
REGULAR SEMI-MONTHLY MEETING
January 12, 2010

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Chairman John N. Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Nagle, Salvesen, Tanczos and Walbert, Engineer Birdsall, Solicitor Broughal, Public Works Director Vince Milite and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the Agenda.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated December 15, 2009. Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Walbert, the Board approved the List of Bills and Transfers as prepared by the Secretary-Treasurer, and to enter the signed List of Bills by the Secretary-Treasurer and the Board of Supervisors as an attachment to the minutes. Mr. Salvesen aye with the exception of General Fund Check#1961, the portion of the proceeds which benefit me; Mr. Nagle aye with the exception of General Fund Check#1961, the portion of the proceeds which benefit me; Mr. Tanczos aye with the exception of General Fund Check# 1961, the portion of the proceeds which benefit me; Mr. Walbert aye with the exception of General Fund Check# 1961, the portion of the proceeds which benefit me; Mr. Diacogiannis aye with the exception of General Fund Check# 1961, the portion of the proceeds which benefit me; and PPL General Fund Ck#'s 13918, 13934, 13942 and PPL Recreation Ck# 11882.

COURTESY OF THE FLOOR

Mr. Steve Luisser, 4733 Janet Lane, Hanover Township Fire Company Treasurer requested clarification regarding Fire Company information and the Right To Know Act. Mr. Broughal responded that the Fire Company is subject to the same regulations as the Township. Mr. Luisser was concerned that personal information contained in the bills would be available to the public.

Mr. Finnigan responded that the HTVFC, as a quasi-governmental agency, would be subject to PA Open Records Act due to the fact that they are receiving public funding in the form of tax dollars.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis had nothing to report.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – Mr. Nagle reported that the pedestrian button at Westgate Drive & Schoenersville Road was not working properly. Mr. Milite advised Mr. Nagle that he reported it to the City of Bethlehem.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Diacogiannis – Road District #3 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report.

Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS

There were no items on the Agenda.

ADMINISTRATION

Revised 2010 Minimum Municipal Obligation

Mr. Nagle moved that the Board approve, as recommended by Beyer Barber Company's letter dated December 21, 2009, to approve the revised 2010 Minimum Municipal Obligation to the Non-Uniformed Employees Pension Plan ONLY. The revised amortization cost is \$371,166.00 and to authorize the Township Secretary to sign the revised MMO Worksheet and forward a signed copy to Beyer Barber Company.

Mr. Walbert seconded the motion.

Ms. Stranzl explained that the revision was due to Act 44 and the new amount is less than the amount budgeted.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Eagle Scout Proclamation 2010-01, Joshua Mark Mitman

Mr. Nagle moved that the Board approve the following Proclamation No. 2010-01 honoring Eagle Scout Joshua Mark Mitman.

Mr. Salvesen seconded the motion.

HANOVER TOWNSHIP NORTHAMPTON COUNTY

PROCLAMATION NO. 2010-1

A PROCLAMATION HONORING JOSHUA MARK MITMAN ON THE ACHIEVEMENT OF HIS EAGLE AWARD

WHEREAS, Joshua Mark Mitman has achieved a significant accomplishment in life's path earning his Eagle Award as a member of the Boy Scouts of America; and

WHEREAS, Joshua officially received his award during an Eagle Presentation Ceremony on December 20, 2009 as a member of Boy Scout Troop 302, First Presbyterian Church, Bethlehem, PA; and

WHEREAS, Joshua razed a shed at Advent Moravian Church in Bethlehem, PA. The shed was no longer in use and had begun to rot and decay. Not only was it an eyesore, but it had become a hazard to those gathering at the church pavilion thirty feet away. Joshua organized and led a group of scouts & adults who removed the shed, recycled the wood materials, and landscaped the area with mulch, grass & bushes. Additionally, Joshua solicited donations to include a bench & birdbath into what has become a quiet reflection area for church members; and

WHEREAS, Joshua has exemplified the virtues of scouting and has exhibited leadership skills Assistant Senior Patrol Leader, Patrol Leader, Troop Guide, Librarian and Den Chief.

