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**REGULAR SEMI-MONTHLY MEETING**  
**February 8, 2011**

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Walbert, Salvesen, Nagle and Tanczos, Engineer Brien Kocher, Solicitor James Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Walbert, seconded by Mr. Nagle, the Board approved the minutes as written, from the meeting of the Board of Supervisors dated January 25, 2011. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers as presented by the Secretary/Asst. Treasurer, and to enter the signed List of Bills by the Secretary/Asst. Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye. Mr. Diacogiannis aye.

**COURTESY OF THE FLOOR**

Marlene Malloy, resident in the Westgate Area was present to comment on the proposed Ordinance prohibiting Exterior Storage. Mr. Diacogiannis advised her that the ordinance is on the agenda tonight and she will be able to make any comments during the Public Meeting adopting the Ordinance.

**REPORT OF THE CHAIRMAN**

Mr. Diacogiannis thanked the Public Works Director and the Road Crew for a job well done during the snowstorms over the last few weeks.

**REPORT OF THE VICE-CHAIRMAN**

**SUPERVISOR'S COMMENTS & ROAD REPORTS**

- Mr. Nagle – Road District #1 and #5, nothing to report.
- Mr. Walbert – Road District #2, nothing to report.
- Mr. Diacogiannis – Road District #6, nothing to report.
- Mr. Salvesen – Road District #3, nothing to report
- Mr. Tanczos – Road District #4, nothing to report.

## APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

It was noted that there were no items on the Agenda.

### PLANNING & ZONING

#### **Public Hearing – Zoning Map Amendment to Provide for the Expansion of Office and Institutional (OI) District**

Mr. Walbert closed the regular meeting and opened the Public Hearing. It was noted for the record that the hearing had been duly advertised and the Secretary received proof of publication. A Court Stenographer was present to record all testimony. After everyone who wished to speak, has spoken, the Public Hearing was closed and the regular meeting was reopened.

#### **Public Meeting – Adopt Ordinance 2011-1. Amending Ordinance 02-01 by Adding Chapter 134 – Property Storage and Prohibiting the Exterior Storage of Certain Personal Property**

Mr. Walbert moved that the Board approve to adopt Ordinance 2011-1, amending Ordinance 02-01 by adding Chapter 134 - Property Storage and Prohibiting the Exterior Storage of Certain Personal Property and to authorize the Chairman and Secretary to sign the Ordinance.

#### ORDINANCE NO. 2011-1

AN ORDINANCE OF THE TOWNSHIP OF HANOVER, NORTHAMPTON COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING ORDINANCE 02-01 BY ADDING CHAPTER 134 – PROPERTY STORAGE AND PROHIBITING THE EXTERIOR STORAGE OF CERTAIN PERSONAL PROPERTY, WHICH CONSTITUTES A THREAT TO THE PROPERTY’S PHYSICAL APPEARANCE, SAFETY AND PUBLIC HEALTH OF THE TOWNSHIP OF HANOVER OR CONSTITUTES A PUBLIC NUISANCE.

Mr. Nagle seconded the motion.

Mrs. Marlene Malloy stated that she does not think the ordinance goes far enough to protect property owners from those who build structures on their property to store their personal property.

Mr. Broughal stated that this ordinance does not relate to that type of situation, the Township has other zoning ordinances relating to structures and number of sheds, etc.; this ordinance is for those who store miscellaneous items on their property that are not contained in a shed.

Mrs. Malloy commented on a property in her neighborhood that the owners have more than one shed and other types of storage on their property.

Mr. Milite and Mr. Finnigan stated they will check the property tomorrow and get back to her.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Conditional Use Approval – Vegan Treats – 310 Stoke Park Road**

Mr. Walbert moved that the Board approve the Conditional Use Application for Vegan Treats Bakery at 310 Stoke Park Road conditioned upon the following:

1. The Applicant shall comply with any recommendation of the Township Fire Marshall.
2. The Conditional Use Plan shall be revised to indicate a last revision date of 1/24/11.
3. The Parking Calculations for 310 Stoke Park Road and for the Applicant and this Conditional Use, as of the date of the Public Hearing, January 25, 2011, are more fully set forth in the attached *Exhibit "A"* and shall be used for all future conditional use hearings for the 310 Stoke Park Road Property.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADMINISTRATION

