
REGULAR SEMI-MONTHLY MEETING July 24, 2018

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chairman John Diacogiannis at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Salvesen, Lawless, Prendeville, Diacogiannis, Engineer Brien Kocher, Solicitor Jim Broughal, and Township Manager John J. Finnigan, Jr.

The Pledge of Allegiance was performed.

Upon motion of Mr. Salvesen, seconded by Mr. Prendeville the Board approved the Agenda.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen seconded by Mr. Prendeville, the Board approved the minutes from the meeting of the Board of Supervisors dated June 26, 2018.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Upon motion of Mr. Salvesen, seconded by Mr. Prendeville, the Board approved the list of bills and transfers dated July 24, 2018.

Mr. Salvesen aye with the exception of General Fund Check #3875, the portion of the proceeds which benefit me, Ms. Lawless aye with the exception of General Fund Check #3875, the portion of the proceeds which benefit me, Mr. Prendeville aye with the exception of General Fund Check #3875, the portion of the proceeds which benefit me, Mr. Diacogiannis aye with the exception of General Fund Check #3875, the portion of the proceeds which benefit me.

COURTESY OF THE FLOOR

REPORT OF THE CHAIRMAN

Mr. Diacogiannis updated the Board on the Colonial Regional Police future agreements.

REPORT OF THE VICE CHAIR

Mr. Prendeville had nothing to report.

SUPERVISOR'S COMMENTS

Mr. Nagle – Road District #1, was absent

Mr. Diacogiannis– Road District #2, had nothing to report.

Mr. Salvesen – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – BOARDS, COMMISSIONS AND COMMITTEES

PLANNING & ZONING

380 Stoke Park Road – Zoning Hearing Board Application

Center Point Properties, 380 Stoke Park Road, are requesting relief from the provision of the sign Ordinance to install one free-standing sign.

The Board decided to not send representation to the Zoning Board Hearing.

ADMINISTRATION

Resolution 2018 – 11 – Renaming Airport Road to Old Airport Road

Ms. Lawless moved the Board adopt Resolution 2018 – 11 renaming Airport Road to Old Airport Road.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Resolution 2018 – 12 – Renaming Airport Road Connector to First Responders Drive

Ms. Lawless moved the Board adopt Resolution 2018 – 12 renaming Airport Road Connector to First Responders Drive within the Township of Hanover.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Resolution 2018 – 13 – Support Commission for Legislative & Congressional Redistricting

Ms. Lawless moved the Board adopt Resolution 2018 – 13 in support of an inclusive commission for legislative and congressional redistricting.

Terry Schettini of Fair Districts PA, was present to address questions/concerns from the board. Cecil Blocker of 4221 Harriet Lane, Jean Shenk of 4948 Cheryl Drive, Michele Cann of 1027 Woodmere Drive, Ted Rewak and Joanne Kelhart of 1221 Oakside Drive were present to show support of the Resolution.

Mr. Prendeville seconded the motion.

Mr. Salvesen no, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

The residents that were present thanked the Board for adopting the resolution.

Resolution 2018 – 14 – Comprehensive Plan

Ms. Lawless moved the Board adopt Resolution 2018 – 14 for an application to the Pennsylvania Municipal Assistance Program for the 2030 Multimunicipal Comprehensive Plan.

Mr. Prendeville seconded the motion.

Mr. Salvesen no, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

CPA Service Agreement – Signature Authorization

Ms. Lawless moved the Board authorize the Chairman and Township Secretary to sign the Certified Public Accountant Services Agreement between Hanover Township and Todd J. Bushta & Company, LLC.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Public Bathing Program Annual Renewal – Signature Authorization

Ms. Lawless moved the Board authorize the Chairman to sign the 2018 Annual Update of Operation for the Public Bathing Program.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Embassy Bank Account – Signature Authorization

Ms. Lawless moved the Board authorize the Chairman, Vice-Chairman, Township Manager, Secretary, and Treasurer to sign the Bank Account Signature Authorization Forms.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Mid – Year Budget Amendments

Ms. Lawless moved the Board approve the mid-year budget amendments.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Updated Emergency Operations Plan Documents for Community Center

Ms. Lawless moved that the Board approve the Updated Emergency Operations Plan Documents for Community Center.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Horse Drawn Carriage Contract

Ms. Lawless moved the Board authorize the Chairman to sign the contract with Bethlehem Carriage for Horse-Drawn Carriage rides for the Tree Lighting Event November 30, 2018.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Advanced Door Service

Ms. Lawless moved the Board authorize the Chairman to sign the Preventive Maintenance Agreement with Advanced Door Service and Hanover Township.

Mr. Prendeville seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

DEVELOPMENTS

Freshpet – LVIP IV Lots 55/56 – Extension Request

Mr. Salvesen moved the Board grant the developer of LVIP IV Lots 55/56 an extension to November 5, 2018 to complete the improvements, per their letter dated July 17, 2018, and direct the Secretary to notify the developer of the Board’s actions.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Freshpet – Plant #2 Addition – MPC Deadline

Mr. Salvesen noted for the record the Developer of Freshpet Plant #2 has granted the Township an extension to November 4, 2018 in regards to the MPC deadline, per their letter dated July 17, 2018.

