
REGULAR SEMI-MONTHLY MEETING
March 23, 2010

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Salvesen, Tanczos and Walbert, Engineer Birdsall, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the Agenda, with addition to Administration.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated March 9, 2010.

Mr. Salvesen aye, Mr. Nagle abstain, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers as prepared by the Secretary/Treasurer, and to enter the signed List of Bills by the Secretary/Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

Resident William Cannan, 5401 Nala Drive, discussed his concerns i.e. level of usage, planned facilities, public access, parking and police patrolling with regard to the development of a park adjacent to the Hanover Crossing North Subdivision.

Mr. Diacogiannis responded that the Board has nothing on the table at this time for the development or naming of the park. Mr. Diacogiannis further discussed the grant application and process used in the past for the development of parks in the Township and that the opinions of the immediate neighbors are important in the process.

Mr. Finnigan elaborated on the grant process and stated that there are currently five (5) applications with sketch plans in for recreation grants in the Township.

Resident Robert Bem, 5856 Monocacy Drive, requested the status of the improvements in the development, specifically curb repairs, Travelers and the Bethlehem Sewer Authority, the retention pond and replacement of trees.

Mr. Finnigan responded that to the best of his knowledge all curbing has been repaired and meets Township standards; the trees are scheduled to be planted; the retention pond is on Travelers' list of things to do as soon as the pond dries out; and, that Travelers is currently waiting for the City of Bethlehem to approve the sewer lines. Mr. Broughal further explained that because the City of Bethlehem will ultimately be responsible for the maintenance of the sewer lines, Travelers must meet the City's construction standards for sewer lines before the City

agrees to begin maintaining them. Mr. Birdsall added that the delay is due to repairs the City wants Travelers to do and that the issues are close to being resolved.

Resident Chris Cirillo, 5605 Falcon Drive, requested an update on lot #61. Mr. Finnigan responded that the lot is owned by Jaindl Land Company and a plan has not yet been submitted.

Resident Kevin Joyce, 5733 Monocacy Drive, asked where residents could voice their concerns regarding the park development. Mr. Diacogiannis explained that the Recreation Advisory Board is charged with gathering ideas and reporting to the Board of Supervisors. Mr. Joyce also expressed a concern regarding the truck traffic and speeds on Hanoverville Road and children crossing the road to get to the park. Mr. Finnigan responded that PennDOT owns the road and the Township has tried to rectify some of the issues but to no avail. Mr. Diacogiannis added that the Township will continue to work on these issues with PennDOT and the Board appreciates this type of feedback from residents.

Resident Brigitte Bortz, 5823 Monocacy Drive, expressed concern regarding the use of motocross vehicles on the two (2) lots at the end of Harriet and if "Private Property" signs could be posted. Mr. Finnigan explained that the Jaindl Land Company owns the lots and she should notify them regarding these activities.

Resident Dave Stella, 5224 Harriet Lane, thanked Mr. Finnigan for his responsiveness to the various emails he has sent over the past several months.

Mr. Diacogiannis thanked the residents for their attendance and comments and reminded them to complete their Census form as soon as possible.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – Nothing to report.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Diacogiannis – Road District #3 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report.

Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

There were no items on the Agenda.

PLANNING & ZONING

There were no items on the Agenda.

ADMINISTRATION

Note for the Record – Surplus Distribution from Pennsylvania Municipal Health Insurance Cooperative

It is noted for the record that the Township has received \$19,820.00 which is 60% of our 2009 Surplus from Pennsylvania Municipal Health Insurance Cooperative. 20% will be distributed in June and the other 20% will be distributed in December. Total Surplus for 2009 will be \$33,033.00.

Authorize Signature of Amended Health Plan Documents from Benecon

Mr. Nagle moved that the Board authorize the Chairman, as per notification from the Benecon Group, Inc., to execute the Amended Business Associate Agreement, Plan Document and Privacy Policy documents, that the Secretary distribute the Updated Notice of Privacy Practices to all employees covered in the plan, and that the Township Manger add the Privacy Official Job Description Wording to the Privacy Official’s Job Description.

