
REGULAR SEMI-MONTHLY MEETING
September 27, 2011

The semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, Tanczos and Walbert, Mr. James Milot for Engineer Brien Kocher, Attorney Wendy Nicolosi for Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with a correction under Planning & Zoning.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Tanczos, seconded by Mr. Nagle, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated August 23, 2011.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert abstain, Mr. Diacogiannis aye.

Upon motion of Mr. Tanczos, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers dated August 23, 2011, as prepared by the Secretary/Assistant Treasurer, and to enter the signed List of Bills by the Secretary/Assistant Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen with the exception of General Fund Check #2340, Mr. Nagle aye with the exception of General Fund Check# 2340, Mr. Tanczos aye with the exception of General Fund Check# 2340, Mr. Walbert aye with the exception of General Fund Check# 2340, Mr. Diacogiannis aye with the exception of General Fund Check# 2340.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS AND ROAD REPORTS

Mr. Nagle – Road District #1, had nothing to report.

Mr. Walbert – Road District #2, had nothing to report.

Mr. Diacogiannis - Road District #5, had nothing to report.

Mr. Tanczos – Road District #4, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

PLANNING AND ZONING

Public Meeting: Adoption of Ordinance 2011-9; Amending Ordinance 02-01, Chapter 65, by Providing for the Submission of a Sprinkler System Offer Form at the Time of a Building Permit Application.

Mr. Walbert moved that the Board approve to adopt Ordinance 2011-9 amending Ordinance 02-01, Chapter 65, by providing for the submission of a Sprinkler System Offer Form at the time of a building permit application.

ORDINANCE NO. 2011-9

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF HANOVER, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE 02-01, CHAPTER 65, BY PROVIDING FOR THE SUBMISSION OF A SPRINKLER SYSTEM OFFER FORM AT THE TIME OF A BUILDING PERMIT APPLICATION, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Public Hearing: Adoption of Ordinance 2011-10; Amendments to Chapter 185, to Provide a Definition of a Group Home

Mr. Walbert closed the regular meeting and opened the Public Hearing. It is noted for the record that the hearing has been duly advertised and the Secretary received Proof of Publication. A Court Stenographer is present to record all testimony. After everyone who wished to speak, has spoken, the Public Hearing will be closed and the regular meeting was re-opened.

Mr. Walbert moved that the Board approve to adopt Ordinance 2011-10; Enacting Certain Amendments to Ordinance 02-01, Chapter 185, to provide a Definition of a group Home.

ORDINANCE 2011-10

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF HANOVER, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE 02-01, CHAPTER 185, ZONING, TO PROVIDE A DEFINITION OF A GROUP HOME, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Hold Harmless Indemnification Agreement – Alyssa D. Gould and Leo J. Gould, III, 2368 Jacksonville Road, Bethlehem, Pennsylvania, 18017, Installation of a Proposed Fence which will encroach into the twenty (20) foot Township Drainage and Utility Easement located in the Side Yard and Rear Yard.

Mr. Walbert moved that the Board approve to authorize the Chairman and Township Secretary to sign the Hold Harmless Indemnification Agreement between Alyssa D. Gould and Leo J. Gould, III and Hanover Township.

Alyssa and Leo Gould and Attorney Holzinger were present to discuss the proposed fence and the easement that the fence will encroach.

Attorney Nicolosi stated that this is a standard hold harmless agreement and it was reviewed by the Solicitor's office and the agreement is fine.

Mr. Milot stated that as long as this does not interfere with an active drainage swale or fully used easement; he has no problem with it.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Advertise Proposed Ordinance Amending Ordinance 02-01, Chapter 134, Providing for the Regulation of Portable Storage Units

Mr. Walbert moved to authorize the Solicitor to advertise for a Public Hearing for Proposed Ordinance amending Ordinance 02-01, Chapter 134, Providing for the Regulation of Portable Storage Units:

ORDINANCE 2011 –

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF HANOVER, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA, AMENDING ORDINANCE 02-01, CHAPTER 134, PROVIDING FOR THE REGULATION OF PORTABLE STORAGE UNITS, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

Adoption of Amended Policy 58 – Payroll Check Policy

Mr. Nagle moved that the Board approve Amended Policy 58 as follows:

Policy 58

PAYROLL CHECK POLICY

It shall be a policy of the Board of Supervisors that in the case of a lost or destroyed payroll check, the affected employee will be charged the fee of \$25.00, which includes current bank & payroll processing charges, to cover the cost of re-issuing such a check.