**Authorize the Chairman to sign the Annual Software Support Agreement for the DocStar System.**

Mr. Nagle moved that the Board authorize the Chairman to sign the Software Support Agreement for the DocStar System. The agreement runs from March 15, 2011 through March 15, 2012 at the cost of \$2,940.00.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

**Adopt and Authorize Signature of Resolution 11-6, Hanover Township Sign Fee Schedule**

Mr. Walbert moved that the Board approve to adopt Resolution 2011-6, setting fees for the repair and replacement of Township signs damaged by Motor Vehicle Accident and Vandalism; and to authorize the Chairman and Secretary to sign the Resolution:

**HANOVER TOWNSHIP  
NORTHAMPTON COUNTY  
Resolution 11-6**

WHEREAS, various ordinances of the Township of Hanover allow for the setting of fees by Resolution to defer the cost of their administration, and

WHEREAS, in keeping with good practice, the Board of Supervisors periodically reviews the schedule of fees and makes appropriate revisions thereto, and

WHEREAS, the Board of Supervisors of Hanover Township periodically reviews the schedule of fees and makes appropriate revisions thereto, and

NOW, THEREFORE, BE IT RESOLVED, let it be resolved and enacted that the schedule of fees attached hereto are established as contained herein for the repair & replacement of Township signs damaged by motor vehicle accident & vandalism. These fees are effective upon the adoption of this resolution.

## HANOVER TOWNSHIP SIGN FEE SCHEDULE

<u>Description</u>	<u>Fee</u>
10' Galvanized Channel Post	\$50.00
Galvanized U Channel Base	\$25.00
Miscellaneous Mounting Hardware	\$22.75
"Regulatory" Signs	\$60.00
"Warning" Signs	\$70.00
"Guide" Signs	\$80.00
Installation	\$55.00

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Authorize Chairman to Sign the Takeover Agreement for the Dewire Estates Subdivision**

Mr. Nagle moved that the Board authorize the Chairman to sign the Takeover Agreement for the Dewire Estates Subdivision between Domenic Villani and Hanover Township, Northampton County.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Authorize Chairman to Sign the Implementation Agreement between Fraser Advanced Information Systems and Hanover Township Community Center**

Mr. Nagle moved that the Board authorize the Chairman to sign the Implementation Agreement between Fraser Advanced Information Systems and Hanover Township in regards to the installation of a trial Copier.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Authorize Chairman to Sign the Application for Certificate of Compliance to Operate a Child Care Center or a Group Child Care Home**

Mr. Nagle moved that the Board authorize the Chairman to sign the Application for Certificate of Compliance to Operate a Child Care Center or Group Child Care Home; which will renew the existing license that expires on May 26, 2011

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Authorize Chairman to Sign Two Agreements with D.H. Productions for DJ services**

Mr. Nagle moved that the Board authorize the Chairman to sign and initial all changes made by the Solicitor on the agreement with D.H. Productions for DJ services on June 10, 2011 and the agreement for DJ services on November 19, 2011 and to forward it back to D.H. Productions as modified.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

## PUBLIC WORKS

## DEVELOPMENTS

### **Traditions of America at HCC 2 Lot 5 – Extension Request**

Mr. Tanczos moved that the Board approve to grant the Developer a twelve (12) month extension to March 5, 2012 for the Subdivision and Improvements Agreement for Traditions of America (Hanover Corporate Center 2, Lot 5) dated March 5, 2007; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

### **Note for the Record – Hanover Highlands Lot 2 – Sotel Enterprises Plan Withdrawal**

Mr. Tanczos Noted for the Record that Daniel Schantz, DSMS Realty, LP has officially withdrawn the conditionally approved Sotel Enterprises Land Development Plan for Lot 2 of Hanover Highlands.

## COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

## STAFF REPORTS

Mr. Kocher – Engineer, had nothing to report.

Mr. Broughal – Solicitor, had nothing to report.

Mr. Milite – Public Works Director updated the Board that the 2008 Mack was towed to TransEdge Truck Center, Schuylkill Haven, PA. Mr. Milite stated the claims adjuster will work closely with TransEdge to repair the truck. Mr. Milite also updated the Board on an email from CoStars regarding availability of Salt; advised we are getting a delivery this week and update the Board on the cost and how much we have spent and used to date.

Mr. Finnigan – Township Manager, had nothing to report.

Upon motion of Mr. Walbert, seconded by Mr. Nagle, the Board approved adjournment at 8:10 P.M.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Lori A. Stranzl  
Township Secretary