
REGULAR SEMI-MONTHLY MEETING
March 8, 2011

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Walbert, Salvesen, Nagle and Tanczos, Engineer Brien Kocher, Solicitor James Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with an addition to "administration".

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the minutes as written, from the meeting of the Board of Supervisors dated February 22, 2011.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the List of Bills and Transfers as presented by the Secretary/Asst. Treasurer, and to enter the signed List of Bills by the Secretary/Asst. Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE-CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 and #5 – nothing to report.

Mr. Walbert – Road District #2 – nothing to report.

Mr. Diacogiannis – Road District #6 – nothing to report.

Mr. Salvesen – Road District #3 – nothing to report.

Mr. Tanczos – Road District #4 – nothing to report.

APPOINTMENTS & RESIGNATIONS

There were no items on the Agenda.

PLANNING & ZONING

There were no items on the Agenda.

ADMINISTRATION

Approve Amended Policy 57 – Emergency Notification Policy

Mr. Nagle moved that the Board approve Amended Policy 57 – the Emergency Notification Policy as presented by the Township Manager:

Policy 57

EMERGENCY NOTIFICATION POLICY

It shall be a policy of the Board of Supervisors that the Hanover Township Volunteer Fire Company No. 1 and/or Colonial Regional Police Department notify the Township Manager and Township Emergency Management Staff on any major incidents within the Township as soon as operationally possible. Incidents include, but are not limited to:

1. Structure Fire – Residential & Commercial
2. Motor Vehicle Accident – Potential Fatality
3. Armed Robbery
4. Hostage Situation
5. Barricaded Individual
6. Bomb Threats
7. Missing Person
8. Potential for Mass Casualty
9. Active Shooter
10. Weather Warnings: Hurricanes, Snow & Significant Rain
11. Any PEIRS (Pennsylvania Emergency Incident Reporting System) Reportable Incident
12. Any other high profile, high risk situations

It will then be the Township Manager's responsibility to notify members of the Board of Supervisors depending on the nature of the incident.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record – Hiring of Public Works Employee

Mr. Nagle noted for the record that Matt D. Hartzell of Danielsville, PA will begin his employment with the Township's Public Works Department on March 14, 2011 at an hourly rate of \$15.00 per hour.

Authorize Chairman to Sign the Warranty – Maintenance Agreement – Fraser

Mr. Nagle moved that the Board authorize the Chairman to sign the Warranty – Maintenance Agreement with Fraser Advanced Information Systems for the existing copier at the Community Center.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

DEVELOPMENTS

Traditions of America at Hanover Corporate Center – Escrow Release Number 5

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, approve to grant the Developer of Traditions of America at Hanover Corporate Center 2 a release for escrow Release Number 5 in the amount of \$1,514,519.71 conditioned upon the following:

1. That the Developer acknowledges that the security provided by Wilmington Trust FSB as required by the Subdivision Improvements Agreement, will remain at a minimum of \$974,287.00, for the work remaining, plus contingencies and the required maintenance amount.
2. That the Developer adheres to Township Policy Number 25 (payment of Plans and Appeals Account charges).

Mr. Tanczos further moved to authorize the Township Secretary to notify the Developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Kocher – Engineer, had nothing to report.

Mr. Broughal – Solicitor, had nothing to report.

Mr. Milite – Public Works Director, had nothing to report.

Mr. Finnigan updated the Board on a meeting Mr. Walbert, Mr. Diacogiannis and himself attended with representative from the Airport Authority regarding the three open projects; LNAA Lot Location Plan, LNAA “Parcel E” and LNAA Cul-de Sac Subdivision.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment at 7:10 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl
Township Secretary