
REGULAR SEMI-MONTHLY MEETING
October 27, 2009

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, Pennsylvania was called to order by Vice Chairman Glenn Walbert at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, Pennsylvania, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Nagle, and Tanczos, Engineer Birdsall, Solicitor Broughal and Township Manager John J. Finnigan, Jr. Chairman John N. Diacogiannis was not in attendance.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Tanczos, the Board approved the Agenda, with deletion to Administration.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Upon motion of Mr. Nagle, seconded by Mr. Salvesen, the Board approved the minutes, as written, from the meeting of the Board of Supervisors dated October 13, 2009.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert abstain.

Upon motion of Mr. Salvesen, seconded by Mr. Nagle, the Board approved the List of Bills and Transfers as prepared by the Secretary-Treasurer, and to enter the signed List of Bills by the Secretary-Treasurer and the Board of Supervisors as an attachment to the minutes.

Mr. Salvesen aye, with the exception of the portion of General Fund Check #1944, which is a payment to me, Mr. Nagle aye, with the exception of the portion of General Fund Check #1944, which is a payment to me, Mr. Tanczos aye, with the exception of the portion of General Fund Check #1944, which is a payment to me, Mr. Walbert aye, with the exception of the portion of General Fund Check #1944, which is a payment to me.

COURTESY OF THE FLOOR

Resident Jane Cook, 3421 Park Place, discussed a letter sent to the Township from the Lehigh Valley Coalition of Affordable Housing requesting a donation for homeless shelters in the Lehigh Valley. A donation of \$7,591.21 which is based on Hanover Township's per capita income and population is requested. Mr. Walbert responded that the Board will take the request under advisement.

REPORT OF THE CHAIRMAN

Mr. Diacogiannis was not in attendance.

REPORT OF THE VICE CHAIRMAN

Mr. Walbert had nothing to report.

SUPERVISOR'S COMMENTS & ROAD REPORTS

Mr. Nagle – Road District #1 – Nothing to report.

Mr. Walbert – Road District #2 – Nothing to report.

Mr. Salvesen – Road District #4 – Nothing to report.
Mr. Tanczos – Road District #5 – Nothing to report.

APPOINTMENTS & RESIGNATIONS

There were no items on the Agenda.

ADMINISTRATION

PNC Advisors – Mr. Paul Kosiba – Summary for Defined Benefit Pension Plan

Mr. Kosiba from PNC Advisors presented a review of the Township’s Defined Benefit Pension Plan investments. Mr. Broughal questioned Mr. Kosiba as to whether in his opinion as an expert in this area if the plan investments were sound. Mr. Kosiba responded that they were and that PNC Advisors is a reputable firm. Mr. Broughal also asked if the current investment policy is still the right one and a prudent one. Mr. Kosiba responded that it is with a couple of minor changes regarding the way specialized investments are noted. Mr. Finnigan requested that Mr. Kosiba send a new document with the changes within the next thirty (30) days for the Board’s review.

Policy 43-18 Community Center Membership Fees

Mr. Nagle moved that the Board approve Policy 43-18 regarding Community Center Membership Fees effective January 1, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Policy 43-18
Community Center Membership Fees

It shall be the policy of the Board of Supervisors, Hanover Township – Northampton County to establish Community Center membership Fees. Fees effective January 1, 2010 are as follows:

	<u>Resident</u>	<u>Non-Resident</u>
<u>Basic</u>		
Family	\$129.00	\$200.00
Adult	\$76.00	\$116.00
Student	\$62.00	\$96.00
Senior	\$62.00	\$96.00
 <u>Full-Service</u>		
Family	\$493.00	\$719.00
Adult	\$255.00	\$381.00
Student	\$119.00	\$180.00
Senior	\$119.00	\$180.00

Policy 43-20 Preschool Fees and Tuition Policy

Mr. Nagle moved that the Board approve Policy 43-20 regarding Preschool Fees and Tuition Policy effective January 1, 2010.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Policy 43-20
Preschool Fees & Tuition Policy

