
REGULAR SEMI-MONTHLY MEETING
October 23, 2012

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Salvesen and Tanczos, Engineer Kocher, Solicitor Broughal, and Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the Agenda as presented.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Mr. Diacogiannis stated that although the approval of the minutes from last meeting was on the agenda, they would defer until next meeting for approval when all supervisors were present.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the List of Bills and Transfers dated October 23, 2012 as prepared by the Treasurer/Assistant Secretary; and to enter the signed List of Bills by the Treasurer/Assistant Secretary and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye with the exception of General Fund Check #2582 the portion of which benefits me, Mr. Tanczos aye with the exception of General Fund Check #2582 the portion of which benefits me, Mr. Diacogiannis aye with the exception of General Fund Check #2582 the portion of which benefits me.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert was out of town.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Salvesen – Road District #3, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Diacogiannis – Road District #5, had nothing to report.

APPOINTMENTS & RESIGNATIONS

There were no items on the agenda.

PLANNING & ZONING

Hold Harmless Indemnification Agreement – David P. Siegfried and Christine L. Siegfried – 463 Kevin Dr, Bethlehem, PA 18017

Mr. Tanczos moved to authorize the Chairman to sign the Hold Harmless Indemnification Agreement between Hanover Township and David P. Siegfried and Christine L. Siegfried, 463 Kevin Dr, Bethlehem, PA 18017 for the installation of a fence and underground electric that will encroach into the ten (10) foot Township drainage and utility easement located in the side and rear yards and in the twenty-five (25) foot pedestrian pathway easement located in the rear yard of the property.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

ADMINISTRATION

2013 Residential Waste & Recycling Fees

Mr. Salvesen moved that the Board approve the 2013 Residential Waste & Recycling Fees as provided by the Township Manager.

2013 Residential Waste & Recycling Fees

Single Family Residential

ANNUAL PER HOUSEHOLD: \$225.00

ANNUAL PER HOUSEHOLD IF PAID BY **03/15/2013**: \$202.50*

PENALTY FOR LATE PAYMENTS after **04/16/2013**: 10%

Multifamily Residential (Southland Condominiums)

(Collection via containers)

ANNUAL FEE PER UNIT: \$105.00

ANNUAL PER UNIT IF PAID BY **03/15/2013**: \$94.50*

PENALTY FOR LATE PAYMENTS after **04/16/2013**: 10%

Multifamily Residential (Park Place Townhouses)

(Collection via containers & totes)

ANNUAL FEE PER UNIT: \$170.00

ANNUAL PER UNIT IF PAID BY **03/15/2013**: \$153.00*

PENALTY FOR LATE PAYMENTS after **04/16/2013**: 10%

All fees due by 05/03/2013

Duplicate Invoice Fee \$15.00

Administrative Fee to Collect Past Due/Delinquent Accounts: \$80.00

*** Postmark must be 3/15/2013 or before.**

The Township reserves the right to assess the cost or fees incurred by collection of delinquencies and the right to pro-rate the cost based on a reasonable monthly calculation. Ordinance 08-05, adopted on June 10, 2008, establishes collection and payment of refuse fees.

Mr. Tanczos seconded the motion.

Mr. Finnigan noted the decrease in price over the years due to changing trash haulers.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Approve and Authorize Signature of Resolution 2012-18, Appointment of Required Delegates to the Tax Collection Committee

Mr. Salvesen moved that the Board approve and authorize signature of the following Resolution:

HANOVER TOWNSHIP – NORTHAMPTON COUNTY

RESOLUTION # 12 - 18

WHEREAS, Act 32 § 505(b) requires the governing bodies of school districts, townships, boroughs and cities to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to their appointment.

NOW THEREFORE, BE IT RESOLVED and it is RESOLVED by the Board of Supervisors, Hanover Township, Northampton County, that the following individuals are appointed as TCC delegates for the Township of Hanover:

1. Primary voting delegate: **John J. Finnigan, Jr.**
2. Alternate voting delegate: **Ryan P. Kish**
3. If the primary voting delegate cannot be present for a TCC meeting, the alternate voting delegate shall be the representative at the TCC meeting.
4. These appointments are effective immediately and shall continue until successors are appointed. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

Mr. Tanczos seconded the motion.
Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Proposed 2013 Budget

Mr. Diacogiannis stated that the discussion of the proposed 2013 budget will be held at the end of the meeting.

