Municipal Budget on December 15, 2009; included in the Budget was the Township's fees for the CRPD. Mr. Nagle further moved that the Secretary-Treasurer notify the police department of the Board's actions.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Secretary to Pay Invoices

Mr. Nagle moved that the Board approve to authorize the Secretary-Treasurer to pay invoices through 1/12/2010 subject to the approval of the Township Manager.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize to Advertise January 2010 Meetings

Mr. Nagle moved that the Board approve to authorize the Secretary to advertise the January meetings for the Board of Supervisors January 12 and January 26, Planning Commission January 11, Recreation Advisory Board January 14, Shade Tree Advisory Commission January 6

and January 25, Special Events Committee January 7, the Airport Advisory Board January 21, and Crime Watch January 13, 2009. All meetings will be held at the Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 and will start at 7:30 P.M. with the exception of the Shade Tree Advisory Commission, which will start at 6:30 P.M., and the Board of Supervisors and Special Events Committee which will start at 7 P.M. All meetings are open to the public.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

2010 Salary Increase Guidelines

Mr. Nagle moved that the Board approve the 2010 Salary Increase Guidelines as presented to the Board by the Township Manager (see attached) to be used for employees effective with the 2009 review.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Discuss and Set Dates for Board of Supervisors July and August Meetings

Mr. Nagle moved that the Board approve to meet on the 4th Tuesday only which would be July 27, 2010 and August 24, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PSATS Convention April 2010 in Hershey

The dates of the convention in 2010 will be April 18 through April 21. Please tell the Secretary-Treasurer no later than December 22, 2009 if and what days you will be attending. Lottery deadline is January 22. Packets were distributed to the Board.

Discussion of Airport Advisory Board

Mr. Salvesen moved that the Board formally disband the Airport Advisory Board as of December 31, 2009 and to notify the members and thank them for their faithful years of service.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Residential Waste & Recycling Fee for 2010

Mr. Nagle moved that the Board approve to set the following schedule of fess for Residential Waste & Recycling for 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

HANOVER TOWNSHIP RESIDENTIAL WASTE & RECYCLING FEE SCHEDULE Effective January 1, 2010

Single Family Residential

ANNUAL PER HOUSEHOLD:	\$295.00
ANNUAL PER HOUSEHOLD IF PAID BY 3/15/2010	\$265.50
PENALTY FOR LATE PAYMENTS after 4/15/2010	10%

All Fees are due 05/01/2010

Multifamily Residential = Non-Apartment, Non-Commercial

ANNUAL PER UNIT:	\$150.00
ANNUAL PER UNIT IF PAID BY 3/15/2010	\$135.00
PENALTY FOR LATE PAYMENTS after 4/15/2010	10%
All Fees are due 05/01/2010	

Duplicate Invoice Fee

\$15.00

The Township reserves the right to assess the cost or fees incurred by collection of delinquencies and the right to pro-rate the cost based on a reasonable monthly calculation. Ordinance 08-05, adopted on June 10, 2008, establishes collection and payment of refuse fees.

Process for Collection of Delinquent Residential Waste & Recycling Fee for 2010

Mr. Nagle for the record that the Process for Collecting Delinquent 2010 Residential Waste & Recycling Invoices.

The process is as follows:

- Reminder Postcard #1 – May 3, 2010
- Reminder Postcard #2 – July 2, 2010
- Account turned over to Creditech – August 13, 2010
- Account turned over to Broughal & DeVito, L.L.P for collection & lien – December 15, 2010
- Liens filed at Northampton County Prothonatory's Office – February 1, 2010 (approximately)

Any account lien in 2009 will be automatically lien at the Northampton County Prothonatory's Office if not paid by August 13, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Asset and Proceeds Agreements for Vehicle 1511 & Vehicle 1581

Mr. Nagle moved that the Board approve to authorize the Chairman and Secretary-Treasurer to sign two (2) Asset and Proceeds Agreements for vehicle 1511 and vehicle 1581 between Hanover Township and the Hanover Township Fireman's Relief Association.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Purchase of Community Center Customer Contact Software Update

Mr. Nagle moved that the Board approve to authorize the Chairman to execute the agreement for the update of the Community Center Customer Contact software.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Birdsall had nothing to report.

Solicitor Broughal had nothing to report.

Mr. Milite had nothing to report.

Mr. Finnigan informed the Board that he received a Rule for Judicial Sale regarding Parcel Id M6NW4 5 34 0214 owned by Pointe Associates Inc., PO Box 86, Bath PA 18014. The property is being sold for back taxes. Mr. Broughal suggested that the Board let it go to sale and pursue the possibility of acquiring the property from Northampton County.

Mr. Finnigan updated the Board regarding Monocacy Farms. Mr. Finnigan met with the new construction consultant who has authorized Mushlitz to resume work. Harriet Lane is expected to be open by Friday and work will resume on the sewer repairs including work specified by the City. Mushlitz also agreed to plow the roads. The construction consultant will also be responsible for the minor repairs at Valley View.

ADJOURNMENT

Upon motion of Mr. Walbert, seconded by Mr. Salvesen, the Board approved adjournment at 7:35 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl
Secretary-Treasurer