It shall be the policy of the Board of Supervisors, Hanover Township – Northampton County to establish Preschool Fees and Tuition policy. Policy effective January 1, 2010 is as follows:

- Preschool Application Fee is due in January \$60.00. Fee is non-refundable and entitles student to a basic membership at the Center.
- A 30% Tuition Deposit is due on June 15th.
- Monthly installments start August 15th for 5 months (August, September, October, November & December). Tuition to be paid in full by December 15th.
- 5% Discount on Tuition if paid in full by September 1st.
- When paying monthly a \$25 late fee is applicable if not received within 10 days of due date. This applies to all payments including tuition deposit.
- If deposit is not received by June 15th, spot will be given to the next person on the waiting list.

KSB Holdings – 310 Stoke Park Road – Site Plan Improvements, Site Plan Maintenance and Declaration Agreements for Signature

Mr. Nagle moved to authorize the Chairman and Secretary to sign the Site Plan Improvements Agreement, Site Plan Maintenance Agreement and Declaration Agreement for KSB Holdings, 310 Stoke Park Road.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Advertise Proposed Ordinance Restriction on Use of Brake Retarders

Mr. Nagle moved to authorize the Township Solicitor to advertise the proposed Ordinance for Restriction on Use of Brake Retarders on certain roads within the Township.

Mr. Salvesen seconded the motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

ORDINANCE NO. 09- _____

AN ORDINANCE ENACTED BY THE BOARD OF SUPERVISORS
OF HANOVER TOWNSHIP, NORTHAMPTON COUNTY, PENNSYLVANIA,
ENACTING RESTRICTIONS ON THE USE OF BRAKE RETARDERS
ON CERTAIN ROADS WITHIN THE TOWNSHIP AND REPEALING
ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT HEREWITH

NOW, THEREFORE, be it enacted and ordained by the Board of Supervisors of Hanover Township, Northampton County, Pennsylvania, and the same is hereby ordained and enacted as follows, to wit:

SECTION 1. The Supervisors of Hanover Township, Northampton County, Pennsylvania, under the powers vested in them by the "Second Class Township Code" and the "Pennsylvania Motor Vehicle Code," as amended, as well as other laws of the Commonwealth of Pennsylvania, do hereby ordain and enact the following amendment to Ordinance 09-01, Article III, Chapter 172.

SECTION 2. Pursuant to the Pennsylvania Motor Vehicle Code and the regulations of the Pennsylvania Department of Transportation, Hanover Township obtained traffic and engineering studies from Hanover Engineering Associates, Inc. dated July 1, 2002, November 10, 2008, July 14, 2008 and February 26, 2007 which traffic and engineering studies support the restrictions on brake retarders as hereinafter set forth.

SECTION 3. Ordinance 09-01, Article III, Chapter 172, Section 172-37 of Hanover Township is hereby amended as follows:

“§172-37C. No person shall operate and no owner shall permit the use of Brake Retarders on any motor vehicle on the following Hanover Townships streets:

- (1) Hanoverville Road (SR 3014) between PA Route 512 and the East Allen Township Line (traffic & engineering study dated November 10, 2008);
- (2) Hanoverville Road (T-437) between dead end and Township Line Road within Hanover Township limits (traffic & engineering study dated February 26, 2007);
- (3) Southland Drive (T-743) between S.R. 512 and North Commerce Way (T-765) (traffic & engineering study dated February 26, 2007);
- (4) North Commerce Way (T-765) between Southland Drive (T-743) and Hanoverville Road (S.R. 3014 §T-437) (traffic & engineering study dated February 26, 2007);
- (5) Jaindl Boulevard between Township Line Road and PA

- State Route 512 (traffic & engineering study dated July 14 2008); and
- (6) Sterner's Way between PA Route 512 and Jaindl Boulevard (traffic & engineering study dated July 14, 2008).
 - (7) PA State Route 512 between Highland Avenue (T453) / Stoke Park Road (T433) north to the East Allen Township Line (traffic & engineering study dated July 1, 2002).