Northgate I – 2 Lot Subdivision – Extension Request

Mr. Salvesen moved the Board grant the developer of Northgate I – 2 Lot subdivision an extension to August 1, 2019 to complete the improvements, per their letter dated July 18, 2018, and directed the Secretary to notify the developer of the Board's actions.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Northgate I Land Development – MPC Deadline

Mr. Salvesen noted for the record the developer of Northgate I has granted the Township an extension to August 1, 2019 in regards to the MPC deadline.

Northgate I Lot Consolidation – Extension Request

Mr. Salvesen moved the Board grant the developer of Northgate I – Lot Consolidation Plan an extension to August 1, 2019 in regards to the record plan conditions, per their letter dated July 18, 2018, and directed the Secretary to notify the developer of the Board's actions.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

4098 Bath Pike – MPC Deadline

Mr. Salvesen noted for the record that the developer of 4098 Bath Pike has granted the Township an extension to November 5, 2018 in regards to the MPC deadline, per their letter dated July 18, 2018.

TOA at Bridle Path Phase 1 – Extension Request

Mr. Salvesen moved the Board grant the developer of TOA at Bridle Path Phase 1 Off Site Traffic an extension to July 30, 2019 to complete the improvements, per their letter dated July 18, 2018, and directed the Secretary to notify the developer of the Board's actions.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

LVIP IV Lot 12 Site Development & Modified Site Plan

Per Hanover Engineering's letter dated July 23, 2018, Mr. Salvesen moved the Board approve accepting the work associated with the LVIP IV Lot 12 Land Development and approve closing-out the project and returning the project security to the Developer, as requested in the July 12, 2018 email from Mr. Terry DeGroot of Terraform Engineering, conditioned upon the Developer adhering to Township Policy 25 (payment of Plans and Appeals Accounts). Mr. Salvesen further moved the Township Secretary shall notify the Developer of this decision.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Hanover Corporate Center 2, Lot 10 – Improvements

Per Hanover Engineering's letter dated July 12, 2018, Mr. Salvesen moved the Board deny accepting the work associated with the Griffin Industrial Realty Land Development and deny beginning the 18-month Maintenance Period, as requested in the June 15, 2018 letter from Mr. Scott Bosco. I move the Board instructs the Developer to address the outstanding items outlined in the Hanover Engineering letter, dated July 12, 2018. Upon completion of the outstanding items, the Developer shall request the Township conduct another final inspection to enter the Maintenance

Period. Mr. Salvesen further moved the Township Secretary shall notify the Developer of this decision.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

LVIP IV lot 62, 110 North Commerce Way – Improvements

Per Hanover Engineering's letter dated July 12, 2018, Mr. Salvesen moved the Board deny accepting the work associated with the Ungerer & Company Building Expansion Land Development and deny closing-out this project, as requested in the May 17, 2018 letter from Mr. Michael Licciardello. Mr. Salvesen moved the Board instructs the Developer to address the outstanding items outlined in the Hanover Engineering letter, dated July 12, 2018. Upon completion of the outstanding items, the Developer shall request the Township conduct another final inspection to close-out the project. Mr. Salvesen further moved the Township Secretary shall notify the Developer of this decision.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

Monocacy Farms – Lot 61 – Improvements

Per Hanover Engineering's letter dated July 11, 2018, Mr. Salvesen moved the Board deny accepting the work associated with the Monocacy Farms Lot 61 Resubdivision and deny beginning the 18-month Maintenance Period, as requested in the June 19, 2018 email from Mr. Howard L. Kutzler. Mr. Salvesen moved the Board instructs the Developer to address the outstanding items outlined in the Hanover Engineering letter, dated July 11, 2018. Upon completion of the outstanding items, the Developer shall request the Township conduct another final inspection to enter the Maintenance Period. Mr. Salvesen further moved the Township Secretary shall notify the Developer of this decision.

Ms. Lawless seconded the motion.

Mr. Salvesen aye, Ms. Lawless aye, Mr. Prendeville aye, Mr. Diacogiannis aye.

PUBLIC WORKS

There were no items for public works.

COURTESY OF THE FLOOR

STAFF REPORTS

Mr. Kocher – Engineer – had nothing to report.

Mr. Devito – Solicitor – had nothing to report.

Mr. Finnigan – Township Manager – Mr. Finnigan advised that Macada Road will be paved starting August 3, 2018.

Mr. Finnigan shared that Hanover hosted the Suburban Swim League Championships on Saturday July 21st, and the Hanover Stingrays took 1st place for the second year in a row.

Mr. Finnigan advised the electric for the Airport Road electronic sign will be put in the following week.

Upon motion of Mr. Salvesen the Board adjourned at 8:05 PM.

Elizabeth D. Ritter
Township Secretary