
REGULAR SEMI-MONTHLY MEETING
August 24, 2010

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Salvesen, Tanczos and Walbert, Engineer Brien Kocher for Engineer Birdsall, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Agenda with an addition to Administration.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the Minutes, as written, from the meeting of the Board of Supervisors dated July 27, 2010.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers as prepared by the Secretary/Treasurer, and to enter the signed List of Bills by the Secretary/Treasurer and the Board of Supervisors as an attachment to the Minutes.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Walbert, seconded by Mr. Salvesen, the Board approved the Workshop Minutes, as written, from the Board of Supervisors Workshop Meeting dated August 21, 2010.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

Resident Alan Brau, 483 Sugar Maple Court, discussed the installation of a geo thermal system at his home. Mr. Broughal will follow up with the Zoning Officer regarding the issue and the Zoning Officer will contact the homeowner.

Resident John Ramella, 6770 Lilac Drive, requested the status of the property maintenance of Valley View Estates common areas. Mr. Finnigan explained that the assets of the developer have been placed into receivership and the receiver has been notified of the maintenance requirements.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis reported that the Workshop Meeting held on Saturday, August 21st to kick off the budgeting process, including a presentation by Mr. Finnigan on the state of Hanover Township.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – Nothing to report.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Diacogiannis – Road District #3 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report.

Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

Handled Later

PLANNING & ZONING

Adoption of Ordinance 10-5, Brake Retarder Violations

Mr. Walbert moved that the Board approve to adopt Ordinance 10-5 with respect to Brake retarder Violations and that the Chairman and Secretary sign the Ordinance as follows:

ORDINANCE NO. 10-5

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF HANOVER, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE 02-01, CHAPTER 172-31, BY INCREASING THE PENALTY FOR VIOLATIONS OF CHAPTER 172-37(C) AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Public Hearing – Ordinance 10-6 to amend the text of the Hanover Township Zoning Ordinance to provide for the regulation of Solar Energy Systems

Mr. Walbert closed the regular meeting and opened the Public Hearing. It is noted for the record that the hearing had been duly advertised and the Secretary has proof of publication. A Court Stenographer was present to record all testimony.

Upon completion of testimony, Mr. Walbert closed the Public Hearing and re-opened the regular meeting.

Mr. Walbert moved that the Board approve the following Ordinance, which amends the text of the zoning ordinance to provide for the regulation of Solar Energy Systems.

Mr. Nagle seconded the motion.

ORDINANCE NO. 10-6

AN ORDINANCE OF THE BOARD SUPERVISORS OF THE TOWNSHIP OF HANOVER, COUNTY OF NORTHAMPTON, COMMONWEALTH OF PENNSYLVANIA TO AMEND THE TEXT OF THE “HANOVER TOWNSHIP ZONING ORDINANCE” TO PROVIDE FOR THE REGULATION OF SOLAR ENERGY SYSTEMS.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Zoning Hearing Board Petition – Weis Markets, 5580 Crawford Drive Variance for relief of the sign provision of the Ordinance

The Board determined that it was not necessary for the Township Engineer and Township Solicitor to attend the Zoning Hearing Board meeting.

ADMINISTRATION

Authorize Chairman to execute the Contract between BarnHouse Village and Hanover Township for the Daddy/Daughter Dance Event

(Note: Contract has been reviewed and approved by the Solicitor)

Mr. Nagle moved that the Board authorize the Chairman to execute the Contract between BarnHouse Village and Hanover Township for the Daddy/Daughter Dance Event.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Note for the Record – NCATO Convention

Mr. Nagle noted for the record that the Northampton County Association of Township Officials will be held Friday October 1, 2010 at the Eastonian Conference Center. Please advise the Secretary if you will be attending. Payment must be sent by September 18th.

Award the Bid for the Armed Services Park

Mr. Nagle moved that the Board approve to award the Bid for the Armed Services Park to R.G.C. Development, LP, P.O. Box 86, 6866 Chrisphalt Drive, Bath, PA, 18014 at the Base Bid Price of \$64,214.00 and the A-1 price of \$10,400.00; and that the second lowest bidder's bid bond be held until the awarded bidder submits the necessary paperwork; to return all other bids, and to notify R.G.C. Development, LP of the Board's action.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman and Secretary to sign Amendment No. 1 to the Community Revitalization Assistance Program Grant

Mr. Nagle moved that the Board authorize the Chairman and Secretary to sign Amendment Number 1 of Contract # C000044323 between the Commonwealth of Pennsylvania (the "Commonwealth"), acting through the Department of Community and Economic Development (the "Grantor"), and Hanover Township for the Community Revitalization Assistance Program grant, awarded to the Township for \$5,000.00

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorize Chairman and Secretary to execute the Resolution of the Dedication and Acceptance of Roads in Monocacy Farms

Mr. Nagle moved that the Board authorize the Chairman and Secretary to execute the resolution of the Dedication and Acceptance of Roads in Monocacy Farms conditioned upon the recommendation of the Township Manager. Note: Mr. Broughal will bring the Resolution.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Job Descriptions – Township Treasurer and Township Secretary