PUBLIC WORKS

There were no items on the agenda.

DEVELOPMENTS

Hanover Corporate Center 2 Extension Requests

Mr. Tanczos moved that the Board approve to grant the Developer's request for the following extensions to the Subdivision Improvements Agreement for Hanover Corporate Center 2:

1. Completion of Township Line Road improvements from Station 127+35 to Steuben Road and Steuben Road Widening. Current deadline is October 30, 2012. Developer requesting a 2-year extension to October 30, 2014.
2. Assignment of responsibility for completion of work on Detention Basin A-East and swale below Endwall 6 to Developer of Lot 61. Current deadline is October 30, 2012. Developer requesting a 2-year extension to October 30, 2014.
3. Completion of Detention Basin A-East and swale below Endwall 6. Current deadline is October 30, 2013. Developer requesting a 2-year extension to October 30, 2015.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Patient First Preliminary Plan Approval

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, approve to adopt the terms and conditions relative to Patient First - Bethlehem Preliminary Land Development Plan, prepared and provided to the Developer/Owner for signature and the Township Secretary is to notify the Developer/Owner of the Board's action relative to this matter as follows:

CONDITIONS

1. The Developer/Owner shall revise the Preliminary Plan and all other associated plan sets or provide additional documentation to satisfy the following comments:
 - A. Access points or driveways to employment district uses shall be held to an absolute minimum in order to prevent multiple access points and driveways which increase safety concerns along potentially high volume roads, and to minimize the interruption of through traffic. The number of accesses or location and design may need to be revised pending PennDOT HOP approval of the Schoenersville Road access. (Zoning Section 185-33.C.(3).
 - B. The proposed curb ramps at the Schoenersville Road/Jacksonville Road intersection shall be located along Jacksonville Road to provide the shortest cross distance, unless existing conditions preclude this improvement. (SALDO Section 159-23.C.(2).
 - C. A PennDOT Highway Occupancy Permit shall be provided for the proposed driveway to Schoenersville Road and the proposed storm sewer construction and connection along Schoenersville Road. A copy of all submissions and correspondence to/from PennDOT shall be provided to the Township. (SALDO Sections 159-15.I.(1) and 159-29.F.(8) and SMO Sections 152-6.D and 152-11.G.(2)).
 - D. The Tree Replacement Calculations indicate that seventy (70) additional Replacement Trees are required and are "to be addressed." The Developer proposes to provide \$290.00/tree to the Township for the seventy (70)