NOW, THEREFORE, BE IT AND IT IS HEREBY PROCLAIMED, by the Board of Supervisors of Township of Hanover, County of Northampton, and the Commonwealth of Pennsylvania:

That Joshua Mark Mitman is applauded and recognized on the occasion of his Eagle Award and the Board of Supervisors congratulates him for his dedication and devotion in preserving the finest virtues of American life as set forth by Scouting principals. The Board of Supervisors also proclaim Monday, January 18, 2010 as Joshua Mark Mitman Day in Hanover Township.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PUBLIC WORKS

There were no items on the Agenda.

DEVELOPMENTS

Eastupland Associates Lot 3 Holiday Inn Subdivision

The Board agreed to move this item to the next meeting of Board of Supervisors to be held on January 26, 2010.

Hindu Temple Improvements Deadline

Mr. Diacogiannis requested Mr. Finnigan notify Hindu Temple regarding a request for maintenance inspection.

Minrad, Inc. WIP Tank Farm Site Plan Preliminary/Record Approval

Mr. Tanczos moved that the Board approve the Preliminary/Record Site Plan for LVIP IV Lot 45 Minrad, Inc. – WIP Tank Farm Addition upon the following conditions:

CONDITIONS

1. The Developer/Owner shall enter into a Covenant running with the land shall include provisions satisfactory to the Township Solicitor, that the stormwater collection, conveyance and control facilities located on private property shall be properly operated and maintained. (Stormwater Section 152-10M).
2. The Developer/Owner shall pay all current fees, including any outstanding plans and appeals account charges. (SALDO Section 159-36J).
3. The Developer/Owner shall provide two (2) Mylars for recording the plans and ten (10) sets of plans which are signed and notarized by the Owner and sealed by the Engineer. (SALDO Section 159-34B).
4. The Developer/Owner shall meet all conditions of the Preliminary/Record Plan approval, and the Record Plan shall be recorded within twelve (12) months of Conditional Plan approval, and agrees that if such conditions are not met, the conditional Preliminary/Record Plan approval shall be considered void, and the application for Preliminary/Record Plan approval shall be considered void and withdrawn.

Mr. Tanczos further moved that the granting of conditional approval of this plan recognizes that the Township is agreeing to the following on the Site Development Plan:

- A. That the Board of Supervisors waive the requirement of submitting Land Development Plan as allow the proposed project to continue under the Site Plan process. (Zoning Ordinance Section 185-22C.).
- B. That the Board of Supervisors waive the requirement that a Soil Erosion and Sedimentation Control Facilities Plan and Narrative is required for Township review and allow the facilities to be shown on the Site Plan. (Zoning Ordinance Section 159-29E.(6)).
- C. That the Board of Supervisors waive the requirement that acknowledgement of review by the Lehigh Valley Planning Commission is required along with a signature block. (Zoning Ordinance Sections 159-29F.(4)/159-30B.(F)).
- D. That the Board of Supervisors waive the requirement of supplying an Improvements Agreement and security, since it will not impact any existing public improvements. (Zoning Ordinance Section 159-30D.(5)).

- E. That the Board of Supervisors waive the requirement of supplying a Maintenance Agreement and security, since it will not impact any existing public improvements. (Zoning Ordinance Section 159-30D.(6)).
- F. That the Board of Supervisors waive the requirements of submitting additional storm water design and allow previously submitted calculations to satisfy the requirement. (Chapter 152-Stormwater Management).

Mr. Tanczos further moved that the Township Secretary be authorized to notify the Developer of the Board's action.

Mr. Nagle seconded the motion.

