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**REGULAR SEMI-MONTHLY MEETING**  
**January 24, 2012**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman, John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 PM.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Engineer Brien Kocher, Solicitor James Broughal, Public Works Director Vince Milite and Township Manager, John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with an addition to Administration.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated January 10, 2012.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert abstain, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers as presented by the Secretary/Assistant Treasurer, and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**COURTESY OF THE FLOOR**

Resident, Raymond Berger, 801 Yorkshire Drive who also identified himself as Chairman of the Hanover Township Republican Committee was present to comment of the Waste and Recycling contract that is on the agenda. Mr. Berger stated that J.P. Mascaro has done an excellent job and he is very satisfied with their service and understands that they bid on the one day option which would save the residents money and stated he supports the 1 day option.

Resident, Michael Constantino, 3450 Kipling Circle, was present to address the Board on a letter he received from the Zoning department. He was very dissatisfied with the content of the letter, i.e. wording, tone, etc.

Resident, Joan Rosenthal, 3315 Harmor Lane was present to address the Board on whether or not the Township has places designated as “shelters” during a power outage or a possible emergency. Mrs. Rosenthal gave the Township Manager literature she received from the County.

Mr. Finnigan addressed Mrs. Rosenthal’s comments.

**REPORT OF THE CHAIRMAN**

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENT & ROAD REPORTS

Mr. Nagle – Road District #1, Mr. Walbert – Road District #2, Mr. Salvesen – Road District #3, Mr. Tanczos – Road District #4 and Mr. Diacogiannis – Road District #5 had nothing to report.

APPOINTMENTS & RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

There were no items on the agenda.

PLANNING & ZONING

**Conditional Use Hearing: 4140 Airport Road, Christine Bongiorno, Seeking Relief to Allow a Professional Practice in the AFHBD Zoning District**

Mr. Walbert closed the regular meeting and open the Public Hearing. It is noted for the record that the hearing has been duly advertised and the Secretary received Proof of Publication. A Court Stenographer was present to record all testimony. After everyone who wishes to speak, has spoken, the Public hearing was closed and the regular meeting was reopened.

Mr. Walbert noted for the record that the Applicant has requested a continuance and the hearing was continued to March 13, 2012.

**Public Meeting: Adoption of Proposed Ordinance 2012-1, repealing Ordinance 09-17 and amending Ordinance 02-01, Chapter 53 and Chapter 65 and enacting a Construction Code Pursuant to the Pennsylvania Construction Code Act, Act 45 of 1999**

Mr. Walbert moved that the Board approve to adopt Ordinance 2012 – 1, repealing Ordinance 09-17 and amending Ordinance 02-01, Chapter 53 and Chapter 65 and enacting a Construction Code Pursuant to the Pennsylvania Construction Code Act, Act 45 of 1999.

**ORDINANCE 2012 – 1**

**AN ORDINANCE ENACTED BY THE BOARD OF SUPERVISORS OF HANOVER TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA REPEALING ORDINANCE NO. 09-17 AND AMENDING ORDINANCE 02-01, CHAPTER 53, BY REPEALING SAME IN ITS ENTIRETY AND CHAPTER 65, BY REPLACING SAME IN ITS ENTIRETY, AND ENACTING A CONSTRUCTION CODE PURSUANT TO THE PENNSYLVANIA CONSTRUCTION CODE ACT, ACT 45 OF 1999, AS AMENDED FROM TIME TO TIME, AND ITS REGULATIONS AND SETTING FORTH THE METHOD OF ADMINISTRATION AND ENFORCEMENT OF SUCH UNIFORM CONSTRUCTION CODE**

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Property Demolition Request for 4098 Bath Pike, Owner, Cindy Szapka**

Mrs. Szapka was present to update the Board on the property.

Mr. Walbert moved that the Board grant Owner, Cindy Szapka's request to demolish all buildings on the property located at 4098 Bath Pike, Bethlehem, PA, 18017 and that she obtain the appropriate permits prior to demolition

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Owner is requesting permission to demolish all buildings on the property located at 4098 Bath Pike, Bethlehem, Pennsylvania, 18017.

**Property Demolition Request for 1350 Orchard Lane, Owner, Alicia Smith**

The Board reviewed the request from the Owner of 1350 Orchard Lane.