- replacement trees that will not be planted on the site. The Township shall determine the acceptability of this proposal. (SALDO Section 159-17).
- E. An approved Soil Erosion Control Plan and Narrative along with a Northampton County Conservation District approval letter and NPDES Permit shall be provided. (SALDO Section 159-29.E.(6) and SMO Section 152-16.D).
- F. The existing inlets along Schoenersville Road contain a fair amount of debris and sediment build-up and shall be identified to be cleaned. Additionally, it appears that some of the mortar within the inlets has failed and shall be identified to be repaired. (Construction Standards Section 67-9).
2. The Developer/Owner shall provide a notarized statement, satisfactory to the Township Solicitor, stating that the Township will be held harmless against any claim of damage from the downstream property owners that may result from the proposed development. (Stormwater Section 152-10E).
 3. The Developer/Owner shall provide a separate Covenant running with the land shall include provisions, satisfactory to the Township Solicitor, that the stormwater collection, conveyance, BMPs and control facilities located on private property shall be properly operated and maintained by the property owner. (Stormwater Sections 152-10M and 152-24.3).
 4. The Developer/Owner shall provide a statement that a BMP Operations and Maintenance Plan (Post Construction Stormwater Management Plan) shall be recorded, listing the person(s) responsible for operations and maintenance, signed by the landowner. (Stormwater Section 152-24.5).
 5. The Developer/Owner shall provide an Open Space Contribution [$\$9,672.00$ ($4\% \times \$120,000.00/\text{acres} \times 2.015 \text{ acres}$)] prior to recording the Record Plan of this Land Development. (SALDO Section 159-16.D.3).
 6. The Developer/Owner shall provide a Tapping Fee [$\$3,934.70$ ($\$5.39/\text{gpd} \times 730 \text{ gpd}$)], a Connection Fee ($\397.50 each), and a Customer Facilities Fee ($\$330.00$ each) prior to recording the Record Plan of this Land Development. (Sewers Section 140-13).
 7. The Developer/Owner shall provide an Impact Fee [$\$7,938.00$ ($\$294.00/\text{peak hour trip} \times 27 \text{ trips}$)] prior to recording the Record Plan for this Land Development. (Impact Fee Ordinance 91-12, Resolution 97-11).
 8. The Developer/Owner shall provide a Storm Sewer Interceptor Improvements value [$\$5,574.60$ ($\$1.80/\text{SY}$ new impervious cover $\times 3,097 \text{ SY}$)] prior to recording the Record Plan of this Land Development. (Stormwater Sections 152-12.B.(2)).
 9. The Developer/Owner shall pay all current fees, including any outstanding plans and appeals account charges. (SALDO Section 159-36J).
 10. Upon acceptance of this conditional Preliminary Plan approval, the Developer/Owner shall provide one (1) Mylar of each Record Plan, signed and notarized by the Owner and sealed by the Surveyor and/or Engineer, to be certified by the Township Secretary-

Treasurer and retained in the Township file for certification referral. (SALDO Section 159-33.D).

11. The Developer/Owner shall secure Record Plan approval from the Board of Supervisors within twelve (12) months of Conditional Preliminary Plan approval, and agrees that if such Record Plan approval is not met, the Record Plan shall be subject to disapproval by the Board of Supervisors. (SALDO Section 159-34.D).

Mr. Salvesen seconded the motion.

Mr. Broughal discussed adding condition number 12 in regards to the township being the applicant for a PENNDOT occupancy permit as follows:

12. Township agrees to be the applicant for a PENNDOT Occupancy Permit to allow construction of a sidewalk in the PENNDOT right-of-way conditioned upon Developer/Owner executing an agreement with the Township indemnifying and holding the Township harmless and providing for construction and long term maintenance of the sidewalk, which agreement shall be recorded as a covenant running with the land.

The Developer agreed to the condition.

A comment was made by James W. Buss, 2361 Jacksonville Road. Mr. Buss asked if it was possible for the developers to put up a fence between his property and the development in question. Mr. Diacogiannis stated that this would be up to the owners of the property as the township could not force them to put up a fence.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

HCC2 Lots 1 & 10/Amore Record Plan Approval

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, approve to adopt the terms and conditions relative to Hanover Corporate Center 2 / Amore Preliminary/Final Subdivision, prepared and provided to the Developer/Owner for signature and the Township Secretary is to notify the Developer/Owner of the Board's action relative to this matter as follows:

CONDITIONS

1. The Developer /Owner acknowledges the requirement, and shall provide, an Open Space Contribution for the additional land conveyed to Lot 1 & Lot 10 as follows:

Nonresidential

- Lot 1A (Added to Lot 1) --- 0.16 Acres (based on 0.04 x 3.93 Acres)
- Lot 10A(Added to Lot 10) – 0.02 Acres (based on 0.04 x 0.553 Acres)

2. The Developer/Owner agrees that no development shall occur on Lot 1 and/or Lot 10 until such time as the associated stormwater facilities are designed and approved by Hanover Township. (Item 13. D. of Hanover Corporate Center 2 Conditional Approval dated as revised January 30, 2006).