Mr. Christian M. Perrucci, Esquire representing Piramal Healthcare Limited, formerly Minrad, addressed the Board. He explained that the new management is now in place and they currently have 80 employees. Mr. Perrucci thanked the Board for their approval of the tank farm and answered questions from the Board. It is noted for the record that the Conditions document was signed by Mr. Michael Tomaine, Piramal Healthcare Limited Engineering Manager and submitted to the Board.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

PLANNING & ZONING

Infrasource Presentation

Mr. Jeff Sergent of Gwin Dobson & Foreman Inc. on behalf of Northeastern ITS explained the upcoming Fiber Optic Cable construction project in Hanover Township and that he is the point of contact for any questions the Township may have. He anticipates starting in May and construction will take approximately 3 weeks to complete. Mr. Salvesen asked if there will be any settlement and Mr. Sergent explained that the line started in Chicago and was completed over a year ago and settlement has not been an issue. He stated that if the Township would like, an insurance restoration bond can be done. Mr. Sergent will email Mr. Finnigan a blanket form he has used in the past.

COURTESY OF THE FLOOR

It was noted that no one wished to offer any comment.

STAFF REPORTS

Mr. Birdsall reported that Hanover Pointe and Hanover Ridge are coming close to the end of maintenance in the next couple of weeks and will both need maintenance inspections in the near future. Staff will send letters regarding the inspections.

Solicitor Broughal had nothing to report.

Mr. Milite had nothing to report.

Mr. Finnigan reported that the 2010 Yard Waste calendar was bulk mailed on December 28, 2009 however the Post Office has not yet delivered all of them all so some residents were not aware that the yard waste pickup for Sectors I and III began January 11th. Mr. Milite further explained that the office staff is keeping track of calls and another sweep may need to be done.

Mr. Finnigan requested that an Independent Contractor Agreement for the Community Center be executed for Zumba dance classes. Mr. Finnigan stated he would need a motion to sign the agreement.

Mr. Nagle moved to authorize the Chairman to sign the Independent Contractor Agreement with Lisa Rodriguez to provide Zumba dance classes for community center members and drop in guests.

Mr. Walbert seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Finnigan requested that an agreement with the US Department of Commerce be executed allowing them to set up a table in the Community Center during the Census period, March 15th thru April 23rd. A representative will be available to answer resident's questions. Mr. Finnigan stated he would need a motion to sign the agreement.

Mr. Nagle moved to authorize the Chairman to sign the agreement between Hanover Township and the US Department of Commerce.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

Mr. Finnigan requested a motion to the Board to approve an amended pay schedule for the Community Center and Pre-School part-time positions.

Mr. Nagle moved that the Board approve the following an amended pay schedule for the Community Center and Pre-School part time positions, as recommended by the Township Manager and that the Secretary-Treasurer notify the Recreation Director and Recreation Advisory Board of the Board's action.

Mr. Salvesen seconded the motion.

Community Center Part – Time	Position	Hourly Wage/Up to Effective 1/4/2010
	Aerobics Instructor	16.25
	Custodian	9.32
	Fitness Instructor / Personal Trainer	12.45
	Fitness Instructor / Personal Trainer – Advanced	16.25
	Front Desk – Customer Service Associate / Child Care Worker	8.80
	Front Desk Supervisor	10.00
	Office Administrator	13.75
	Program Instructor – Art	25.00
	Program Instructor – Baseball	16.00
	Program Instructor – Basketball	16.00
	Program Instructor – Cheer	12.00
	Program Instructor – Dance	15.00
	Program Instructor – Golf	22.00
	Program Instructor – Karate	20.50
	Program Instructor – Miscellaneous	15.00
	Program Instructor – Music	16.00
	Program Instructor – Soccer	16.00
	Program Instructor – Tennis	26.00
	Yoga Instructor	31.00

Pre-School

Preschool Director	13.50
Preschool Coordinator	13.00
Lead Instructor – Enrichment Coordinator / Extended Care	13.00
Preschool Head Teacher	13.48
Preschool / Enrichment Teacher	10.55

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

ADJOURNMENT

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved adjournment of the regular meeting at 7:58 P.M. and opened the Executive Session.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye, Mr. Diacogiannis aye.

EXECUTIVE SESSION

An executive session was held relative to personnel matters.

Lori A. Stranzl
Secretary-Treasurer