SECTION 4. If any section, clause, provision or portion of this Ordinance or regulation incorporated herein shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance or regulation.

SECTION 5. All Ordinances and parts of Ordinances inconsistent herewith be and the same are hereby repealed.

2010 Budget Review and Schedule Adoption

Mr. Nagle noted for the record that the 2010 Budget was distributed to the Board on October 27, 2009. Discussion of the Budget will be on the November 10, 2009 Agenda and Adoption of the Budget will be placed on the December 8, 2009 Agenda.

PLANNING & ZONING

There were no items on the Agenda.

PUBLIC WORKS

There were no items on the Agenda.

DEVELOPMENTS

Northgate I Lot Consolidation and Land Development Plan Extension

Mr. Tanczos moved that the Board approve to grant Northgate I Development for the Lot Consolidation and Land Development Plan an extension of nine (9) months to August 4, 2010 and to notify the Developer of the Board's action.

Mr. Salvesen seconded the motion.

Upon clarification from Mr. Birdsall and a recommendation by Mr. Broughal, Mr. Tanczos amended his motion to read "that the Board approve to grant Northgate I Development for the Lot Consolidation Plan an extension of nine (9) months to August 4, 2010 and to notify the Developer of the Board's action".

Mr. Salvesen seconded the amended motion.

Mr. Salvesen aye, Mr. Nagle aye, Mr. Tanczos aye, Mr. Walbert aye.

Northgate II Lot 3 Status Report and Request for Verification of Security – Letter of Credit

Mr. Tanczos noted for the record that the Township has not received any notice that Letter of Credit No. 132225541 with Univest National Bank and Trust for Northgate II Lot 3 will not be extended, and therefore, automatically extended on a month to month basis.

LVIP IV Lot 12 Status Report and Request for Verification of Security – Letter of Credit

Mr. Tanczos noted for the record that the Township has not received any notice that Letter of Credit No. EB-1302008P with Embassy Bank for LVIP IV Lot 12, Polaris Dozen, will not be extended. The Board previously granted the Developer an extension for completion of the development to June 29, 2010 upon certain conditions. The Township Engineer will notify the Developer requesting they provide an immediate response to the conditions that were not met.

PNC Bank Status Report and Request for Verification of Security – Letter of Credit

Mr. Birdsall stated that he has sent a letter to PNC Bank reminding them of the problems that need to be corrected and to post their security for maintenance.

Status of Generator Transfer Switch at Jacksonville Road and Orchard Lane/Crawford Drive Jandl Project.

Mr. Birdsall reported that the work is not done and he has not heard back as to when the work is expected to be completed. Mr. Walbert requested Mr. Birdsall get a commitment as to when the work will be done.

COURTESY OF THE FLOOR

Ryan Conrad, Government Affairs Director for the Lehigh Valley Association of Realtors, thanked the Board for postponing the Resale Certificate of Occupancy Ordinance for further review.

STAFF REPORTS

Mr. Birdsall reported that the Northeast PA Lions Eye Bank have met all conditions and was approved to go into maintenance in September. After a discussion regarding the Davis Subdivision, Mr. Walbert requested that this item be placed on the next meeting's agenda.

Mr. Broughal had nothing to report.

Mr. Finnigan stated that leaf pick up has begun and residents can check the website for updates on starting locations.

Mr. Finnigan provided copies of the Fire Company's monthly report and 2010 Budget to the Board.

Mr. Finnigan also updated the Board with personnel changes regarding the hiring of the staff person – Jodi DeLeonardo to fill the office opening and the resignation of Susan Lavelle, Director of Children's Services at the Community Center.

ADJOURNMENT

Mr. Walbert adjourned the regular meeting at 8:02 P.M. to enter into an Executive Session for personnel matters.

The Executive Session adjourned at 8:13 P.M.

Lori A. Stranzl
Secretary-Treasurer