Mr. Nagle moved that the Board approve the updated job descriptions for the Township Treasurer and Township Secretary effective August 23, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Nagle moved that the Board approve to appoint Ms. Francine Spevak as Treasurer-Assistant Secretary/Assistant Recycling Coordinator at an annual salary of \$38,280 per year, which computes to \$1,472.31 bi-weekly plus \$50.00 per Board of Supervisors meeting attended effective August 23, 2010. The attendance at the Board of Supervisors meeting is at the direction of the Chairman of the Board of Supervisors; this is an exempt position. The Treasurer's Bond is required to be \$2,000,000 per the Township's Certified Public Accountant Todd Bushta's August 19, 2010 letter.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Nagle moved that the Board approve to appoint Ms. Lori A. Stranzl as Secretary-Assistant Treasurer/Recycling Coordinator at an annual salary of \$44,150 per year, which computes to \$1,698.08 bi-weekly plus \$50.00 per Board of Supervisors meeting attended effective August 23, 2010. The attendance at the Board of Supervisors meeting is at the direction of the Chairman of the Board of Supervisors; this is an exempt position. The Assistant Treasurer's Bond is required to be \$250,000.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorization to Obtain Bonds

Mr. Nagle moved to authorize obtaining a Bond covering Treasurer in the amount of Two Million Dollars, the Secretary/Assistant Treasurer in the amount of Two Hundred Fifty Thousand Dollars and the Tax Collector in the amount of Seven Hundred Thousand Dollars.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Authorization of Co-Signatures

Mr. Nagle moved to authorize the Chairman, Vice-Chairman or Township Manager to co-sign with the Treasurer, checks drawn on Township Funds.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

There were no items on the Agenda.

DEVELOPMENTS

Ungerer Lot 61 Building Addition – Reduction in Security

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, grant the Developer the calculated release of \$61,790.00 for Escrow Release Number 1 conditioned upon the following:

1. That the developer acknowledge that the security provided by Bank of America, as required by the Site Plan Improvements Agreement, will remain at a minimum of \$17,000.00 for the work remaining plus contingencies.
2. That the Developer adheres to Township Policy # 25 (Payment of Plans and Appeals Accounts).

And, to notify the Developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Davis Subdivision – Reduction in Security

Mr. Tanczos moved that the Board, as recommended by the Township Engineer, rejects the improvements as incomplete, urges the Developer to complete the Punch List items and request a re-inspection prior to October 20, 2010; and grants the Developer the calculated release for Escrow Release Number 7 in the amount of \$21,120.40 conditioned upon the following:

1. That the Developer acknowledges that the security provided by First Tennessee Bank, as required by the Subdivision Improvements Agreement will remain at a minimum of \$35,000.00 for the work remaining plus contingencies.
2. That the Developer requests an extension to the improvements agreement and provides an amendment to the Letter of Credit if he cannot complete the improvements by October 20, 2010.
3. That the Developer adheres to Township Policy #25 (payment of Plans and Appeals Accounts).

And, to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

LNAA 2 Lot Subdivision of Parcel "E" – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer, Lehigh Northampton Airport Authority, 2 Lot Subdivision of Parcel "E" a ninety (90) day extension to November 25, 2010 to meet conditions of approval; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

LNAA Cul-de-sac Subdivision – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer, Lehigh Northampton Airport Authority, Cul-de-sac Subdivision a ninety (90) day extension to November 25, 2010 to meet conditions of approval; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

LNAA Lot Location Plan – Lot Consolidations – Extension Request

Mr. Tanczos moved that the Board approve to grant the Developer, Lehigh Northampton Airport Authority, Lot Location Plan – Lot Consolidations a ninety (90) day extension to November 25, 2010; and to notify the Developer of the Board's action.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Kocher had nothing to report.

Mr. Broughal explained that Act 46, signed into law on July 2, 2010, granted extensions of all approvals that were either in effect in January 2009 or approved thereafter until July 2013 and distributed a Resolution that outlines fees that the Township can charge which are contained in the Act. The Resolution will be placed on the agenda for the next Board of Supervisors meeting to be held on September 14, 2010.

Mr. Broughal requested that the Board authorize the Solicitor to advertise an Ordinance approving the new franchise agreement RCN Cable. Mr. Diacogiannis authorized the Township Solicitor to advertise the RCN Cable Ordinance for adoption at the Board of Supervisors meeting scheduled for September 14, 2010.

Public Works Director Vince Milite requested that the Board authorize \$1,405.00 to repair the Community Center roof.

Mr. Salvesen moved that the Board approve the repair of the Community Center roof for \$1,405.00.

Mr. Tanczos seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Milite updated the Board regarding the roadwork progress on Crawford Drive and Stafore Drive.

Mr. Finnigan distributed the Fire Company Report for August and a copy of a letter sent to the City of Bethlehem requesting an accounting of 2008, 2009 and 2010 year-to-date Earned Income Taxes that may be owed to Hanover Township as noted in the 2009 City of Bethlehem Audit.

ADJOURNMENT

Mr. Diacogiannis adjourned the meeting at 8:20 P.M.

Lori A. Stranzl
Secretary/Assistant Treasurer