(It is noted that the documents needed to be amended to incorporate changes in the HIPAA regulation due to the Health Insurance Portability and Accountability Act of 1996 (the “Law”) and the health Information Technology for Economic and Clinical Health Act (the “HITECH Act”) to maintain confidentiality of the Protected Health Information (“PHI”) and Electronic Protected Health Information (“ePHI”) of the participants in its Group Health Plans.)

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Signature of New Healthways Contract Agreement Between Healthways and the Community Center

Mr. Nagle moved that the Board approve to authorize the Chairman to sign the Healthways Provider Agreement between American Healthways Services, Inc. and the Community Center for participation in the Healthways Forever Fit network.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye

PUBLIC WORKS

Adopt Resolution 10-07 for the installation and operation of Traffic Signals at Brodhead Road (T-764) and Commerce Way (T-765), western intersection.

Mr. Salvesen moved to approve the Resolution No. 10-07 in the form approved for application for permit to install and operate traffic signals at Brodhead Road (T-764) and Commerce Way (T-765), western intersection, s attached hereto and incorporated herein and further authorize the Township Secretary to sign and seal a copy of the Resolution as part of the application procedure and authorize the Township Engineer to submit the application and the associated plans to the Pennsylvania Department of Transportation for permit approval.

Mr. Nagle seconded the motion.

**HANOVER TOWNSHIP
NORTHAMPTON COUNTY**

RESOLUTION 10-07

WHEREAS, the TOWNSHIP OF HANOVER, NORTHAMPTON COUNTY desires to erect, operate and maintain traffic signals on **BRODHEAD ROAD (T-764) & NORTH AND SOUTH COMMERCE WAY (T-765)**, and

WHEREAS, the Vehicle Code requires the approval of the Secretary of Transportation before any traffic signals may be legally erected or reconstructed, and

WHEREAS, the Department of Transportation requires an engineering drawing of the location, the **APPLICANT** will prepare such a drawing in conformance with the instructions provided by the Department.

NOW, THEREFORE, BE IT RESOLVED, that traffic signals be erected at the above mentioned location, subject to the approval of the Secretary of Transportation, and that his approval is hereby requested, and

BE IT FURTHER RESOLVED, that, in the event a traffic signal permit is approved after proper investigation, the TOWNSHIP OF HANOVER, NORTHAMPTON COUNTY will be bound by the following provisions:

The traffic signal shall be installed and maintained in accordance with the Vehicle Code and the Regulations for traffic signs, signals and markings of the Department of Transportation, and

Should future highway or traffic conditions, or legal requirements, necessitate alteration of the construction or operation, or hours of operation, or removal of the traffic signals at the above mentioned location, they shall be altered or removed when and as directed by the Secretary of Transportation.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye

DEVELOPMENTS

Note for the Record – HCC 2 Lot 10 Extension

It is noted for the record that Jaindl Land Company has granted the Township an extension to June 30, 2010 for consideration of the Hanover Corporate Center 2 Lot 10 Preliminary/Record Land Development Plan.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Birdsall had nothing to report.

Solicitor Broughal had nothing to report.

Mr. Milite had nothing to report.

Mr. Finnigan distributed copies of the Fire Company monthly report. Mr. Finnigan then updated the Board on a meeting between a Developer, Mr. Birdsall, Mrs. Kutz and himself regarding the corner of Wegmans Drive and Stoke Park Road. The Developer is proposing an Independent Living Facility similar to the previous Developer's proposal.

Mr. Finnigan requested that the Township Solicitor be approved to advertise the Conditional Use Hearing for a research laboratory at 77 South Commerce Way. The hearing is scheduled for May 11, 2010. Mr. Diacogiannis directed the Township Solicitor to advertise the hearing.

Mr. Finnigan requested an executive session relative to potential litigation.

ADJOURNMENT

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved adjournment of the regular meeting at 7:59 P.M. and opened the Executive Session.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye

EXECUTIVE SESSION

An executive session was held relative to potential litigation. The Executive Session adjourned at 8:10 P.M.

Lori A. Stranzl
Secretary/Treasurer