Mr. Walbert moved that the Board grant the Owner's request to demolish the buildings on the property of 1350 Orchard Lane, Bethlehem, Pennsylvania, 18017 conditioned that the Owner obtain the appropriate permits prior to demolition.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

**Appointment of Actuary for 2012**

Mr. Nagle moved that the Board approve to appoint Beyer-Barber Company to act as the Township Actuary and the Approved Actuary under the Municipal Pension Plan Funding Standard and Recovery Act, as amended, for the 2012 Fiscal year.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Appointment of CPA for 2012**

Mr. Nagle moved that the Board approve to appoint Todd J. Bushta from the firm of Gneiding, DeSanctis, Blizard, Bushta & Company, CPA's LLP, to act as the Certified Public Accountant and to make an examination of all the accounts of Hanover Township, Northampton County, for the 2012 Fiscal year and who shall replace the elected auditors of the Township insofar as it deals with the examination of Township accounts.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Introduction of Resolution 2012-6, Organization of Special Events Committee**

Mr. Nagle introduced the following Resolution which will be adopted at the February 14, 2012 Board meeting:

**HANOVER TOWNSHIP, NORTHAMPTON COUNTY  
RESOLUTION NO. 12-06**

**WHEREAS**, the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania (the "Board") recognize the need to create a committee of Hanover Township,

Northampton County, Pennsylvania (“Township”) residents to guide and direct special events within the Township which are approved by the Board; and

**WHEREAS**, the Board created the “Special Events Committee” to facilitate and properly organize the special events within the Township that the Board desires to officially recognize by Resolution No. 01-01.

**NOW THEREFORE**, be it resolved and it is resolved, that the Board hereby amends Resolution No. 01-01 as follows:

1. Purpose of Special Events Committee: To organize, guide, direct and facilitate those “special events” within the Township which are officially recognized by the Board.
2. Organization: The Special Events Committee shall (A) consist of not more than seven (7) members, whom shall be Township residents or interested non-residents (maximum of two non-residents) and whom shall be appointed by the Board; (B) the terms of the members shall be three (3) years except for the initial terms of four (4) of the members whose terms shall be staggered with one (1) member having an initial term of two (2) years and three (3) members having initial terms of one (1) year; (C) the members shall select a Chairman, Vice-Chairman, Secretary and Chief Fundraiser, who shall serve at the pleasure of the members of the Special Events Committee and shall be Township residents; (D) the terms shall be on a calendar year basis with appointments to the Special Events Committee being made by the Board at their annual reorganization meeting in January of each year or as vacancies occur; and (E) the Special Events Committee shall meet on the third Tuesday of every month with written minutes to be taken and forwarded each month to the Board and Township Manager.

#### **Authorize Chairman to Execute the DocSTAR System Software Support Agreement**

Mr. Nagle moved that the Board authorize the Chairman to execute the DocSTAR System Software Support Agreement between Hanover Township and TOPP Business Solutions for the period March 15, 2012 through March 15, 2013 at the total price of \$3,087.00.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

#### **Discussion and Award of Residential Waste & Recycling Bid**

A discussion was held on the Township’s Waste and Recycling contract and the following comments were heard:

Resident, Blair Bates, 4318 Kathi Drive stated cheaper is better, better possibility of the pick-up being done quicker if it is broken down into sectors and stated he prefers the 4 day option.

Sam Augustine, Director of Sales for J.P. Mascaro stated they were low on the 1 day option for the entire Township. He commented that 5 years ago, the Board indicated they wanted the Township picked up in the least number of days and went from a 1 day pick-up to a 2 day pickup. Mr. Augustine stated that they are the low bidder for the 1 day option at \$36.00 less per household than what we are now and understands that these are difficult economic times; however he feels that there are many reasons beneficial to the Township by going to the 1 day

option and asked that the Board take into consideration his comments are stated that they appreciated the Township's contract over the last 5 years and would like nothing more than to continue serving the Township.

Ken Anderson, Republic Services, dba Raritan Valley Disposal stated he attended the last meeting and heard the comments; stated they are pleased with the bid opening with respect to the options the Township is considering. Mr. Anderson stated that Republic Services is the low bidder for the 4 day option with 4 sectors and thanked the Board for the opportunity and stated if awarded, they are ready to serve the Township.

Mr. Nagle reiterated his comments from the last meeting, distributed a spreadsheet he created and discussed the outcome. Mr. Nagle stated we need to look at the Township as a whole and see what our best value is. Mr. Nagle stated that we can offer a reduction in cost and increase the service by going with 1 day pick-up and recommended that the Township look at the lowest bid of the 1 day option as the best value.

Mr. Salvesen stated he reviewed the options further and because of the economic times and the residents having to pay this bill in a lump sum and seeing the overwhelming lower cost; he would have to go with the 4 day, 4 sector option.

Mr. Tanczos stated it is unusual that this Board has conflicting views but looks at it as a good thing. He stands with his comment from the last meeting of looking at this from a business standpoint and getting the residents the cheapest rate.

Mr. Walbert stated that his personal preference would be 1 day a week; however, looking at the Township as a whole, his vote would have to do with the bottom line costs to the residents. Because of that, he stated he would have to go with the 4-day option. Mr. Walbert stated that J.P. Mascaro has done a great job, as well as the haulers before them.