3. The Developer/Owner agrees that no Traffic Impact Fees are required with this subdivision. Traffic Impact Fees are due and payable at the time of application for individual building permits for each building lot. (Ordinance 91-12, Resolution 97-11).
4. The Developer/Owner agrees that no Sewage Facilities Tapping and Connection Fees are required with this subdivision. Sewage Facilities Tapping and Connection Fees are due and payable at the time of application for individual building permits for each building lot. (Tapping and Connection Fee, Resolution 05-06).
5. The Developer/Owner shall pay all current fees, including any outstanding plans and appeals account charges. (SALDO Section 159-36J).
6. The Developer/Owner shall provide two (2) Mylars for recording the plans and ten (10) sets of plans which are signed and notarized by the Owner and sealed by the Surveyor and/or Engineer. (SALDO Section 159-34B).
7. The Developer/Owner shall meet all conditions of the Preliminary/Record Plan approval, and the Record Plan shall be recorded within twelve (12) months of Conditional Plan approval, and agrees that if such conditions are not met, the conditional Preliminary/Record Plan approval shall be considered void, and the application for Preliminary/Record Plan approval shall be considered void and withdrawn.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Ungerer & Co. End of Maintenance

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, accept the Developer's request to "end the Maintenance Period" for the LVIP IV – Lot 61 Sit Plan and "return the Developer's security" conditioned upon the Developer's adherence to Township Policy 25 (Payment of Plans and Appeals Accounts).

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

TOA Bridle Path Phase 1 Record

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, approve to adopt the terms and conditions relative to Traditions of America Bridle Path Phase I Record Land Development Plan, prepared and provided to the Developer/Owner for signature and the Township Secretary is to notify the Developer/Owner of the Board's action relative to this matter as follows:

CONDITIONS

1. The Developer/Owner shall revise the Phase I Record Plan and all other associated plan sets or provide additional documentation to satisfy the following comments:
 - A. The entity responsible for the ownership and maintenance of the stormwater management facilities and BMPs located at the Jacksonville Road/Bridle Path Road intersection shall be established to the satisfaction of the Township.

General Covenant 24 states that Hanover Township will be responsible for the ownership and maintenance.

- B. A copy of the NPDES Permit for the Off-Site Improvements at the Jacksonville Road/Bridle Path Road intersection shall be provided to the Township prior to the start of any construction associated with the Jacksonville Road/Bridle Path Road intersection improvements.
 - C. A Detour Plan for the proposed construction of the Off-Site Improvements at the Jacksonville Road/Bridle Path Road intersection, satisfactory to the Township, local emergency services, School District and any other applicable agencies, shall be provided to the Township prior to the start of any construction associated with the Jacksonville Road/Bridle Path Road intersection improvements.
 - D. A copy of the renewed NPDES Permit for the Land Development Improvements shall be provided to the Township upon receipt.
2. Prior to recording of this plan, the Developer/Owner shall address the conditions of the Traditions of America at Bridle Path Preliminary Land Development Plan Approval granted by the Board of Supervisors at their meeting of July 24, 2012.
3. Prior to recording of this plan, the Developer/Owner shall provide the Condominium Association Agreement for review and approval of the Township Solicitor and, upon receiving approval, shall record the document in the Northampton County Courthouse and place the recording information on the Record Plan(s).
4. The Developer/Owner shall enter into an Improvements Agreement with the Township and provide appropriate security. (SALDO Section 159-30D.(5)).
- A. The Improvements Agreement shall include a notarized statement, satisfactory to the Township Solicitor, stating that the Township shall be held harmless against any claim of damage from the downstream property owners that may result from the proposed development. (Stormwater Section 152-10E).
 - B. The Improvements Agreement and a separate Covenant running with the land shall include provisions, satisfactory to the Township Solicitor, that the stormwater collection, conveyance, BMPs and control facilities located on private property shall be properly operated and maintained by the property owner. (Stormwater Sections 152-10M and 152-24.3).
 - C. The Improvements Agreement shall include a statement that a BMP Operations and Maintenance Plan (Post Construction Stormwater Management Plan) shall be recorded, listing the person(s) responsible for operations and maintenance, signed by the landowner, acknowledging that the stormwater BMPs are fixtures that cannot be altered or removed without approval by the Township. (Stormwater Section 152-24.5).
 - D. The Improvements Agreement shall identify the threshold /deadline for the construction of all phases and off-site improvements, including the traffic signal at the intersection of Jacksonville Road and Bridle Path Road.

