

HANOVER TOWNSHIP SHADE TREE ADVISORY BOARD MEETING

Monday, January 31, 2011

The monthly meeting of the Shade Tree Advisory Board was held at the Hanover Township Municipal Building, 3630 Jacksonville Rd., Bethlehem, PA 18017, at 6:00 PM.

In attendance were Joan Witiak, Linda Young Bandala, and Daniel Roman.

1. Upon motion of Dan Roman, seconded by Linda Young Bandala, the minutes of the January 4, 2011, Shade Tree meeting were approved.
2. Review Permit List: Joan met with Yvonne and updated the list. Yvonne will send notices to those whose permits expired without planting a tree. Several properties have been added to the list.
3. Park Tree Planting: Joan met with Vince and located planting sites in Troxell and College Heights Parks for the spring planting. A list of trees will be compiled and sent to nurseries for Bid Requests.
4. March Pruning Demo: Linda reported that Julianne Scheiffer uses Master Gardeners to help set up and take down the room for the pruning lectures. The first choice of parks for the pruning workshop is Crawford Park. Julianne will meet with Linda in February to finalize the park and other details.
5. Park Tree Pruning: Dan will speak to Vince about the pruning in Crawford Park and the grass cutting around the trees.
6. Mulching: Ann will speak to Jay in February about mulching the park trees.
7. Old/New Business: None

The meeting was adjourned at 7:12 P.M.

The next meeting will be held on Monday, February 28, 2011, at 6:00 P.M.

Respectfully submitted,

Joan Witiak for Ann Shanley