The Township will then replace said payroll check within seven (7) business days of notification by affected employee. If the net result of the \$25.00 fee results in a check being issued for an amount less than \$25.00 the balance will be included or deducted from the next scheduled check.

Adopted December 18, 2007

Amended December 15, 2009

Amended September 27, 2011

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record: Minimum Municipal Obligation for 2012

Mr. Nagle Noted for the Record that the 2012 Pension Minimum Municipal Obligation will be \$402,317.93 for the Township's Defined Benefit Plan and \$16,274.44 for the Township's Defined Contribution Plan.

Note for the Record: Trick-or-Treat Night

Mr. Nagle Noted for the Record that Hanover Township will hold their Trick-or-Treat Night on Friday October 28, 2011 from 6:00 to 8:00 PM.

PUBLIC WORKS

DEVELOPMENTS

Note for the Record: Innovation Wellness Center (Northgate II Lot 4) Extension

Mr. Tanczos Noted for the Record Innovation Wellness Center (Northgate II Lot 4) has granted the Township a six (6) month extension to March 31, 2012 to review the plan.

NE PA Eye Bank – Final Inspection and Release of Security

Mr. Tanczos moved that the Board direct the Township Engineer to perform a final inspection and advise the Township on the release of the security for Northeast PA Lions Eye Bank, 2396 Jacksonville Road, Bethlehem, PA, as requested in the Developer's letter dated September 20, 2011.

LVCC II, Lot 12 Hotel Site Plan (Holiday Inn Express)

Mr. Milot updated the Board on the status of the project.

Becker Subdivision – Maintenance

Mr. Finnigan updated the Board.

Dewire Estates – Villani – Extension Request

Mr. Tanczos moved that the Board approve to grant Domenic Villani, Developer of the Dewire Estates Subdivision an extension to October 31, 2011 to complete subdivision improvements conditioned upon Letter of Credit No. EB-1542011P, issued by Embassy Bank remaining in effect; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Villani was present to discuss the project and obtain clarification from the Board on where he stands as a Developer and what is required on his part.

Mr. Finnigan stated that Mr. Villani originally asked for a 5 year extension to 2016; at the direction of the Township Solicitor; we have no problem granting that extension; but Mr. Broughal would like an updated improvements agreement put in place and additional security. The MPC gives the Board the latitude that for each year we grant an extension, we increase the security by 10% of the original bond. The original motion was presented to give Mr. Villani to October 31, 2011 to update the agreement and obtain and provide additional security.

After a discussion, Mr. Tanczos amended his motion to grant an extension until December 1, 2011 for Mr. Villani to update the improvements agreement and obtain and submit additional security.

Mr. Walbert seconded the amendment.
Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Milot had nothing to report.

Attorney Nicolosi had nothing to report.

Mr. Milite had nothing to report.

Mr. Finnigan asked that the Chairman sign the 2011/2012 Keystone STARS Quality Improvement Grant for the Community Center.

Mr. Walbert moved to authorize the Chairman to sign the grant agreements for the Community Center.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Finnigan updated the Board on the John Deere Tractor; 2 chambers have no compression; repair guesstimate around \$17,000. Requesting permission to order a new tractor and it will be paid out of next year's budget.

Mr. Salvesen authorized the Township Manager to order the replacement of the 2755 John Deere Tractor with the payment coming out of next year's budget up to the amount of \$74,800.00.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Walbert, seconded by Mr. Nagle, the Board approved adjournment of the regular meeting at 8:07 P.M. and entered into an Executive session for personnel issues.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Meeting adjourned from Executive Session at 8:49 P.M.

Lori A. Stranzl
Township Secretary