Mr. Diacogiannis stated that his main concern was pricing and because of that he also would go with the 4-day option. Mr. Diacogiannis stated that since the last meeting he reviewed all the bid packages; which were very well presented; and stated that his administrative and operational concerns have been addressed and is confident that whatever way the Board votes, the Township will receive the best service.

Mr. Finnigan mentioned the historical package he distributed to the Board that included previous bid processes and previous haulers and information. Mr. Finnigan also stated he has three different motions and has the updated 2012 rates that pertain to whatever option the Board approves.

Mr. Nagle moved that the Board approve to award the Municipal Waste and Recycling Bid using the Alternate Option – 4-day pick up – 4 sectors to Republic Services of NJ d/b/a Raritan Valley Disposal, 1200 Irving Street, Allentown, PA, 18109 at a total price of \$4,727,546.85 for the period of April 1, 2012 through December 31, 2017 and to notify Republic Services of NJ of the Board's action and to authorize the Township Secretary to notify the unsuccessful bidders. Mr. Nagle further moved that the execution of this Contract and the inclusion of all documents are subject to the approval of the Township Solicitor and Township Manager.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle no, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

The motion passed by a 4-1 vote.

**Authorize Chairman to sign the Independent Contractor Agreement with Lisa Rodriguez for Zumba Classes at the Community Center**

I move that the Board approve to authorize the Chairman to execute the Independent Contractor Agreement with Lisa Rodriguez for Zumba Classes at the Hanover Township Community Center.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Set Amended 2012 Residential Waste & Recycling Fees**

Mr. Nagle moved that the Board approve the amended 2012 Residential Waste & Recycling Fees as outlined in the distribution by the Township Manager as follows:

**2012 Residential Waste & Recycling Fees**

**Single Family Residential**

ANNUAL PER HOUSEHOLD: \$245.00

ANNUAL PER HOUSEHOLD IF PAID BY **03/15/2012**: \$220.50

PENALTY FOR LATE PAYMENTS after **04/16/2012**: 10%

**Multifamily Residential (Southland Condominiums)**

*(Collection via containers)*

ANNUAL FEE PER UNIT: \$115.00

ANNUAL PER UNIT IF PAID BY **03/15/2012**: \$103.50

PENALTY FOR LATE PAYMENTS after **04/16/2012**: 10%

**Multifamily Residential (Park Place Townhouses)**

*(Collection via containers & toters)*

ANNUAL FEE PER UNIT: \$180.00

ANNUAL PER UNIT IF PAID BY **03/15/2012**: \$162.00

PENALTY FOR LATE PAYMENTS after **04/16/2012**: 10%

**All fees due by 05/02/2012**

**Duplicate Invoice Fee \$15.00**

**Administrative Fee to Collect Past Due/Delinquent Accounts: \$80.00**

*The Township reserves the right to assess the cost or fees incurred by collection of delinquencies and the right to pro-rate the cost based on a reasonable monthly calculation. Ordinance 08-05, adopted on June 10, 2008, establishes collection and payment of refuse fees.*

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## PUBLIC WORKS

### DEVELOPMENTS

#### **Note for the Record: LNAA 1,144 Acre Lot Consolidation Extension**

Mr. Tanczos noted for the Record that LNAA, 1,144 Acre Lot Consolidation has granted the Township an extension to May 1, 2012 to review the consolidation plan.

#### **Note for the Record: Bethlehem Orthodontics Land Development, 3076 Schoenersville Road Extension**

Mr. Tanczos noted for the Record that the Developer of Bethlehem Orthodontics Land Development Preliminary Plan, 3076 Schoenersville Road, has granted the Township an extension of ninety (90) days to May 5, 2012 for review of the plans.

### COURTESY OF THE FLOOR

John Breidinger, Legislative Aide from Representative Marcia Hahn's office, 138<sup>th</sup> Legislative District, was present to introduce himself to the Board and stated that they have a satellite office at the Community Center every Wednesday from 4 – 7 P.M.

### STAFF REPORTS

Mr. Kocher, Engineer, had nothing to report.

Mr. Broughal, Solicitor, discussed the amendments to the Zoning Ordinance regarding the Airflight District and discussed the business park and overlay district. Mr. Broughal stated he will be forwarding the amendments to the Planning Commission for their comments.

Mr. Milite, Public Works Director, had nothing to report.

Mr. Finnigan, Township Manager, notified the Board that he was re-elected Chairman of the NC Gaming and Economic Development Committee and elected Vice-Chairman of the NC Tax Collection Committee. Mr. Finnigan stated he contact Representative Marcia Hahn's office to request a copy of Act 26 of 2001, Act 50 of 2009 and an accounting of how the Lehigh Valley Delegates in the Legislature voted on each of these acts.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved adjournment at 8:10 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori Stranzl  
Township Secretary