- E. The Developer shall execute any documents deemed necessary by the Township Solicitor to guarantee private ownership and maintenance of the storm sewer, sanitary sewer and water systems.
5. The Developer/Owner shall enter into a Maintenance Agreement with the Township and provide appropriate security. (SALDO Section 159-30D.(6)).
 6. The Developer/Owner shall provide a plan containing the Uniform Parcel Identifier Number and street address for each dwelling unit and the Community Center in Phase I. (SALDO Section 159-30.E.(8)).
 7. The Developer/Owner shall provide an Open Space Contribution of \$312,000.00 for Phase I (60 Units x 0.04 acres/unit x \$130,000.00/acre). (SALDO Section 159-16).
 8. The Developer/Owner shall provide a Tapping Fee of \$76,599.53 (\$1,255.73 per unit x 61 Units), a Connection Fee of \$24,247.50 (\$397.50 per unit x 61 Units), and a Customer Facilities Fee of \$20,130.00 (\$330.00 per unit x 61 Units). These fees are payable at the time the Building Permit is applied for on each building. (Note: The Community Center is the 61st unit for these calculations). (Sewers Section 140-13).
 9. The Developer/Owner shall not be required to provide a Traffic Impact Fee to the Township, as the estimated value of proposed improvements at the Jacksonville Road/Bridle Path Road intersection exceeds the total Impact Fee of \$26,460.00 for the entire project (\$294.00 per PM Peak Hour Trip X 90 PM Peak Hour Trips).
 10. The Developer/Owner shall not be required to provide a Storm Sewer Interceptor Improvements value to the Township, as the estimated value of proposed improvements to the storm sewer interceptor system exceeds the total Storm Sewer Interceptor Improvements value of \$140,128.50 for the entire project (\$12.50 per linear foot of street x 11,210.28 feet).
 11. The Developer/Owner shall pay all current fees, including any outstanding plans and appeals account charges. (SALDO Section 159-36J).
 12. The Developer/Owner shall provide two (2) Mylars for recording the plans and ten (10) sets of plans which are signed and notarized by the Owner and sealed by the Surveyor and/or Engineer. (SALDO Section 159-34B).
 13. The Developer/Owner shall meet all conditions of the Preliminary and Record Plan approvals, and the Record Plan shall be recorded within twelve (12) months of Conditional Plan approval, and agrees that if such conditions are not met, the conditional Preliminary and Record Plan approvals shall be considered void, and the application for the Preliminary and Record Plan approvals shall be considered void and withdrawn.

It was further moved, that the granting of conditional approval of this plan recognizes that the Township is agreeing to the following on the Land Development Plan:

- A. That the Board of Supervisors waives the requirement that concrete curb be installed along the private, interior streets and allow Granite block curb as proposed in lieu of concrete curb. (SALDO Section 67-4)
- B. That the Board of Supervisors waives the requirement that fencing be four-foot high chain link and allow four and one-half (4½) foot high split rail vinyl fence with vinyl coated mesh as proposed around the retention ponds. (SALDO Section 67-13)
- C. That the Board of Supervisors waives the requirement that all stormwater detention facilities provide a minimum freeboard of one (1.0) foot above the maximum pool elevation associated with the 2- through 25- year runoff events, and a freeboard of one-half (0.5) foot be provided above the maximum pool elevation of the 100-year runoff event and allow a nine (9) inch freeboard as provided for the 25-year storm and a one and two tenths (1.20) inch freeboard as provided for the 100-year storm in the underground detention facility in Jacksonville Road. (SMO Section 152-9.H)
- D. That the Board of Supervisors waives the requirement that the maximum depth of detained runoff shall be twenty-four (24) inches for a 10-year storm event and allow the depth in Retention Pond 2 as 32.64 inches, an increase of 8.64 inches. A fence is proposed around the pond. (SMO Section 152-10.I.(6)(a))
- E. That the Board of Supervisors waives the requirement that the maximum depth of detained runoff shall be thirty-six (36) inches for a 100-year storm event and allow the depth in Retention Pond 2 as 44.88 inches, an increase of 8.88 inches. A fence is proposed around the pond. (SMO Section 152-10.I.(6)(b))
- F. That the Board of Supervisors waives the requirement that interior slopes of a basin shall not be steeper than a ratio of 4:1 horizontal to vertical and allow the area below the permanent water elevation to have a five (5) foot wide bench with an 5H:1V slope with the remaining side slopes to be 3H:1V. A fence is proposed around the pond. (SMO Section 152-10.I.(6)(c))
- G. That the Board of Supervisors waives the requirement that the minimum slope of the bottom of a pond shall be two (2) percent toward the outlet structure and allow flat bottoms as proposed for the wet ponds. (SMO Section 152-10.I.(10))
- H. That the Board of Supervisors waives the requirement that the storm sewer conveyance system for a residential area be designed for the 100-year storm and allow storm sewer structures DMH1003, DMH1004, and CB1006 to surcharge during the 100-year storm event. (SMO Section 152-10.K.(1))
- I. That the Board of Supervisors waives the requirement that storm drains be designed to produce a maximum velocity of 15.0 feet per second and allow the pipe velocity in four (4) storm sewer pipe runs as proposed to exceed the maximum allowable velocity of 15.0 feet per second. The full flow pipe

velocities range from 16.07 to 31.86 feet per second; however, the actual-flow pipe velocities range from 8.56 to 8.63 feet per second. (SMO Section 152-11.B)

- J. That the Board of Supervisors waives the requirement that local roadways have a minimum centerline radius of one hundred fifty (150) feet and a minimum tangent of seventy-five (75) feet be provided between a curve and street intersection and allow three (3) private, interior roadway intersections to have a 90° bend. (SALDO Section 159-11.M.(2))
- K. That the Board of Supervisors waives the requirement that Bridle Path Road have a minimum centerline radius of three hundred (300) feet and allow Bridle Path Road to have a one hundred fifty (150) foot centerline radius near the Jacksonville Road intersection. (SALDO Section 159-11.M.(2))
- L. That the Board of Supervisors waives the requirement that the centerline of a driveway at the point of access to a street shall not be located closer than seventy-five (75) feet to a local street intersection and allow ten (10) driveways to be closer than seventy-five (75) feet from a street intersection. (SALDO Section 159-15.I.(4)(a)[3])
- M. That the Board of Supervisors waives the requirement that the location and species of trees four (4) inches or more in trunk diameter at a height of four and one half (4½) feet above the original grade be identified and allow the trees on Lot 2, other than in an area of disturbance, to not be identified. The trees along the Bridle Path Road frontage for both Lots 1 and 2 must be identified. (SALDO Section 159-29.C.(3))
- N. That the Board of Supervisors defers the requirement that sidewalks be installed along the south side of Bridle Path Road, between the St. Francis Academy driveway and the Monocacy Creek bridge, until such time as requested by the Board of Supervisors. (SALDO Section 159-13.C.(1))

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

ADMINISTRATION – CONTINUED

Proposed 2013 Budget

A discussion was held regarding the proposed 2013 Budget. Some of the highlights of the discussion were:

- Mr. Diacogiannis congratulated Mr. Finnigan and Mr. Kish on a job well done putting together the budget.
- Mr. Salvesen asked to be notified if any budget adjustments were to be made prior to voting on the budget.
- Mr. Tanczos inquired about the balance of debt service; Mr. Finnigan said he would double check with the lender to make sure the balances were accurate.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. Broughal had nothing to report.

Mr. Milite was not in attendance.

Mr. Finnigan reported on the following:

- Leaf collection started last Monday
- Update on forecasted hurricane
- Presented September's Fire Company report

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved adjournment at 7:33 P.M.

Mr. Salvesen aye, Mr. Tanczos aye, Mr. Diacogiannis aye

Ryan P. Kish
Township Treasurer/Assistant Secretary